



# University of Fort Hare

*Together in Excellence*

## **GENERAL PROSPECTUS**

**2019**

### **THE UNIVERSITY'S VISION**

The University of Fort Hare is a vibrant, equitable and sustainable African university, committed to teaching and research excellence at the service of its students, scholars and wider community.

### **MISSION STATEMENT**

The mission of the University of Fort Hare is to provide high quality education of international standard contributing to the advancement of knowledge that is socially and ethically relevant, and applying that knowledge to the scientific, technological and socio- economic development of our nation and the wider world.



#### HERALDIC DESCRIPTION

*The coat of arms consists of a Per Fess (divided) short shield coloured with azure (blue) and sable (black). The shield is charged (decorated) with a rising sun and an open Bible. The Bible contains the text 'in lumine tuo videbimus lumen'.*

*The rising sun depicts Glory, Splendour and the Fountain of Life. The open Bible shows Manifest Glory. The text taken from Psalm 36 verse 10, from the Vulgate edition of the Latin Bible, may be translated as: "In thy light shall we see light."<sup>1</sup>*

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<sup>1</sup> Research conducted and presented by Mark P Snyders, Archivist – National Heritage and Cultural Studies Centre – August 2007.

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## **OFFICIAL ADDRESS**

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## **OFFICE BEARERS**

### **Chancellor**

Advocate DB Ntsebeza SC

### **Chairperson of Council**

Advocate ND Orleyn

### **Vice-Chancellor**

Professor SM Buhlungu

### **Interim Deputy Vice-Chancellor – Academic Affairs**

Professor JP Hendricks

### **Interim Deputy Vice-Chancellor – Institutional Support**

Professor LY Majova-Songca

### **Interim University Registrar**

Professor PC Osoke

## KEY DATES FOR 2019

### FIRST SEMESTER

Administrative offices open on 03 January 2019

Academic staff report for duty on 07 January 2019

### Orientation

East London Campus: 22-25 January 2019

Alice Campus: 29-01 February 2019

### Registration

East London Campus: 14 January 2019 –18 January 2019

Alice Campus: 22 January 2019 – 01 February 2019

Bhisho Campus: 05 February 2019 – 06 February 2019

### Lecturing Periods

04 February 2019 – 29 March 2019

08 April 2019 – 17 May 2019

### Graduation Ceremonies

Thursday, 02 May 2019 – East London

Friday, 03 May 2019 – East London

Wednesday, 15 May 2019 – Alice

Thursday, 16 May 2019 – Alice

Friday, 17 May 2019 – Alice

Friday, 13 September 2019 – Alice

### Supplementary Examinations

14 January 2019 – 25 January 2019

### Examinations – 1<sup>st</sup> Semester

27 May 2019 – 14 June 2019

### SECOND SEMESTER

#### Lecturing Periods

08 July 2019 – 23 August 2019

02 September 2019 – 18 October 2019

#### Supplementary Examinations

16 July 2019 – 26 July 2019

#### Examinations – 2<sup>nd</sup> Semester

28 October 2019 – 15 November 2019

## MESSAGE FROM THE VICE-CHANCELLOR

This is going to be a highly productive year at the University of Fort Hare. In many ways, we are a University under construction, in the literal as well as the figurative sense. We will be working towards realising our aspirations, as set out in our strategic plan, putting up bricks and mortar structures but also crafting institutions, practices and values to structure and support us on our journey.

Foundational to this project of ours is improving the experience of our staff and students, through improvements to our systems, upgrades to our facilities, positive changes to the ways we interact with each and the cultivation of an ethos and culture of high expectations, ethical conduct, and mutual respect.

We will be building on the excellent output of 2018, which, the many challenges notwithstanding, signals that we are a University that means business. Last year we graduated 153 PhDs. This is a remarkable achievement and a significant contribution to the national and continental skills trust. This has been possible only because of an ongoing commitment to growing the depth and breadth of our research. We can see the results, not only in the number of research outputs, but also in the acclaim bestowed upon our most talented researchers, emerging as well as established. We now have 25 rated scholars in our midst. Identifying and growing our research niche areas and ensuring that the quality of our research keeps improving alongside ongoing engagement with the most critical challenges of our era are really important factors that will shape our long-term trajectory.

The University has been growing over the last few years, despite the limits of our infrastructure. This does require a cautious and planned approach to future growth, as outlined in our enrolment plan, which we need to submit to DHET in March. Yet, we are very pleased nonetheless that much of the substantive growth over the last few years has been in our postgraduate student numbers. A strong postgraduate student cohort is a prerequisite for a university that values research and for which knowledge production is a key aim.

The number of partnership agreements we are entering is expanding and these cut across all segments of society, including key role-players in all sectors. In the Eastern Cape, we have strong and durable partnerships with municipalities, provincial government, traditional authorities, metropolitan councils, SETAS, and research entities. These dense partnerships ground us in place and context and provide us with many resources and social capital without which we would have been impoverished. We have to thank Raymond Mhlaba municipality for the considerable work they have put in to revitalise Alice and we are looking forward to closer cooperation with Buffalo City Metropolitan Municipality on spatial planning in relation to our East London campus.

We are incredibly proud of the state-of-the-art Phyllis Ntantala Collaborative Library in East London, which was formally opened by Minister Naledi Pandor in October last year. Not only are we collaborating more closely with our two partners – the University of South Africa (Unisa) and Walter Sisulu University (WSU) – but we are also changing the look and feel of our campus and the experience of our students in East London. We have been awarded DHET funding for a student Centre in East London. We will keep staff and students informed on how this project is unfolding.

In Alice, we will kick-off of the year with the construction of Phase Two of the Alice Student Village. The duration of the project will be two years. Decent and dignified student housing provides for an environment in which grit, self-respect and curiosity can flourish. These are the qualities we like to see in our students. We will also be focusing on securing the necessary funding to upgrade and extend the Alice Library – which is one of the Chancellor's Projects. At the same time we are finalising a spatial planning framework for Alice, which will be submitted to Council in March.



Our lecture venues, offices and laboratories have been in a state of emergency for years. We will roll out the deferred maintenance project in 2019, which will encompass the main campus in Alice as well as the East London and Bhisho campuses. Undoubtedly, all this construction will be disruptive and messy, but I hope it will also imbue all of us with new energy and commitment.

Last year we conducted an extensive and University-wide governance review. This year will see the systematic implementation of the findings of the governance review, to improve our compliance and accountability and to strengthen the structures and systems that need to be in place to protect our integrity. Linked to improved governance is the need to focus on improving our performance management system in order to give expression to the Council-adopted consequences framework. Framing all of this is the need for principled and ethical leadership at all levels of the institution.

I want to commit myself and senior management in particular to a zero tolerance approach to sexual harassment, rape and other forms of gender-based violence. We will continue to improve our record in terms of our responsiveness and support for victims of rape, gender-based violence and sexual harassment. We have a firm commitment to revise our rules, improve our processes, and put policies in place to root out the destructive culture that enables GBV and to improve on follow-through and consequences for those guilty of these offences.

The University of Fort Hare has an unusual and irreplaceable location in the history of ideas and the development of higher education institutions on the continent. We have a very important responsibility in the way we keep this history alive and define ourselves in the present era. Anchored in place and context, with an irrepressible outward-looking orientation, we are very much a part of rebuilding society, taking care of students for whom access to University is an immense opportunity and supporting them to excel.

**Professor Sakhela Buhlungu**  
**Vice-Chancellor and Principal**

## CHARTER OF ETHICAL PRINCIPLES AND VALUES

*In lumine tuo videbimus lumen*

*In Thy light we see light*

### Preamble

The University of Fort Hare recognizes that any institution or community is ultimately governed by norms, values and belief systems that reflect its distinctive identity, traditions and orientation. The university believes that knowledge is a positive force only if integrated with values and that it should provide a nurturing context of strong ethical norms and principles. In the absence of such values, knowledge could be a destructive force. This Charter therefore presents the crucial value-framework that defines the ethos of the University of Fort Hare. It guides the university's vision, mission, corporate goals and strategic objectives. It serves as a reference point for all its academic and administrative policies, programmes and procedures and it binds the entire university community by shared ethical principles and values. The Charter is relevant to our rights and responsibilities, as Fort Harians, in relation to each other, the wider society and the environment. Ultimately, it seeks to inspire all people to live with nobility, dignity and an active conscience.

The University of Fort Hare will always be the crucible where many of the critical ideas of South Africa's democracy, liberation, reconciliation and forgiveness germinated, developed and strengthened and it eventually reverberated throughout the country, the continent of Africa and around the globe. The Charter therefore naturally resonates with the principles and values that underlie the Freedom Charter, the South African Constitution and the Bill of Rights.

The Fort Hare Charter has grown out of an inclusive developmental process that involved the entire university community. It offers to all its members the ethical principles and values listed below, in order to guide us on our journey of discovery, exploration and realization of our intellectual and unique human potentialities. Without such ethical guidelines all teaching, learning, research and community service are of little value.

The University of Fort Hare Community is:

- Inspired by the heritage of the university and the contribution it has made to leadership, liberation and service to humanity;
- Accepting that the purposes of education include the realization of our humanity as well as our responsibility to self, family and community;
- Recognizing that in the pursuit of truth and knowledge, the university, as an institution of higher learning, shall maintain in all that it does an unwavering focus on excellence;

- Affirming that a crucial role of education is to instil in students respect, tolerance and social responsibility in an environment of academic freedom, dialogue, friendship and understanding.

The University of Fort Hare Community hereby accepts this Charter and commits itself to living by and promoting the principles and values listed below:

#### **PRINCIPLES AND VALUES**

- To ensure that the universal values of justice, integrity, discipline, love, kindness, non-injury and concern for the wellbeing of others shall serve as a source of our thought, speech and action.
- To respect and affirm the dignity, equality, freedom and rich cultural diversity of all human beings as the basis for peace and social justice.
- To commit ourselves to the pursuit of truth, intellectual honesty, openness to ideas and excellence through the attainment of the highest professional and ethical standards in teaching, learning, research and community service.
- To endorse and encourage the endeavour for academic success as being critically linked with the striving towards an ever-deepening expression of our humanity.
- To uphold and honour the dignity of the university, to preserve its heritage, spirit and assets and to observe its statute, rules and regulations as well as the laws of the country.
- To encourage an orientation of imaginative, collaborative, problem-solving and entrepreneurial thinking in addressing the challenges that we face.
- As a staff member, to be a responsible, caring mentor in all our dealings with students and with each other.
- To not discriminate, directly or indirectly, on the grounds of birth, race, colour, national, ethnic or social origin, gender, age, illness or disability, language, culture, political or other opinion, religion, conscience, belief, marital status, pregnancy or sexual orientation.
- To be ever conscious of the need to develop a responsible relationship with the earth and to understand our critical role to protect and preserve it for future generations.

To undertake teaching and research that will responsibly harness the benefits of all the sciences for the well-being of humanity, being conscious of the harm inherent in the irresponsible use of knowledge.

**UNIVERSITY CALENDAR**  
**2019**

<b>JANUARY</b>				
<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Closing Dates/Registrations/ Notifications</b>
Tuesday	1		<b>New Year's Day</b>	
Wednesday	2			
Thursday	3			Administration Staff report for duties
Friday	4			
Monday	7			Academic Staff report for duties
Tuesday	8			
Wednesday	9			
Thursday	10			
Friday	11			
Monday	14		<b>1<sup>st</sup> day of Registration: East London Campus</b>	All 1 <sup>st</sup> year Education students All 1 <sup>st</sup> year B Social Science , B Arts, B Social Work, B Human settlement, B Music students
Tuesday	15			All 1 <sup>st</sup> year students :B Commerce and B Economics All 1 <sup>st</sup> year LLB students All 1 <sup>st</sup> year B Commerce, Law students All 1 <sup>st</sup> year students All Senior 2 <sup>nd</sup> and 3 <sup>rd</sup> year Nursing Science
Wednesday	16			All Senior B Arts ,B Social Science ,B Music, B Social Science (Human Settlement) All Senior students :B Commerce programme (full time) All Senior students :B Accounting All Senior students: Economics programme (full time)
Thursday	17			All Senior LLB students (2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup> year students) All Commerce Law Senior students All 4 <sup>th</sup> year Nursing Science

Friday	18		<b>Last day of Registration: East London Campus</b>	All Senior students :B Social Work All Senior students : B Education (GET) 2 <sup>nd</sup> ,3 <sup>rd</sup> & 4 <sup>th</sup> year students only All Honours, Masters and PhD students from all Faculties.
Monday	21			<b>Setting up of Registration at the Alice Campus</b>
Tuesday	22		<b>1<sup>st</sup> day of Registration: Alice Campus</b>	All 1 <sup>st</sup> year B Science students All 1 <sup>st</sup> year B Education students All 1 <sup>st</sup> year B Agriculture: Mainstream and Foundation All 1 <sup>st</sup> year B Science Agriculture: Mainstream and Foundation All 1 <sup>st</sup> year BHS
Wednesday	23			All 1 <sup>st</sup> year students :B Arts, B Social Science, B Human Settlement ,B Social Work , B Applied Communication , B Library Information Science , B Music All 1 <sup>st</sup> year students: B Commerce All 1 <sup>st</sup> year students :B Accounting All 1 <sup>st</sup> year students: B Administration
Thursday	24			All Senior B Science students All Masters :Science (Course Work) students All Senior students :B Accounting All Senior students : B Administration ,B Administration (Honours) B Social Science (Development ) (Honours )
Friday	25	09:00	<b>Faculty of Science &amp; Agriculture: Ethics Committee</b>	All Senior students :B Arts All Senior students :B Theology All Senior students (Plain) All Senior students :B Music

Monday	28			All Senior B Agriculture students All Senior students: Qualification:70001 & 70401 All Senior students : Qualification: 70002 & 70402 All Senior students BHS in HMS
Tuesday	29	09:00	MANCO	School for Initial Teacher Education (SITE):PGCE students (FET) All Senior students :B Education 2 <sup>nd</sup> and 3 <sup>rd</sup> year
Wednesday	30	09:00	<b>Faculty of Science &amp; Agriculture:</b> Farm Committee	All Senior B Social Science students All Senior B Fine Arts students All Senior B Applied Communication students All Senior B Library and Information Science students All Senior B Social Science (HRM) students All Human Settlement students
Thursday	31			All Senior B Science Agriculture students All Senior students: Qualification :71501 & 71401 All Senior students : Qualification -71521 & 71421 All Senior students : Qualification 71503 & 71403 All Senior students : Qualification -71506 ,71507, 71509,71406,71407 & 71409

<b>FEBRUARY</b>				
Friday	1	10h00	Last day of Registration in Alice Faculty of Law: Faculty Quality Assurance Committee	All Honours, Masters and PhD students from all Faculties to register via Student Web Online registration system in the following venue Great Hall –Alice Campus
		11h30	Faculty of Law: Faculty Teaching and Learning Committee	
		09h30	Faculty of Education: FEC	
Monday	4	09:30 11h00	Faculty of Education: FQA & TLC Management & Union Forum meetings	<b>1<sup>st</sup> Term Lectures Commence</b>
Tuesday	5	09h00	HEAIDS Institutional Coordinating Committee (HICC)  1 <sup>st</sup> day of Registration in Bhisho Campus Social Science & Humanities TL & QA Committee  Faculty of Health Sciences: General Meeting	All students: Higher Certificate in Public Admin for Community Service (60514) Advanced Certificate in Public Admin for Community Service (60514) B Admin (Public Administration) (62005) B Admin (HRM)
Wednesday	6	09h00  12h00	SPAC Last day of Registration in Bhisho Campus  Faculty of Science & Agriculture: General Committee	PG DIP in Public Sector Monitoring and Evaluation (60516) All Honours & Masters programme in Public Admin
Thursday	7	09h00  14h00	Support Service Quality Assurance Committee  Time Table Committee	
Friday	8	09h00	Senate Teaching and Learning Committee Faculty of Health Sciences: Ethics Committee	
Monday	11	09h30  14h30	Official Opening of the Academic Year – Alice campus  Official Opening of the Academic Year – East London campus	
Tuesday	12	09h00  14h00	Research and Development Committee Skills Development and Equity Committee	



Wednesday	13	09h00 14h00	Prospectus, Rules & Regulations Committee Naming Committee	
Thursday	14	09h00 12h00	Senate Innovation and Technology Transfer Committee (SITTC) Faculty of Health Sciences: Planning and Management Committee	
Friday	15	09h00 11h00	Enrolment Management Committee Faculty of Law: Faculty Research & Higher Degrees Committee	Faculty of Science & Agriculture: <u>Deadline</u> for submission of 1 <sup>st</sup> semester criteria
Monday	18	09h00 11h00 12h30	Deans' Forum Events Management Committee M&C Faculty Board	
Tuesday	19	09h00 14h00	Council Committee on HR (CCHR) Transdisciplinary Committee	
Wednesday	20	09h00 09h30 14h00	Financial Aid Committee Faculty of Education: FRHDC Housing Committee	
Thursday	21	09h00 09h00	Faculty of Health Sciences: Faculty Board Student Support Services Committee	
Friday	22	09h00 09h00	Buildings and Properties Committee Bargaining Sessions	
Monday	25	10h00	EMT Strategic Planning Workshop	
Tuesday	26	09h00	EMT Strategic Planning Workshop	
Wednesday	27	09h00 09:30	Council Social Ethics Committee Faculty of Education: FPMC	
Thursday	28	09h00 11h00 12h00 14h00	Membership Committee Remuneration Committee Social Science and Humanities – FPMC ICT Governance Committee	

**Fixed Items on the agenda for Faculty meetings:**

1. Student Affairs
2. Departmental List of examiners – 1<sup>st</sup> semester
3. Changes in subject groupings
4. List of Graduandi
5. Rule Changes (Specific Faculty Rules)
6. Standing Orders for Faculties
7. Submission of New Academic Programmes for 2020
8. Changes to Prospectus for 2020
9. Assessment Policy

<b>MARCH</b>			
Friday	1	09h00 10h00 12h00	MANCO Faculty of Law: Faculty Planning and Management Committee Faculty of Law: Faculty Research & Higher Degrees Committee
Monday	4	09h0	SENATE
Tuesday	5	09:00 11h00	M&C Faculty TL&QA Social Science and Humanities Faculty Board Faculty of Health Sciences: Research and Higher Degrees Committee
Wednesday	6	09h00 13h30	Institutional Forum Faculty of Science & Agriculture: <i>Special</i> Planning & Management Committee
Thursday	7	09h00 12h30	Council Induction workshop Faculty of Education: Faculty Board
Friday	8	08h30 11h30	Audit & Risk Committee Faculty of Law: Faculty Board
Monday	11	09h00 09h00	MANCO M&C FPMC
Tuesday	12	09h00	Honorary Degrees Committee Social Sciences and Humanities Faculty TL & QA Committee
Wednesday	13	09h00 14h00	Institutional Quality Assurance Committee Management & SRC
Thursday	14	09h00 14h00	SPAC Library Committee
Friday	15	09h00 14h00	Finance Committee EXCO
Monday	18	09h00 09h00 14h00	Senate Higher Degrees Committee: (Graduation matters only Events Management Committee M&C Faculty Board
Tuesday	19	09h00	Senate Committee on People with Disabilities Social Science and Humanities FPMC

Wednesday	20	09h00 13h30	Council Language Committee Faculty of Science & Agriculture: <i>Special</i> Faculty Board	
<b>Thursday</b>	<b>21</b>		<b>Human Right's Day</b>	
Friday	22	09h00	<b>Council meeting</b>	
Monday	25	09h00	University Research Ethics Committee	
Tuesday	26	09h00	SENEX (Graduation matters only)	
Wednesday	27	09h00 13:30	Central Academic Planning Committee Faculty of Science & Agriculture: Planning & Management Committee	
Thursday	28	09h30	Social Science Faculty Board Faculty of Education: FRHDC	
Friday	29	09h00	Senate (Graduation matters only)	<b>1<sup>st</sup> Term Lectures End</b>

<b>APRIL</b>				
Monday	1	09h00	Graduation Committee Submission of Faculty minutes/reports to Committee Section	
Tuesday	2	09h00 14h00	Senate Higher Degrees Committee Internationalization Committee	
Wednesday	3	09h00 14h00 13h30	Skills Development and Equity Committee Financial Aid Committee Faculty of Science & Agriculture: Faculty Board	
Thursday	4	09h00 09h00	Support Service Quality Assurance M&C FRHDC	
Friday	5	09h00	Faculty of Education: FEC	
Monday	8	09h00	SENEX	<b>2<sup>nd</sup> Term Lectures Commence</b>
Tuesday	9	10h30	Bargaining Sessions	
Wednesday	10	09h00	SPAC	
Thursday	11	09h00 09H30	HEAIDS Institutional Coordination Committee (HICC) Faculty of Education: FQA & TLC	
Friday	12	09h00	Housing Committee	
Monday	15	09h00	MANCO	
Tuesday	16	12h30	SENATE	
Wednesday	17	09h00 09:00	Social Science and Humanities FRHDC Faculty of Science & Agriculture: Farm Committee Research & Higher Degrees Committee	
Thursday	18	11h00	Management & Union Forum meetings	
<b>Friday</b>	<b>19</b>		<b>Good Friday</b>	
<b>Monday</b>	<b>22</b>		<b>Family Day</b>	
Tuesday	23			
Wednesday	24	09h00	Honorary Degrees Committee	
Thursday	25	09h00 14h00	Deans' Forum Central Academic Planning Committee	
Friday	26	09h00	Archives & Records Management Committee Faculty of Health Sciences: Planning and Management Committee	

Monday	29	09h00	Academic Promotions and Professorial Committee	
Tuesday	30	09h00	Events Management Committee Faculty of Science & Agriculture: General Committee	
		09h30	Faculty of Education: FQA & TLC	
		14h00	Transdisciplinary Committee	
<p><b><i>Submission of Matric/Grade 12 Certificates Student Admin Section</i></b>  <b><i>(All undergraduates and postgraduate qualifications)</i></b></p>				
<p><b>Fixed items on the agenda for Faculty meetings:</b></p> <ol style="list-style-type: none"> <li>1. Student Affairs: Higher Degree Registration</li> <li>2. Departmental list of Examiners – 2<sup>nd</sup> Semester</li> <li>3. Amendments of syllabi (existing courses) for 2020</li> <li>4. Submission of new qualifications for 2020</li> <li>5. Submission of new programmes for 2020</li> <li>6. Applications for Leave 2020/2021</li> <li>7. Staffing matters such as new appointments, resignations and retirements</li> </ol>				

<b>MAY</b>				
Wednesday	1		<b>Worker's Day</b>	
Thursday	2			<b>Graduation- East London</b>
Friday	3			<b>Graduation – East London</b>
Monday	6	09h00	Faculty of Health Sciences: Ethics Committee Faculty of Science & Agriculture: Ethics Committee	
Tuesday	7	09h00	Research and Development Committee	
Wednesday	8			
Thursday	9			
Friday	10			
Monday	13	09h00 14h00	Council Social Ethics Committee SENEX	
Tuesday	14	09h00 09h30	SPAC M&C FRHDC Faculty of Education: FPMC meeting	
Wednesday	15	09h00 14h00	Archives & Records Management Committee Financial Aid Meeting Social Science and Humanities Faculty TL& QA	<b>Graduation - Alice</b>
Thursday	16	09h00 09h00 10h00 12h00	Senate Innovation and Technology Transfer Committee M&C FTL & QA Faculty of Law: Faculty Quality Assurance Committee Faculty of Law: Faculty Teaching and Learning Committee	<b>Graduation - Alice</b>
Friday	17	09h00	Institutional Quality Assurance Committee	<b>Graduation - Alice</b> <b>2<sup>nd</sup> Term Lectures End</b>
Monday	20	09h00	EMT Strategic Planning Workshop	Study Week
Tuesday	21	09h00	EMT Strategic Planning Workshop	Study Week
Wednesday	22	09h00 09h00	M&C FPMC Buildings and Properties Committee Social Science and Humanities- FPMC	Study Week
Thursday	23	09h00	Enrolment Management Committee	Study Week

Friday	24	09h00 09h30	MANCO Internationalization Committee Faculty of Education: FPMC meeting	Study Week
Monday	27	09h00	SENATE Faculty of Health Sciences: Faculty Board	June Exams
Tuesday	28	09h00 14h00	Institutional Forum Time Table Committee	June Exams
Wednesday	29	09h00 13:30	Senate Teaching and Learning Committee Faculty of Science & Agriculture: Planning & Management Committee	June Exams
Thursday	30	09h00 09h00 09h30 10h00	Council Committee on HR (CCHR) M&C Faculty Board Social Sciences Faculty Board Faculty of Education: FPMC meeting Faculty of Law: Faculty Board	June Exams
Friday	31	09	Library Committee	June Exams

<b>JUNE</b>				
Monday	3	09h00	EMT	June Exams
Tuesday	4	09h00 14h00	University Research Ethics Committee Council Language Committee	June Exams
Wednesday	5	09h00 13:30	Prospectus, Rules and Regulations Committee Faculty of Science & Agriculture: Faculty Board	June Exams
Thursday	6	09h00	Senate Higher Degrees Committee	June Exams
Friday	7	09h00	Audit and Risk Committee	June Exams
Monday	10	09h00	Community Engagement Committee	June Exams
Tuesday	11			June Exams
Wednesday	12	09h00	SPAC Submission of VC report to Council to Committee Section	June Exams
Thursday	13	09h00	ICT Governance Committee Remuneration Committee	June Exams
Friday	14	09h00 14h00	Finance Committee EXCO	June Exams
<b>Monday</b>	<b>17</b>		<b>Public Holiday</b>	
Tuesday	18	09h00	Honorary Degrees Committee	
Wednesday	19	09h00		
Thursday	20		Bargaining Sessions	
Friday	21	09h00	Ordinary Council meeting	
Monday	24	09h00	M&C FRHDC	
Tuesday	25		Social Science and Humanities- FRHDC Faculty of Health Sciences: Research and Higher Degrees Committee	
Wednesday	26			
Thursday	27	09h00	Academic Promotions and Professorial Committee	
Friday	28	09h30	Faculty of Education: FPMC meeting	



<b>JULY</b>				
Monday	1			
Tuesday	2	09h00	Skills Development and Equity Committee	
Wednesday	3			
Thursday	4			
Friday	5	09h00 09h30	Faculty of Law: Prospectus Committee Faculty of Education: FEC	
Monday	8			<b>3<sup>rd</sup> Term Lectures Commence</b>
Tuesday	9			
Wednesday	10	09h00	SPAC	
Thursday	11	09h00	HEAIDS Institutional Coordinating Committee (HICC)	
Friday	12	10h00	Faculty of Law: Graduation Committee	
Monday	15		MANCO M&C FRHDC Faculty of Health Sciences: General Meeting	
Tuesday	16	09h00	Housing Committee	
Wednesday	17	09h00	Faculty of Science & Agriculture: Farm Committee Research & Higher Degrees Committee	
Thursday	18	09h00	Support Service Quality Assurance Committee	
Friday	19	10h00  12h00	Faculty of Law: Faculty Planning and Management Committee Faculty of Law: Faculty Research and Higher Degrees Committee Faculty of Science & Agriculture: Ethics Committee Meeting <u>Deadline</u> for submission of 2 <sup>nd</sup> semester criteria	
Monday	22	09h00	M&C FTL & QA Committee	
Tuesday	23		Faculty of Health Sciences: Planning and Management Committee	
Wednesday	24	09h00  09h30	Faculty of Science & Agriculture: General Committee Faculty of Education: FQA & TLC	

Thursday	25	09h00	Archives & Records Management Committee	
Friday	26	10h00	Faculty of Law: Faculty Board	
Monday	29			
Tuesday	30	09h00	Library Committee Social Science and Humanities (Graduation matters only )	
Wednesday	31	09h30	Faculty of Education: FRHDC	

**Fixed items on the agenda for Faculty meetings**

1. Leave substitutes, if leave approved
2. Visiting lecturers 2020/2021
3. Conference reports
4. Submission of new academic programmes
5. Faculty Quality Assurance Committee report
6. Progress reports on Masters and Doctoral candidates

<b>AUGUST</b>				
Thursday	1	09h00	Institutional Quality Assurance Committee	
Friday	2	09h00	Buildings and Properties Committee	
Monday	5	09h00 09h30 11h00	M&C FPMC Faculty of Education: FPMC Management & Union Forum meetings	
Tuesday	6	09h00	Senate Innovative Technology Transfer Committee	
Wednesday	7	09h00 14h00	Trans-Disciplinary Committee Management and SRC SSH-Faculty Board (Graduation Matters only)	
Thursday	8	09h00 12h00  13:30	SPAC Faculty of Law: Faculty Planning and Management Committee (Graduation matters only) Faculty of Health Sciences: Research and Higher Degrees Committee Faculty of Science & Agriculture: <i>Special</i> Planning & Management Committee	
<b>Friday</b>	<b>9</b>		<b>Women's Day</b>	
Monday	12	09h00	Internationalization Committee	
Tuesday	13	09h00  13:30  09h30 10h30	Student Support Services Committee SSH Faculty TL & QA Committee Faculty of Science & Agriculture: <i>Special</i> Faculty Board Meeting Faculty of Education: Faculty Board Bargaining sessions	
Wednesday	14	09h00	Central Academic Planning Committee Financial Aid Committee	
Thursday	15	09h00	Senate Higher Degrees Committee (Graduation Matters Only)	
Friday	16	09h00 12h00	Senate Teaching and Learning Committee SSH Faculty Board	
Monday	19	09h00 12h00	University Research Ethics Committee M&C Faculty Board	
Tuesday	20	09h00	Institutional Forum	

		14h00	Graduation Committee SSH-FPMC	
Wednesday	21	11h00 09h00 12h00 11h00	Archbishop Thabo Makgoba Lecture Prospectus, Rules and Regulations Committee Faculty of Science & Agriculture: Planning & Management Committee SSH-FRHDC	
Thursday	22	09h00	SENEX (Graduation Matters only)	
Friday	23	09h00 14h00	Enrolment Management Committee Academic Promotions and Professorial Committee	<b>3<sup>rd</sup> Term Lectures End</b>
Monday	26	09h0	EMT Strategic Planning Workshop	
Tuesday	27	09h00	EMT Strategic Planning Workshop	
Wednesday	28	09h00 13h30	Strategic Risk Workshop Faculty of Science & Agriculture: Faculty Board	
Thursday	29	09h00	SENATE (Graduation Matters only)	
Friday	30	09h00 09h0o 09h30	MANCO Council Committee on HR (CCHR) M&C FRHDC Faculty of Education: FRHDC	

<b>SEPTEMBER</b>				
Monday	2	09h00	EMT	<b>4<sup>th</sup> Term Lectures Commence</b>
Tuesday	3	09h00 14h00	Skills Development and Equity Committee SENEX	
Wednesday	4	09h00 14h00	Council Social Ethics Committee Senate Higher Degrees Committee	
Thursday	5	09h00 12h30	SPAC SENATE	
Friday	6	09h00 09h30	Faculty of Law: Faculty Prospectus Faculty of Education: FEC	
Monday	9			
Tuesday	10	09:00 09h00	Audit and Risk Committee Community Engagement Committee	
Wednesday	11	09h00 09h00	M&C FTL &QA Senate Committee on People with Disabilities	
Thursday	12	09h30	Faculty of Education: FQA & TLC	
Friday	13			Spring Graduation
Monday	16	09h00	M&C FRHDC MANCO	
Tuesday	17	12h30	Closing date for submission of the VC's Council report to Committee Section	
Wednesday	18		Chief Tyali Memorial Lecture	
Thursday	19	09h00 14h00	ICT Governance Committee Remuneration Committee	
Friday	20	09h00 12h00	Finance Committee EXCO	
Monday	23			
<b>Tuesday</b>	<b>24</b>		<b>Heritage Day</b>	
Wednesday	25	12H30	<b>Faculty of Science &amp; Agriculture:</b> Research & Higher Degrees Committee	
Thursday	26		Deans' Forum	
Friday	27	08h30 09h00	<b>Ordinary Council meeting</b> Faculty of Education: FQA & TLC	
Monday	30			

<b>OCTOBER</b>				
Tuesday	1	09h00	HEAIDS Institutional Coordinating Committee (HICC)	
Wednesday	2	09h00	SSH Faculty TL & QA Committee	
Thursday	3	09h00 09h30	SPAC Faculty of Education: FPMC	
Friday	4	10:00 11:30 09:00	Faculty of Law: Faculty Quality Assurance Committee Faculty of Law: Faculty Teaching and Learning Committee Faculty of Science & Agriculture: General Committee	
Monday	7	09h00 10h30	M&C FRHDC Faculty of Health Sciences: Research and Higher Degrees Committee Bargaining sessions	
Tuesday	8	09h00 14h00	Archives & Records Management Committee Bargaining Forum	
Wednesday	9	09h00 14h00	Central Academic Planning Committee Council Language Committee	
Thursday	10	09h00	Senate Innovation and Technology Transfer Committee (SITTC)	
Friday	11	09h00 10h00 12:00 09:00	Internationalization Committee Faculty of Law: Faculty Planning and Management Committee Faculty of Law: Faculty Research and Higher Degrees Committee Faculty of Science & Agriculture: Ethics Committee	
Monday	14	09h00 14h00	Faculty of Law: Faculty Board Time Table Committee	
Tuesday	15	09h00 09h00 11h00 11h00	M&C FPMC SSH-FPMC Faculty of Science & Agriculture: Farm Committee Management & Union Forum	

Wednesday	16	09h00. 11h00	Senate Higher Degrees Committee Faculty of Science & Agriculture: Planning & Management Committee	
Thursday	17	09h00 09h30 11h00	Support Service Quality Assurance Committee (SSQAC) Faculty of Education Faculty Board Faculty of Health Sciences: Faculty Board	
Friday	18	09h00	Council Committee on HR (CCHR)	<b>4<sup>th</sup> Term Lectures End</b>
Monday	21	09h00	EMT Strategic Planning Workshop	Study Week
Tuesday	22	09h00	EMT Strategic Planning Workshop	Study Week
Wednesday	23	11h00	ZK Mathews Memorial Lecture SSH-FRHDC	Study Week
Thursday	24	09h00	Institutional Quality Assurance Committee (IQAC)	Study Week
Friday	25	09h00 14h00	MANCO Research & Development Committee	Study Week
Monday	28	09h00	M&C Faculty Board SSH-FB Faculty of Health Sciences: Ethics Committee	
Tuesday	29	09h00 14h00	SENEX Management and SRC	
Wednesday	30	09h00 14h00	Library Committee Housing Committee	
Thursday	31	09h00 12h30	Senate Teaching and Learning Committee Faculty of Science & Agriculture: Faculty Board	

<b>NOVEMBER</b>				
Friday	1	09h00	Buildings & Properties Committee	
Monday	4	09h00	EMT	
Tuesday	5	12h30	SENATE	
Wednesday	6	9h00 14h00	Senate Committee on People with Disabilities Enrolment Management Committee	
Thursday	7	09h00	SPAC	
Friday	8	09h00	Audit & Risk Committee Student	
Monday	11	09h00 14h00	Community Engagement Committee Language Committee	
Tuesday	12	09h00 14h00	Honorary Degrees Committee Council Social Ethics Committee	
Wednesday	13	09h00 14h00 13h30	University Research Ethics Committee Prospectus, Rules & Regulations Committee Faculty of Science & Agriculture: <i>Special</i> FP&MC Committee	
Thursday	14	09h00 12h30 14h30	Membership committee ICT Governance Committee Remuneration Committee	
Friday	15	09h00 12h30	Finance Committee EXCO	
Monday	18	09h00 14h00	MANCO Deans' Forum	
Tuesday	19	09h00 14h00	Institutional Forum Bargaining sessions	
Wednesday	20	09h00	Financial Aid Committee	
Thursday	21	10h30	Council Assessment Workshop	
Friday	22	09h00	Ordinary Council meeting	
Monday	25	10h00 11h00	Faculty of Law: Faculty Planning and Management Committee (Graduation matters only) Faculty of Law: Faculty Research and Higher Degrees Committee (Graduation matters only)	
Tuesday	26			
Wednesday	27	08h00	SSH-FPMC	



		13h30	(Graduation Matters only) Faculty of Science & Agriculture: <i>Special</i> Faculty Board Meeting	
Thursday	28			
Friday	29	09h30	Faculty of Education: FRHDC	
<b>Fixed items on the agenda for Faculty meetings</b> <ol style="list-style-type: none"> <li>1. Progress reports: Masters and Doctoral candidates</li> <li>2. Appointment of Examiners for Masters and Doctoral degree candidates</li> <li>3. Names of Students who were issued certificates for short courses</li> <li>4. Part-time lecturers appointed for 2020</li> <li>5. Faculty Quality Assurance Committee report</li> <li>6. Examiner's reports: Masters and Doctoral Degree Candidates</li> </ol>				

<b>DECEMBER</b>				
Monday	2			
Tuesday	3		SSH-FB (Graduation Matters only)	
		09h30	Faculty of Education: Special FPMC	
Wednesday	4	09h00	Senate Higher Degrees Committee (Graduation Matters only)	
Thursday	5	09h00	SPAC	
Friday	6			
Monday	9	09h00	SENEX (Graduation Matters only)	
Tuesday	10	09h00	MANCO	
Wednesday	11	09h00	SENATE (Graduation Matters only)	
Thursday	12			
Friday	13			<b>Closing Date</b>
<b>Monday</b>	<b>16</b>		<b>Day of Reconciliation</b>	
Tuesday	17			
Wednesday	18			
Thursday	19			
Friday	20			
Monday	23			
Tuesday	24			
<b>Wednesday</b>	<b>25</b>		<b>Christmas Day</b>	
<b>Thursday</b>	<b>26</b>		<b>Day of Goodwill</b>	
Friday	27			
Monday	30			
Tuesday	31			
<b>Fixed Items on the agenda for Faculty meetings</b>				
<ol style="list-style-type: none"> <li>1. Student matters relating to graduation</li> <li>2. List of Graduandi</li> </ol>				

## UNIVERSITY SENIOR OFFICERS

### **Chancellor**

Adv. DB Ntsebeza SC, BA (UNISA), B Proc (UNISA), LLB (UNITRA), LLM (UCT)

### **Chairperson of Council**

Adv. ND Orleyn, B. Juris (UFH), B. Proc (UNISA), LLB (UNISA)

### **Vice-Chancellor and Principal**

Prof. SM Buhlungu, BA (UNITRA), BA Hons (UCT), MA, PhD (WITS)

### **Interim Deputy Vice-Chancellor: Academic Affairs**

Prof. JP Hendricks, BA Hons (UWC); MA (Michigan); PhD (Michigan)

### **Interim Deputy Vice-Chancellor: Institutional Support**

Prof. LY Majova-Songca, BCom (Accounting), BCompt (Hons), CTA (Unitra), Senior Teachers Diploma (Unitra), MBA (NWU), MCom (UP), Cert. in Facilities Management (UCT), CA (SA)

### **Interim University Registrar and Secretary to Senate and Council**

Prof. PC Osode, LLB (Jos), BL (Nig), LLM (Lagos), SJD (Toronto)

### **Interim Dean, Faculty of Education**

Prof. MP Mavuso, SPTD (Bensonvale College), Dip Practical Labour Law (NMMU), BA, BA Hons (History), BED (Hons), MEd, PHD (UFH)

### **Dean, Faculty of Law**

Dr N Lubisi, B Juris (UFH), LLB (UFH), Advanced Cert. in Labour Law (UNISA), LLM (UFH), LLD (UFH)

### **Dean, Faculty of Management and Commerce**

Prof. N Wayi-Mgwebi, BCom (Rhodes), MCom (Pretoria), PhD (NWU)

### **Dean, Faculty of Science and Agriculture**

Prof. N Monde, Diploma (Fort Cox College), Bachelor of Agriculture (UFH), Bachelor of Agriculture Honours (UFH), PhD (UFH)

### **Dean, Faculty of Social Sciences and Humanities**

Prof. BP Tshotsho, BA, BA Hons (UNITRA), MA (UFS), PhD (UWC)

### **Dean, Research and Development**

Prof. PD Gqola, BA, BA Hons (UCT), MA (Warwick), MA (UCT), PhD (Ludwig- Maxmilians)

### **Chief Financial Officer**

Mr N Ravgee, CA (SA), H.Dip. Acc, B.Sc (Rhodes)

**Dean, Student Affairs**

Mr ML Gqeba, BA, (UWC), Hons B Admin (Stellenbosch), MGPT (UFS)

**Director, Human Resources**

Dr PA Tladi, BA (UWC), MBA (Bond University), PhD (Preston University)

**Interim Director, Institutional Advancement**

Ms RPN Mapukata, BA, BA Hons (Unitra), MA (Natal)

**President of Convocation**

Mr S Tshona, B.Com (UFH), (BA Hons) UFH

## THE UNIVERSITY COUNCIL

The Council, subject to the provisions of the Higher Education Act No 101 of 1997 and in accordance with Amendments to the Statute of the University of Fort Hare (Government Gazette No 33808, 29 November 2010), consists of the following members:

### PERSONS WHO ARE NEITHER EMPLOYEES NOR STUDENTS OF THE UNIVERSITY

Appointed by the Minister:	Dr P Lupuwana
	Dr M Mnyande
	Ms FKP Ntlemeza
	Adv. ND Orleyn
	Ms F Yende
Designated by the Fort Hare Foundation:	Mr M Tunyiswa
Designated by the Raymond Mhlaba Municipality:	Mr M Pikini
Designated by the Buffalo City Municipality:	Ms Z Matana
Designated by the Amathole District Municipality:	Mr S Zuka
Appointed by the Provincial Government:	Mr M Nkasawe
	Ms N Pote
Appointed by the Convocation:	Mr S Tshona
Appointed by Council:	Mr H Ntshingila
	Ms T Mgoduso
	Vacant
	Vacant
	Vacant
Chair of Audit and Risk Committee:	Mr T Lupuwana ( <i>Ex-officio</i> )

### EMPLOYEES OR STUDENTS OF THE UNIVERSITY

The Vice-Chancellor and Principal:	Prof. SM Buhlungu
Interim Deputy Vice-Chancellor: Academic Affairs	Prof. JP Hendricks
Interim Deputy Vice-Chancellor: Institutional Support	Prof. LY Majova-Songca
Elected to Council by the Senate:	Prof. F Nekhwevha
	Dr N Wayi-Mgwebi
Elected to Council by the SRC:	SRC President
	SRC Secretary-General
Elected to Council by the Institutional Forum:	Dr R Rashe
	Mr L Mema
Elected by Academics:	Prof. E Seekoe
Elected by Non-Academics:	Mr P Dabula
Interim University Registrar and Secretary of Council	Prof. PC Osode

**ADVISORY**

Chief Finance Officer

Director: Human Resources

Interim Deputy Registrar: Governance and Legal

Mr N Ravgee

Dr PA Tladi

Mr L Godongwana

## COMMITTEES OF COUNCIL

### EXECUTIVE COMMITTEE

Council members:

Adv. ND Orleyn (Chair: Council)  
Vacant (Deputy Chair: Council)  
Dr P Lupuwana (Chair: CCHR)  
Mr T Lupuwana (Chair: ARC)  
Mr M Nkasawe  
Vacant

Vice-Chancellor:

Prof. SM Buhlungu

Interim Deputy Vice-Chancellor: Academic Affairs:

Prof. JP Hendricks

Interim Deputy Vice-Chancellor: Institutional Support:

Prof. LY Majova-Songca

Interim University Registrar:

Prof. PC Osode

### Advisory

Chief Finance Officer:

Mr N Ravgee

Director: Human Resources:

Dr PA Tladi

Interim Deputy Registrar: Governance and Legal

Mr L Godongwana

### AUDIT AND RISK COMMITTEE

Council members:

Mr M Nkasawe

Ms N Pote

Ms FKP Ntlemeza

Appointed by Council:

Mr T Lupuwana (Chairperson)

Mr M Rungqu

Ms A Thomas

Ms P Mabuza

Vice-Chancellor:

Prof. SM Buhlungu

Chief Finance Officer:

Mr N Ravgee

### INVITED/ADVISORY

Provincial Auditor-General:

Mr N Minnaar

KPMG External Auditor:

KPMG External Auditor:

Director: Planning and Quality Assurance:

Dr N Mayaba

Chief Audit Executive:

Mr M Soqaga

Director Finance:

Mr SS Geqeza

Interim Deputy Registrar: Governance and Legal

Mr L Godongwana

## **FINANCE COMMITTEE**

Council members:	Vacant (Chairperson) Ms F Yende Vacant Mr M Tunyiswa
Vice-Chancellor:	Prof. SM Buhlungu
Interim Deputy Vice-Chancellor: Academic Affairs:	Prof. JP Hendricks
Interim Deputy Vice-Chancellor: Institutional Support:	Prof. LY Majova-Songca
Chief Finance Officer:	Mr N Ravgee
Director Finance:	Mr SS Geqeza
SRC Treasurer:	SRC Treasurer

## **ICT GOVERNANCE COMMITTEE OF COUNCIL**

Council members:	Vacant (Chairperson) Mr M Tunyiswa Ms F Yende Vacant
Vice-Chancellor:	Prof. SM Buhlungu
Interim Deputy Vice-Chancellor: Academic Affairs:	Prof. JP Hendricks
Interim Deputy Vice-Chancellor: Institutional Support:	Prof. LY Majova-Songca
Interim Registrar	Prof. PC Osode
Chief Finance Officer:	Mr N Ravgee
Director: Human Resources	Dr PA Tladi
Chief Information Officer	Dr C Johl
Co-opted External expertise	Mr D Padayachy
Co-opted External expertise	Vacant

## **STAFF DISCIPLINARY APPEALS COMMITTEE**

Council members:	Adv. TN Orleyn (Chairperson)
Co-opted External expertise	Dr P Lupuwana (CCHR Chair)

## **COUNCIL HUMAN RESOURCES COMMITTEE**

Council members:	Dr P Lupuwana (Chairperson) Mr M Pikini Ms FKP Ntlemeza Ms T Mgoduso
Vice-Chancellor:	Prof. SM Buhlungu
Interim Deputy Vice-Chancellor: Academic Affairs:	Prof. JP Hendricks
Interim Deputy Vice-Chancellor: Institutional Support:	Prof. LY Majova-Songca



Director: Human Resources  
Director: Finance  
Interim University Registrar

Dr PA Tladi  
Mr SS Geqeza  
Prof. PC Osode

#### **REMUNERATION COMMITTEE**

Council Members:

Adv. ND Orleyn (Chairperson)  
Vacant (Deputy Chairperson)  
Dr P Lupuwana (CCHR Chair)  
Vacant

Vice-Chancellor:

Prof. SM Buhlungu

Interim Deputy Vice-Chancellor: Academic Affairs:

Prof. JP Hendricks

Interim Deputy Vice-Chancellor: Institutional Support:

Prof. LY Majova-Songca

Interim University Registrar

Prof. PC Osode

Chief Finance Officer

Mr N Ravgee

Director: Human Resources

Dr PA Tladi

#### **COUNCIL LANGUAGE COMMITTEE**

Council Representative:

Mr S Zuka

Dean: Social Sciences and Humanities:

Prof. BP Tshotsho

Senate Representative:

Prof. V Muchenje

Vacant

Director: Language Centre

Mr GV Mona

Department of African Languages:

Dr D Spofana

Department of African Languages (East London)

Dr N Satyo

Department of English (Alice)

Dr M Blatchford

Department of English

Prof. D Shober

Department of Afrikaans

Prof. S Smith

Department of Afrikaans

Dr S Chaundhari

Institutional Forum Representative:

Vacant

SRC:

Academic Affairs

SRC:

Academic Affairs

#### **BUILDING AND PROPERTIES COMMITTEE**

External Council Members:

Vacant

Vacant

Vacant

Vice-Chancellor:

Prof. SM Buhlungu

Interim Deputy Vice-Chancellor: Institutional Support:

Prof. LY Majova-Songca

Chief Finance Officer

Mr N Ravgee

NEHAWU Representative:

Mr P Dabula

NTEU Representative:  
SRC President

Vacant  
SRC President

#### **COUNCIL SOCIAL AND ETHICS COMMITTEE**

Council members:

Mr T Lupuwana (Chairperson)

Mr M Nkasawe

Ms FKP Ntlemeza

Vice-Chancellor:

Prof. SM Buhlungu

Interim Deputy Vice-Chancellor: Academic Affairs:

Prof. JP Hendricks

Interim Deputy Vice-Chancellor: Institutional Support:

Prof. LY Majova-Songca

Interim University Registrar

Prof. PC Osode

#### **COUNCIL MEMBERSHIP COMMITTEE**

Council members:

Adv. ND Orleyn

Vacant

Dr P Lupuwana

Vice-Chancellor:

Prof. SM Buhlungu

Interim University Registrar

Prof. PC Osode

#### **NAMING COMMITTEE**

Council Members:

Vacant

Vacant

Convocation Representative:

Mr S Tshona

Management Representatives:

Prof. LY Majova-Songca

Mr L Phiti

NEHAWU Representative:

Vacant

NTEU Representative:

Vacant

SRC Representative:

SRC President

SRC Representative

EL Premier

Institutional Forum Representatives:

Vacant

Vacant

## THE UNIVERSITY SENATE

### OFFICE BEARERS

Prof. SM Buhlungu	Principal/Vice-Chancellor (Chairperson)
Mr M Pikini	UFH Council Member to Senate
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim Registrar and Secretary to Senate
Dr N Wayi	Dean: Faculty of Management Sciences and Commerce
Prof. E Seekoe	Dean: Faculty of Health Sciences
Prof. BP Tshotsho	Dean: Faculty of Social Science and Humanities
Dr N Lubisi	Dean: Faculty of Law
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. MP Mavuso	Interim Dean: Faculty of Education
Prof. PD Gqola	Dean: Research
Mr LM Gqeba	Dean: Student Affairs

### PROFESSORIATE

Professor A Afolayan	Faculty of Science and Agriculture
Professor EO Adu	Faculty of Education
Professor B Bester	Faculty of Science and Agriculture
Professor AJ Bezuidenhout	Faculty of Management and Commerce
Professor B Bleibinger	Faculty of Social Sciences and Humanities
Professor G Bradley	Faculty of Science and Agriculture
Professor M Caldwell	Faculty of Social Sciences and Humanities
Professor C Chiduzo	Faculty of Science and Agriculture
Professor N Duku	Faculty of Education
Professor DT Goon	Faculty of Health Sciences
Professor D Grierson	Faculty of Science and Agriculture
Professor O Gwavava	Faculty of Science and Agriculture
Professor E Ijeoma	Faculty of Management and Commerce
Professor S Kang'ethe	Faculty of Social Sciences and Humanities
Professor F Lategan	Faculty of Science and Agriculture
Professor K Liu	Faculty of Science and Agriculture
Professor C Lumina	Faculty of Law
Professor B Makamba	Faculty of Science and Agriculture
Professor KJ Mammen	Faculty of Education
Professor E Meyer	Faculty of Science and Agriculture
Professor V Mncube	Faculty of Education
Professor P Mnkeni	Faculty of Science and Agriculture
Professor N Monde	Faculty of Science and Agriculture
Professor P Moyo	Faculty of Social Sciences and Humanities
Professor V Muchenje	Faculty of Science and Agriculture

Professor J Mupangwa	Faculty of Science and Agriculture
Professor T Mushoriwa	Faculty of Education
Professor A Mushunje	Faculty of Science and Agriculture
Professor F Nekhwevha	Faculty of Social Sciences and Humanities
Professor V Mncube	Faculty of Education
Professor W Nel	Faculty of Science and Agriculture
Professor N Ntlama	Faculty of Law
Professor E Nwauche	Faculty of Law
Professor A Obi	Faculty of Science and Agriculture
Professor D Okeyo	Faculty of Science and Agriculture
Professor A Okoh	Faculty of Science and Agriculture
Professor A Olivier	Faculty of Social Sciences and Humanities
Professor PC Osode	Faculty of Law
Professor T Petrus	Faculty of Social Sciences and Humanities
Professor Y Qin	Faculty of Social Sciences and Humanities
Professor NS Rembe	Faculty of Law
Professor D Shober	Faculty of Social Sciences and Humanities
Professor S Smith	Faculty of Social Sciences and Humanities
Professor R Thakhathi	Faculty of Management and Commerce
Professor A van Coller	Faculty of Law
Professor I Wakindiki	Faculty of Science and Agriculture
Professor D Yekela	Faculty of Social Sciences and Humanities

#### **DEPUTY DEANS**

Prof. MP Mavuso	Faculty of Education
Prof. V Mncube	Faculty of Education
Mr A Katurura	Faculty of Law
Prof. M Simatele	Faculty of Management and Commerce
Prof. PB Monyai	Faculty of Management and Commerce
Prof. A Okoh	Faculty of Science and Agriculture
Dr LU Heshula	Faculty of Science and Agriculture
Prof. W Akpan	Faculty of Social Sciences and Humanities
Prof. F Nekhwevha	Faculty of Social Sciences and Humanities
Prof. DT Goon	Faculty of Health Sciences

#### **HEADS OF DEPARTMENT**

Ms N Mnconywa	Accounting
Dr C Namakula	Adjectival Law
Prof. NP Satyo	African Languages
Prof. A Mushunje	Agricultural Economics and Extension
Prof. C Chiduzo	Agronomy
Prof. LV Mabinya	Biochemistry & Microbiology
Dr B Mayekiso	Botany

Ms E Rungani	Business Management
Dr R Rashe	Centre for Theology
Prof. O Oyedeji	Chemistry
Prof. OO Osunkunle	Communication
Dr J Barkhuizen	Criminology
Prof PB Monyai	Development Studies
Mr D Hompashe	Economics: Alice
Ms P Makhetha-Kosi	Economics: East London
Prof. D Shober	English
Mr R Letsatsi	Fine Art
Mr C Thomas (Head of School)	Further and Continuing Education (School of)
Prof. N Duku (Head of School)	General and Continuing Education (School of)
Dr R Pillay	Geography
Dr K Nadi	Geology
Prof. H Hamandawana	GIS and Remote Sensing
Dr S Yekela	History
Prof. L van Niekerk	Human Movement Studies
Dr N Dodd	Industrial Psychology
Dr L Cilliers	Information Systems
Prof. N Ntlama	Law
Prof. K Mopipi	Livestock and Pasture Science
Dr S Nacibi	Mathematics
Adv V Booysen	Mercantile Law
Dr B Bleibinger	Music
Dr P Chitnis	Natural Sciences
Dr Z Peter	Nursing Sciences
Dr P Maj	Philosophy
Dr V Xuza	Physics
Mr V Ferim	Political Science and International Relations
Mr A Katurura	Private Law
Dr C Alberts	Psychology
Prof. O Nzewi	Public Administration
Prof. A van Coller	Public Law
Dr J Rautenbach	Social Work
Prof. S Mswana	Sociology and Anthropology
Dr J Ndenge	Statistics
Dr NG Vine	Zoology and Entomology

## **DIRECTORS OF ACADEMIC INSTITUTES AND CENTRES**

Dr C Allsobrook	Director: Centre for Leadership Ethics in Africa (CLEA)
Prof. M Aliber	Director: Agriculture and Rural Development Research Institute (ARDRI)
Dr M Matlhako	Director: Postgraduate Studies
Prof. EL Meyer	Director: Fort Hare Institute of Technology (FHIT)
Prof. P Moyo	Director: Fort Hare Institute of Social and Economic Research (FHISER)
Prof. NS Rembe	Director: Oliver Tambo Chair and Human Rights Centre
Prof. L Wotshela	Director: National Heritage and Cultural Studies Centre (NAHECS)

## **UNIVERSITY LIBRARY**

Dr C Bitso	Director: University Library
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## **REPRESENTATIVES OF NON-ACADEMIC EMPLOYEES**

Faculty of Education  
Faculty of Law  
Faculty of Management and Commerce  
Faculty of Science and Agriculture  
Faculty of Social Science and Humanities  
Faculty of Health Sciences  
Govan Mbeki Research and Development Centre

## **REPRESENTATIVES OF ACADEMIC EMPLOYEES**

Dr I Roy	Faculty of Education
	Faculty of Law
	Faculty of Management and Commerce
	Faculty of Science and Agriculture
	Faculty of Social Science and Humanities
	Faculty of Health Sciences
	Govan Mbeki Research and Development Centre

## **STUDENT REPRESENTATIVE COUNCIL MEMBERS**

SRC Member  
SRC Member  
SRC Member  
SRC Member  
SRC Member  
SRC Member

## **CO-OPTED MEMBERS**

Mr N Ravgee

Dr PA Tladi

Dr R Masha

Mr L Godongwana

Ms RPN Mapukata

Prof. VJ Nkonki

Dr N Mayaba

Vacant

Chief Finance Officer

Director: Human Resources

Deputy Registrar: Academic Administration

Interim Deputy Registrar: Governance and Legal Services

Director: Institutional Advancement

Interim Director: Teaching and Learning Centre

Director: Planning and Quality Assurance

Manager: Alumni Affairs

## COMMITTEES OF SENATE

### SENEX

Prof. SM Buhlungu	Vice-Chancellor and Chairperson
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim Registrar and Secretary
Prof. N Monde	Faculty of Science and Agriculture
Prof. BP Tshotsho	Faculty of Social Sciences and Humanities
Prof. MP Mavuso	Interim Dean: Faculty of Education
Dr N Lubisi	Dean Faculty of Law
Dr N Wayi	Dean Faculty of Management and Commerce
Prof. E Seekoe	Dean Faculty of Health Sciences
Prof. PD Gqola	Dean: Research
Mr ML Gqeba	Dean of Student Affairs
Dr K Mopipi	Senate Representative
Mr A Katurura	Senate Representative
Prof. N Duku	Senate Representative

### Advisory

Ms N Magocoba	Faculty Manager: Education
Ms N Mhambi	Faculty Manager: Health Sciences
Ms AK Mkiva	Faculty Manager: Law
Ms LM Sitebe	Faculty Manager: Management and Commerce
Ms MS Smith	Faculty Manager: Science and Agriculture
Ms ZP Mnguni	Faculty Manager: Social Sciences and Humanities

### LIBRARY COMMITTEE

Prof. JP Hendricks	Interim Deputy Vice-Chancellor and Chairperson
Dr C Bitso	Director: University Library
Mr A Magocoba	Deputy Director: University Library
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. E Seekoe	Dean: Faculty of Health Sciences
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. MP Mavuso	Interim Dean: Faculty of Education
Dr N Lubisi	Dean: Faculty of Law
Dr N Wayi-Mgwebi	Dean: Faculty of Management and Commerce
Prof. PD Gqola	Dean: Research
Prof. A Okoh	Deputy Dean: Faculty of Science and Agriculture
Prof. DT Goon	Deputy Dean: Faculty of Health Sciences
Prof. F Nekhwevha	Deputy Dean: Faculty of Social Sciences and Humanities



Prof P Monyai	Acting Deputy Dean: Faculty of Management and Commerce
Mr A Katurura	Deputy Dean: Faculty of Law
Dr M Matlhako	Director: Post Graduate Studies Centre
Dr C Johl	Chief Information Officer
Vacant	Director: Community Engagement
Mr F Khayundi	Faculty Representative: Social Sciences and Humanities
Dr EN Ngwenya	Faculty Representative: Science and Agriculture
Mr J Mahler	Faculty Representative: Law
Dr WW Hendricks	Faculty Representative: Education
Vacant	Faculty Representative: Management and Commerce
Ms S Oosthuizen	Senior Librarian (Systems)
Mr S Dlepu	Senior Librarian (Special Collections & Cataloguing)
Mr S Ncoyini	Senior Librarian (Information Services) (East London)
Ms Z Maya	Senior Librarian (Information and User Services) (Alice)
Ms L Sodidi	Senior Librarian (Bhisho)
Academic Affairs Representative	Student Representative Council
Academic Affairs Representative	Student Representative Council
Mr W Sixoto	Post Graduate Forum Representative

#### **ACADEMIC PROMOTIONS AND PROFESSORIAL COMMITTEE**

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim Registrar
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. PM Mavuso	Interim Dean: Faculty of Education
Dr N Lubisi	Dean: Faculty of Law
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. E Seekoe	Dean: Faculty of Health Sciences
Prof. P Gqola	Dean: Research
Dr N Mayaba	Director: Planning and Quality Assurance Unit
Prof. W Akpan	Representative Faculty of Social Sciences and Humanities
Prof. E Nwauche	Representative Faculty of Law
Prof. AI Okoh	Representative Faculty of Science and Agriculture
Prof. N Duku	Representative Faculty of Education
Dr P Monyai	Representative Faculty of Management and Commerce
Prof. L Van Niekerk	Representative Faculty of Health Sciences
Prof. VJ Nkonki	Interim Director: Teaching and Learning

Vacant	Senate Representative
Mr N Ravgee	Chief Finance Officer
Dr PA Tladi	Director: Human Resources
Mr LM Gqeba	Dean: Student Affairs
Vacant	Director: Community Engagement

## **RULES AND PROSPECTUS COMMITTEE**

Dr N Lubisi	Dean: Faculty of Law and Chairperson
Prof. PC Osode	Interim University Registrar
Dr M Mathlako	Director: Post Graduate Studies
Vacant	Representative Faculty of Science and Agriculture
Vacant	Representative Faculty of Social Sciences and Humanities
Ms M van der Walt	Representative Faculty of Education
Vacant	Representative Faculty of Management and Commerce
Mr A Katurura	Representative Faculty of Law
Vacant	Senate Representative
Dr R Masha	Deputy Registrar: Academic Administration
Mr L Godongwana	Interim Deputy Registrar: Governance and Legal
Dr H Mabasa	Director: International Affairs
Mr P Smit	Manager: Planning
Ms N Magocoba	Faculty Manager: Education
Ms L Sitebe	Faculty Manager: Management and Commerce
Ms Z Mnguni	Faculty Manager: Social Sciences and Humanities
Ms K Mkiva	Faculty Manager: Law
Ms M Smith	Faculty Manager: Science and Agriculture
Ms N Mhambi	Faculty Manager Health Sciences
Vacant	Manager: Examinations
SRC President	SRC Representative
Dr LU Heshula	Faculty of Science and Agriculture Representative
Prof. DT Goon	Acting Deputy Dean: Faculty of Health Sciences
Prof. D Shober	Senate Representative
Mr LM Gqeba	Dean of Students Affairs
Mr L Phiti	Acting Director: Institutional Advancement
Ms A Riley	Teaching & Learning Centre Representative
Dr T Mpendulo	Faculty Representative: Science & Agriculture
Prof. L Van Niekerk	Faculty Representative: Health Sciences (Alice)
Ms ZP Peter	Faculty Representative: Health Sciences (East London)
Mr MM Sibanda	Faculty Representative: Management & Commerce
Ms B Soyana	Senior Examinations Officer
Ms B Booyesen	Senior Examinations Officer

## TIMETABLE COMMITTEE

Dr R Masha	Deputy Registrar: Academic and Chairperson
Mr P Smit	Manager Planning
Dr C Johl	Chief Information Officer
Mr L Gxamza	Manager: ITS Support Services
Vacant	Faculty Representative: Law
Vacant	Faculty Representative: Management and Commerce
Ms N Tyilo	Faculty Representative: Education
Dr CT Mpendulo	Faculty Representative: Science and Agriculture
Ms F Pidireit	Faculty Representative: Management & Commerce
Dr P Chitins	Faculty Representative: Health Sciences (East London)
Prof. M van Gent	Faculty Representative: Health Sciences (Alice)
Ms N Magocoba	Faculty Manager: Education
Ms L Smit	Assistant Faculty Manager: Science and Agriculture
Ms Z Mnguni	Faculty Manager: Social Sciences and Humanities
Ms K Mkiva	Faculty Manager: Law
Ms L Sitebe	Faculty Manager: Management and Commerce
Ms N Mhambi	Faculty Manager: Health Sciences
Vacant	Manager: Examinations
Ms J Smith	Coordinator: Timetable (East London)
SRC President	SRC Representative
SRC Academic Affairs	SRC Representative
Ms F Jaza	Administrator: Properties and Services

## ENROLMENT MANAGEMENT COMMITTEE

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex Officio</i> )
Prof. PC Osode	Interim Registrar and Chairperson
Dr R Masha	Deputy Registrar: Academic Administration
Prof. E Seekoe	Senate Representative
Mr P Smit	Manager: Planning
Mr L Godongwana	Interim Deputy Registrar: Governance and Legal Services
Ms RPN Mapukata	Acting Director: Institutional Advancement
Dr C Johl	Chief Information Officer
Ms M Chigovanyika	Teaching and Learning Centre Representative
Prof. U Nwodo	Faculty Representative: Science and Agriculture (East London)
Mr S Gqeba	Dean: Student Affairs
Ms N Sam	Manager: Student Accounts and Financial Aid
Ms Z Mnguni	Faculty Manager: Social Sciences and Humanities
Ms M Smith	Faculty Manager: Science and Agriculture
Ms L Sitebe	Faculty Manager Management and Commerce
Ms K Mkiva	Faculty Manager: Law

Ms N Magocoba	Faculty Manager: Education
Ms N Mhambi	Faculty Manager Science and Agriculture
Mr K Matikinca	Manager: Student Administration
Ms N Kema	Acting Manager: Student Recruitment
Ms TP Heshula	Manager: Residences
Ms T Gardiner	HEMIS Officer
Dr M Mathlako	Director: Post Graduate Studies Centre
Vacant	Faculty Representative: Law
Dr H Mabasa	Director: International Affairs
Ms Z Aaron	Senior Enrolment Officer
SRC President	SRC Representative
	SRC Representative
	SRC Representative
Ms B Mgciza	Senior Enrolment Officer
Mr L Gxamza	Manager ITS
Ms B Batchelor	Faculty of Law Representative
Ms M Malambile	International Office Representative

#### **SENATE TEACHING AND LEARNING COMMITTEE**

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic and Chairperson
Dr R Masha	Representative: Registrar's Division
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Vacant	Senate Representative
Dr C Bitso	Director: University Library
Ms LA Scheckle	Manager: e-Learning Unit
Vacant	Manager: Teaching and Learning Centre, Alice
Ms S Ntlabathi	Manager: Teaching and Learning Centre, East London
Vacant	Manager: Quality Assurance
Prof. MP Mavuso	Deputy Dean: Education
Mr A Katurura	Deputy Dean: Law
Dr P Monyai	Acting Deputy Dean: Management and Commerce
Dr LU Heshula	Dean: Science and Agriculture
Prof. F Nekhwevha	Deputy Dean: Social Sciences and Humanities
Prof. DT Goon	Deputy Dean: Health Sciences
Dr L Dondolo	Director: Centre for Transdisciplinary Studies
Dr M Mathlako	Director: Postgraduate Studies
Dr H Mabasa	Director: International Affairs
Vacant	Director: Community Engagement
SRC Representative	Academic Affairs, Alice Campus
SRC Representative	Academic Affairs, East London Campus

## **TRANS-DISCIPLINARY COMMITTEE**

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex-Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Dr H Mabasa	Director: International Affairs
Prof. MP Mavuso	Interim Dean: Faculty of Education
Vacant	Deputy Dean: Faculty of Education
Dr N Lubisi	Dean: Faculty of Law
Dr N Wayi	Dean: Faculty of Management and Commerce
Dr P Monyai	Acting Deputy Dean: Faculty of Management and Commerce
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. F Nekhwevha	Deputy Dean: Faculty of Social Sciences and Humanities
Prof. S Smith	Faculty Representative: Faculty of Social Science and Humanities
Mr A Katurura	Deputy Dean: Faculty of Law
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. A Okoh	Deputy Dean: Faculty of Science and Agriculture
Prof. A Obi	Faculty Representative: Faculty of Science and Agriculture
Vacant	Manager: Quality Assurance
Dr VJ Nkonki	Interim Director: Teaching and Learning Centre
Vacant	Director: Community Engagement
Dr M Matlhako	Director: Postgraduate Studies
Dr C Allsobrook	Director: Centre for Leadership Ethics in Africa
Dr C Bitso	Director: University Library
Prof. A Obi	Senate Representative
Vacant	Senate Representative
SRC President	SRC Representative

## **SENATE INNOVATION AND TECHNOLOGY TRANSFER COMMITTEE**

Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Prof. PD Gqola	Dean: Research
Mr S Marais	Representative: TIA Seed Fund
Ms C Pillay	Interim Director: Fort Hare Solutions
Mr N Ravgee	Chief Finance Officer
Mr A Runganathan	Finance Manager: Projects Office
Prof. E Meyer	NRF Rated Researcher (Fort Hare Institute of Technology)
Mr L Godongwana	Interim Deputy Registrar: Governance and Legal
Prof. N Monde	Dean: Science and Agriculture
Ms T Chikungwa	Manager: Research
Vacant	Intellectual Property and Innovation
Vacant	Fort Hare Institute of Technology

## SENATE COMMUNITY ENGAGEMENT COMMITTEE

Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Prof. N Monde	Dean: Faculty of Science and Agriculture
Dr N Lubisi	Dean: Faculty of Law
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. MP Mavuso	Interim Dean: Faculty of Education
Prof. E Seekoe	Dean: Faculty of Health Sciences
Prof. PD Gqola	Dean: Research
Dr F Lategan	Director: School of Agriculture and Agribusiness
Prof. NS Rembe	UNESCO Oliver Tambo Chair of Human Rights
Prof. R Rashe	HoD: Centre for Theology and Religion
Dr M Matlhako	Director: School of Postgraduate Studies
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Vacant	Manager: Quality Assurance
Mr S Kobese	Manager: Community Business Development Centre
Dr H Mabasa	Director: International Affairs
Mr S Mishi	President: New Economic Horizons
Mr T Mariti	Chairperson: World Student Community
Vacant	Representative: Amathole District Municipality
Mr T Matiwane	Representative: Municipal Manager Raymond Mhlaba Municipality
Mr S Bassingwaithe	Representative: Border Kei Chamber of Commerce
Mr H Luiters	Representative: Office of the Premier
Chief Ndevu	Representative: House of Traditional Leadership
Student Services	SRC Representative
Student Services	SRC Representative

## SENATE COMMITTEE ON PEOPLE WITH DISABILITIES

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex-Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs (Chairperson)
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. A Obi	Senate Representative
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Dr M Matlhako	Director: Post Graduate Studies
Mr LM Gqeba	Dean: Student Affairs
Vacant	Manager: HIV/AIDS Unit
Mr S Van Musschenbroek	Disability Unit Coordinator
Ms P Kalipa	Manager: Health Care Centre
Mr P Dabula	Manager: Student Counselling Unit

Ms TP Heshula	Manager: Student Accommodation
Dr PA Tladi	Director: Human Resources
Ms M Tyanti	Manager: Staff Wellness Practitioner
Dr C Bitso	Director: University Library
Ms RPN Mapukata	Director: Institutional Advancement
Dr R Masha	Deputy Registrar: Academic
Mr X Tom	Manager: Organization Development
Mr G Skinette	Manager: Financial Aid and Bursaries
Vacant	Representative of the Staff Disability Rights Committee
Mr L Mbude	Interim Director: Properties and Services
Ms U Salman	SHE Practitioner
Vacant	Institutional Forum Representative
Ms C Manyonta	NEHAWU Representative
Vacant	NTEU representative
Ms N Magocoba	Faculty Manager: Education
Ms K Mkiva	Faculty Manager: Law
Ms L Sithebe	Faculty Manager: Management and Commerce
Ms M Smith	Faculty Manager: Science and Agriculture
Ms Z Mnguni	Faculty Manager: Social Sciences and Humanities
Ms N Mhambi	Faculty Manager: Health Sciences
SRC President	SRC Representative
Ms Z Msuthu	Student Disability Rights Committee Representative

#### **INTERNATIONALISATION COMMITTEE**

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Dr H Mabasa	Director: International Affairs
Prof. MP Mavuso	Interim Dean: Faculty of Education
Professor V Mncube	Deputy Dean: Faculty of Education
Dr N Lubisi	Dean: Faculty of Law
Mr A Katurura	Deputy Dean: Faculty of Law
Prof. N Monde	Dean: Faculty of Science and Agriculture
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. PD Gqola	Dean: Research
Prof. A Okoh	Deputy Dean: Faculty of Science and Agriculture
Prof. A Mushunje	Representative: Faculty of Science and Agriculture
Prof. F Nekhwevha	Deputy Dean: Faculty of Social Sciences and Humanities
Prof. M Simatele	Deputy Dean: Faculty of Management and Commerce
Vacant	Representative Faculty of Management and Commerce
Mr LM Gqeba	Dean: Student Affairs
Dr PA Tladi	Director: Human Resources

Dr R Masha	Deputy Registrar: Academic Administration
Ms RPN Mapukata	Director: Institutional Advancement
Ms TP Heshula	Manager: Residences
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Vacant	Director: Community Engagement
Dr L Dondolo	Director: Centre for Transdisciplinary Studies
Prof. E Seekoe	Dean: Faculty of Health and Sciences
Vacant	Senate Representative
General Secretary	SRC Representative
Chairperson	International Student Association
Financial Secretary	International Student Association

#### **UNIVERSITY RESEARCH ETHICS COMMITTEE**

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Prof. MP Mavuso	Interim Dean: Faculty of Education
Dr N Lubisi	Dean: Faculty of Law
Prof. N Monde	Dean: Faculty of Science and Agriculture
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. E Seekoe	Dean: Faculty of Health Sciences
Prof. PD Gqola	Dean: Research
Prof. F Nekhwevha	Deputy Dean: Faculty of Social Sciences and Humanities
Prof. V Mncube	Deputy Dean: Faculty of Education
Prof. A Okoh	Deputy Dean: Faculty of Science and Agriculture
Mr A Katurura	Deputy Dean: Faculty of Law
Dr P Monyai	Acting Deputy Dean: Faculty of Management and Commerce
Prof. DT Goon	Deputy Dean: Health Sciences
Vacant	Senate Representative
Dr G Mutero	Veterinarian
Vacant	Medical Professional
Prof. M Xaba-Mokoena	Community Representative
Chief Mavuso	Community Representative
Ms T Chikungwa-Everson	Manager: Research
Ms V Ngwevu	Administrator: Research Ethics and Intellectual Property
Prof. J Mupangwa	Chairperson: Animal Research Ethics Committee



## SENATE HIGHER DEGREES COMMITTEE

Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Prof. PC Osode	Interim University Registrar
Mr M Mathlako	Director: Postgraduate Studies
Prof. V Mncube	Faculty of Education Representative
Prof. EO Adu	Faculty of Education Representative
Vacant	Faculty of Law Representative
Mr A Katurura	Faculty of Law Representative
Dr P Monyai	Faculty of Management and Commerce Representative
Prof. M Simatele	Faculty of Management and Commerce Representative
Prof. LV Mabinya	Faculty of Science and Agriculture Representative
Prof. A Okoh	Faculty of Science and Agriculture Representative
Prof. W Akpan	Faculty of Social Sciences and Humanities Representative
Prof. F Nekwevha	Faculty of Social Sciences and Humanities Representative
Prof. PD Gqola	Dean: Research
Prof. BB Makamba	NRF rated researcher
Prof. V Muchenje	NRF rated researcher
Dr V Nkonki	Interim Director: Teaching and Learning Centre
Vacant	Director: Community Engagement
Dr L Dondolo	Representative: Centre for Transdisciplinary Studies
Dr H Mabasa	Director: International Affairs
Mr W Sixoto	Postgraduate Forum Representative
Ms V Mgobozi	Postgraduate Forum Representative

## Ex-Officio and Invited members

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex Officio</i> )
Prof. MP Mavuso	Interim Dean: Faculty of Education ( <i>Ex Officio</i> )
Dr N Lubisi	Dean: Faculty of Law ( <i>Ex Officio</i> )
Dr N Wayi	Dean: Faculty of Management and Commerce ( <i>Ex Officio</i> )
Prof. N Monde	Dean: Faculty of Science and Agriculture ( <i>Ex Officio</i> )
Prof. BP Tshotsho	Dean: Faculty of Social Science and Humanities ( <i>Ex Officio</i> )
Prof. E Seekoe	Dean: Health Sciences ( <i>Ex Officio</i> )
Ms N Magocoba	Manager: Faculty of Education (Advisory)
Ms K Mkiva	Manager: Faculty of Law (Advisory)
Ms N Mhambi	Manager: Faculty of Health Sciences (Advisory)
Ms L Sitebe	Manager: Faculty of Management and Commerce (Advisory)
Ms M Smith	Manager: Faculty of Science and Agriculture (Advisory)
Ms Z Mnguni	Manager: Faculty of Social Sciences and Humanities (Advisory)

## COMBINED COMMITTEES OF COUNCIL AND SENATE

### HONORARY DEGREES COMMITTEE

Prof. SM Buhlungu	Vice-Chancellor and Chairperson
Ms Z Matana	Council Representative
Mr S Tshona	President: Convocation
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim University Registrar
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. B P Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. MP Mavuso	Interim Dean: Faculty of Education
Dr N Lubisi	Dean: Faculty of Law
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. F Nekhwevha	Senate Representative on Council
Dr N Wayi	Senate Representative on Council

### INSTITUTIONAL QUALITY ASSURANCE COMMITTEE

Mr S Zuka	Council Representative
Prof. SM Buhlungu	Vice-Chancellor and Chairperson
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs
Prof. LY Majova-Songca	Interim: Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim: Registrar
Mr N Ravgee	Chief Finance Officer
Prof. N Monde	Dean: Faculty of Science and Agriculture
Dr BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Dr N Wayi	Dean: Faculty of Management and Commerce Dean:
Prof. MP Mavuso	Interim Dean: Faculty of Education
Dr N Lubisi	Dean: Faculty of Law
Prof. E Seekoe	Dean: Faculty of Health Sciences
Prof. PD Gqola	Dean: Research
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Ms RPN Mapukata	Director: Institutional Advancement
Dr M Mathlako	Director: Post Graduate Studies Centre
Dr N Mayaba	Director: Planning and Quality Assurance
Dr C Bitso	Director: Library
Vacant	Senate Representative
Dr C Johl	Chief Information Officer
Vacant	Institutional Forum
Mr M Soqaga	Chief Audit Executive
SRC President	SRC Representative

## RESEARCH AND DEVELOPMENT COMMITTEE

Prof. S M Buhlungu	Vice-Chancellor ( <i>Ex Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Ms T Mgoduso	Council Representative
Prof. PD Gqola	Dean: Research
Prof. MP Mavuso	Interim Dean: Faculty of Education
Prof. E Seekoe	Dean: Faculty of Health Sciences
Dr N Lubisi	Dean Faculty of Law
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. DT Goon	Deputy Dean: Faculty Health Sciences
Prof. AW Akpan	Deputy Dean: Faculty of Social Sciences and Humanities
Prof. A Okoh	Deputy Dean: Science and Agriculture
Prof. M Simatele	Deputy Dean: Management and Commerce
Vacant	Deputy Dean: Faculty of Education
Mr A Katurura	Deputy Dean: Faculty of Law
Dr C Bitso	Director: University Library
Dr M Mathlako	Director: Postgraduate Studies
Dr E Thomas	Director: Hunterstoun Centre
SRC President	SRC Representative
Ms T Chikungwa-Everson	Research Manager
Dr H Mabasa	Director: International Affairs
Vacant	Representative from Fort Hare Foundation
Vacant	Representative from Fort Hare Solutions
	Postgraduate Committee Representative (East London)
	Postgraduate Committee Representative (Alice)
	Postgraduate Committee Representative (Bhisho)

## CENTRAL ACADEMIC PLANNING COMMITTEE

Ms N Pote	Council Representative
Prof. S M Buhlungu	Vice-Chancellor and Chairperson ( <i>Ex Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim Registrar
Dr N Mayaba	Director: Planning and Quality Assurance
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. N Monde	Dean: Faculty of Science and Agriculture
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. PM Mavuso	Interim Dean: Faculty of Education
Dr N Lubisi	Dean: Faculty of Law
Prof. PD Gqola	Dean: Research
Mr LM Gqeba	Dean: Student Affairs
Mr N Ravgee	Chief Finance Officer
Dr C Bitso	Director: University Library
Mr P Smit	Manager: Planning
Dr M Mathlako	Director: Post Graduate Studies Centre
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Vacant	Senate Representative
Vacant	Senate Representative

## **THE MANAGEMENT COMMITTEE (MANCO)**

Prof. SM Buhlungu	Vice-Chancellor and Chairperson
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim University Registrar
Mr N Ravgee	Chief Finance Officer

## MANAGEMENT COMMITTEES

### EXTENDED MANAGEMENT TEAM

Prof. SM Buhlungu	Vice-Chancellor and Chairperson
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim Registrar
Mr N Ravgee	Chief Financial Officer
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. MP Mavuso	Interim Dean: Faculty of Education
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Dr N Lubisi	Dean: Faculty of Law
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. E Seekoe	Dean: Faculty of Health Sciences
Prof. PD Gqola	Dean: Research
Mr LM Gqeba	Dean: Student Affairs
Mr LM Gqeba	Dean: Student Affairs
Dr PA Tladi	Director: Human Resources
Mr S Geqeza	Director: Finance
Ms RPN Mapukata	Director: Institutional Advancement
Mr L Mbude	Interim Director: Properties and Services
Dr C Johl	Chief Information Officer
Dr N Mayaba	Director: Planning and Quality Assurance
Dr I du Plessis	Director: Office of the Vice-Chancellor
Dr Rose Masha	Deputy Registrar: Academic Administration
Mr L Godongwana	Interim Deputy Registrar: Governance and Legal Services
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Dr L Dondolo	Director: Centre for Transdisciplinary Studies
Vacant	Director: Community Engagement
Dr H Mabasa	Director: International Affairs
Dr M Mathlako	Director: Postgraduate Studies
Dr C Bitso	Director: University Library
Mr M Soqaga	Chief Audit Executive

## DEANS' FORUM

Prof. SM Buhlungu	The Vice-Chancellor ( <i>Ex Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Prof. PC Osode	Interim University Registrar
Dr PA Tladi	Director: Human Resources
Dr N Mayaba	Director: Planning and Quality Assurance
Prof. PD Gqola	Dean: Research
Prof. MP Mavuso	Interim Dean: Faculty of Education
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Dr N Lubisi	Dean: Faculty of Law
Dr N Wayi	Dean: Faculty of Management and Commerce
Mr LM Gqeba	Dean: Student Affairs
Prof. JV Nkonki	Interim Director: Teaching and Learning Centre

## SUPPORT SERVICES QUALITY ASSURANCE COMMITTEE

Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support and Chairperson
Prof. PC Osode	Interim Registrar
Mr N Ravgee	Chief Finance Officer
Mr LM Gqeba	Dean: Student Affairs
Dr PA Tladi	Director: Human Resources
Ms RPN Mapukata	Director: Institutional Advancement
Dr C Johl	Chief Information Officer
Mr P Smit	Manager: Planning
Dr C Bitso	Director: University Library
Dr N Mayaba	Director: Planning and Quality Assurance
Ms T Chikungwa	Manager: Research
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Mr L Mbude	Interim Director: Properties and Services
Mr M Soqaga	Chief Audit Executive
Dr H Mabasa	Director: International Affairs
Ms L Sitebe	Faculty Manager: Management and Commerce
Ms NM Smith	Faculty Manager: Science and Agriculture
Ms Z Mnguni	Faculty Manager: Social Sciences and Humanities
Ms N Magocoba	Faculty Manager: Education
Ms K Mkiva	Faculty Manager: Law
Ms N Mhambi	Faculty Manager: Health Sciences

## HEAIDS INSTITUTIONAL COORDINATING COMMITTEE

Prof. SM Buhlungu	Vice-Chancellor ( <i>Ex-Officio</i> )
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs and Chairperson
Prof. T Mushoriwa	Faculty of Education Representative
Prof. N Monde	Dean: Faculty of Science and Agriculture
Ms M Ford	Faculty of Management and Commerce Representative
Dr N Lubisi	Dean: Faculty of Law
Dr S Kange'ethe	Faculty of Social Sciences and Humanities Representative
Prof. E Seekoe	Dean: Faculty of Health Sciences
Mr L Makohliso	HEAIDS Unit
Prof. VJ Nkonki	Interim Director: Teaching and Learning Centre
Mr LM Gqeba	Dean of Students
Dr PA Tladi	Director: Human Resources
Ms M Tyanti	Wellness Practitioner Representative
Mr P Dabula	Manager: Student Counselling Unit
Ms MP Kalipa	Manager: Health Care Services
Mr S Van Musschenbroek	Disability Unit Coordinator
Ms U Salman	SHE Practitioner
Ms RPN Mapukata	Director: Institutional Advancement
Ms C Manyonta	NEHAWU Representative
Vacant	NTEU representative
Vacant	Support Group
SRC President	SRC Representative

## GRADUATION COMMITTEE

Prof. PC Osode	Interim Registrar and Chairperson
Dr R Masha	Deputy Registrar: Academic Administration
Mr LM Gqeba	Dean: Student Affairs
Mr L Zibi	Advancement Officer
Vacant	Manager: Examinations and Graduation Services
Ms N Mabindisa	Secretary to the Registrar's Office
Ms Y Dumbisa	Manager: Catering Services
Ms N Magocoba	Faculty Manager: Education
Ms M Smith	Faculty Manager: Science and Agriculture
Ms T Mkwanazi	Acting Faculty Manager: Management and Commerce
Ms Z Mnguni	Faculty Manager: Social Sciences and Humanities
Ms K Mkiva	Faculty Manager: Law
Ms N Mhambi	Faculty Manager: Health Sciences
Mr M Paliso	Acting Security Coordinator (Alice)
Mr Y Makabane	Security Coordinator (East London)
Mr K Dlemnyango	Manager: Technical Services



Ms P Mabuya	Technical Service
Mr D Moss	Student Accounts
SRC President	SRC Representative

#### **HOUSING COMMITTEE**

Mr L Mbude	Interim Director: Properties and Services
Vacant	Senate Representative
Vacant	Senate Representative
Mr SM Mabeqa	Manager: Transport and Housing Coordinator
Mr K Dlemnyango	Manager: Technical Services
Vacant	NTEU
Ms C Manyonta	NEHAWU
Vacant	Institutional Forum
Vacant	Manager: Human Resources

#### **MANAGEMENT AND SRC COMMITTEE**

Prof. SM Buhlungu	Vice-Chancellor and Chairperson
Prof. JP Hendricks	Interim Deputy Vice-Chancellor: Academic Affairs
Prof. LY Majova-Songca	Interim Deputy Vice-Chancellor: Institutional Support
Prof. PC Osode	Interim Registrar
Mr N Ravgee	Chief Finance Officer
Prof. N Monde	Dean: Faculty of Science and Agriculture
Prof. BP Tshotsho	Dean: Faculty of Social Sciences and Humanities
Prof. MP Mavuso	Interim Dean: Education
Dr N Lubisi	Dean: Faculty of Law
Dr N Wayi	Dean: Faculty of Management and Commerce
Prof. PD Gqola	Dean: Research
Mr LM Gqeba	Dean: Student Affairs
Dr M Mathlako	Director: Post Graduate Studies Centre
Dr N Mayaba	Director: Planning and Quality Assurance
Prof. JV Nkonki	Interim Director: Teaching and Learning Centre
Dr C Bitso	Director: University Library
Dr PA Tladi	Director: Human Resources
Mr L Mbude	Interim Director: Properties and Services
Dr C Johl	Chief Information Officer
Mr A Lai Wing	Manager: Financial Aid
Ms RPN Mapukata	Director: Institutional Advancement
Mr S Ncengwa	Student Developer
Ms TP Heshula	Residence Manager
SRC	East London Campus
SRC	Alice Campus

## **ITS COORDINATION AND MANAGEMENT COMMITTEE**

Dr C Johl	Chief Information Officer and Chairperson
Dr R Masha	Deputy Registrar: Academic
Dr N Mayaba	Director: Planning and Quality Assurance
Prof. N Monde	Representative of Deans
Dr PA Tladi	Director: Human Resources
Ms T Gardiner	HEMIS Officer
Mr S Geqeza	Director: Finance
Ms L Sitebe	Faculty Manager: Management and Commerce
Ms N Magocoba	Faculty Manager: Education
Ms K Mkiva	Faculty Manager: Law
Ms M Smith	Faculty Manager: Science and Agriculture
Ms N Mhambi	Faculty Manager: Health Sciences
Ms Z Mnguni	Faculty Manager: Social Science sand Humanities
Mr L Gxamza	Manager: ITS Support Services

## **EVENTS MANAGEMENT COMMITTEE**

Mr L Phiti	Acting Director: Institutional Advancement
Mr K Moabi	Institutional Advancement
Mr L Lange	Sports Manager
Ms S Makasi	Events Manager
Vacant	Contracts Manager
Ms TP Heshula	Residence Manager
SRC Member	Representing East London Campus
SRC Member	Representing Alice Campus

## **FINANCIAL AID COMMITTEE**

Mr S Geqeza	Director: Finance and Chairperson
Prof. PC Osode	Interim Registrar
Dr N Wayi	Representative of Deans
Mr LM Gqeba	Dean of Student Affairs
Ms L Sithebe	Acting Faculty Manager: Management and Commerce
Ms M Smith	Faculty Manager: Science and Agriculture
Ms Z Mnguni	Faculty Manager: Social Sciences and Humanities
Ms K Mkiva	Faculty Manager: Law
Ms N Magocoba	Faculty Manager: Education
Ms N Mhambi	Faculty Manager: Health Sciences
Ms N Sam	Manager: Student Accounts
Mr A Lai Wing	Manager: Student Accounts and Financial Aid
SRC President	SRC Representative

## SKILLS DEVELOPMENT AND EMPLOYMENT EQUITY COMMITTEE

Dr PA Tladi	Director: Human Resources and Chairperson
Mr X Tom	OD Practitioner
Ms BV Matsiliza	OD Officer
Vacant	Manager: Consulting
Mr C Hoho	HR Team Leader
Ms L Vusani	HR Team Leader
Ms N Njoli	HR Team Leader
Ms IR Rakate	HR Team Leader
Vacant	NEHAWU (academic representative)
Vacant	NEHAWU (non-academic representative)
Vacant	NTEU (academic representative)
Vacant	NTEU (non-academic representative)
Prof. A Tsegaye	Academic Promotions and Professorial Committee
Vacant	Senate Committee on People with Disabilities Representative
Vacant	Institutional Forum
Vacant	Council Committee on HR Representative
Vacant	Deans' Forum
Vacant	Gender Forum
Vacant	Transformation Office Representative

## RECORDS AND ARCHIVES MANAGEMENT COMMITTEE

Prof. PC Osode	Interim University Registrar and Chairperson
Mr L Godongwana	Interim Deputy Registrar: Governance and Legal Services
Dr C Johl	Chief Information Officer
Mr S Geqeza	Director: Finance
Mr L Mbude	Interim Director: Properties and Services
Vacant	Institutional Archivist
Dr N Mayaba	Director: Planning and Quality Assurance
Dr C Bitso	Director: University Library
Prof. M Wotshela	Director of NAHECS
Mr F Khayundi	Department of Library and Information Science
Ms V Feni-Fete	Archivist NAHECS
Mr M Maamoe	Archivist NAHECS
Mr M Soqaga	Chief Audit Executive
Dr PA Tladi	Director: Human Resources
Mr L Gxamza	ITS Manager: Support Services
Ms Y Mokorolo	Manager: Student Records
Ms Z Mnguni	Faculty Manager: Social Sciences and Humanities
Vacant	Assistant Faculty Manager: Science and Agriculture
Ms L Sithebe	Faculty Manager: Management and Commerce

Ms K Mkiva  
Ms N Magocoba  
Ms N Mhambi

Faculty Manager: Law  
Faculty Manager: Education  
Faculty Manager: Health Sciences

## INSTITUTIONAL FORUM

Council members:	Mr H Ntshingila
	Vacant
Convocation President:	Mr S Tshona
Vice-Chancellor ( <i>Ex Officio</i> ):	Prof. SM Buhlungu
Interim Management Representatives:	Prof. LY Majova-Songca
	Prof. JP Hendricks
Interim Registrar of the University and Secretary to Council:	Prof. PC Osode
Senate Representatives:	Dr N Lubisi
	Dr C Bitso
NEHAWU: Academic Employees:	Dr R Rashe (Chairperson)
NEHAWU: Non-Academic Employees:	Mr S Kobese
NTEU: Academic Employees:	Prof. E Seekoe
NTEU: Non-Academic Employees:	Mr L Mema (Deputy Chairperson)
Student Representative Council:	President
	Secretary-General
Post Graduate Student Representative Council:	President
Student Parliament Council Representative:	Premier
Transformation Representative:	Vacant

### COOPTED

Raymond Mhlaba Municipality	Mr M Pikini
Buffalo City Municipality	Ms Z Matana
Amathole District Municipality	Mr S Zuka

## STUDENT REPRESENTATIVE COUNCIL (2018/19)

### INSTITUTIONAL SRC

Xolani Jaji	President
Sonwabiso Mamkeli	Deputy President
Masixole Phiwokuhle Ndlela	Secretary General
Aphiwe Batyi	Deputy Secretary General
Lwandile Mgedezi	Treasurer General

### ALICE CAMPUS SRC

Life Mabaso	Campus Premier
Aphiwe Xhala	Secretary
Aphiwe Mphompo	Treasurer
Sharon Sompa	Student Services Officer
Siphamandla Bongwana	Academic Affairs Officer
Lungani Jayiya	Legal and Constitutional Affairs Officer
Takatso Goodwill Phohlo	Sports and Culture Officer
Ziyanda Nomthebe	Transformation and Gender Officer
Athembele Ngalika	Project and Entertainment Officer
Thando Riaan Soga	Residence Officer

### EAST LONDON CAMPUS SRC

<b>Zandisiwe D.P. Mapete</b>	Campus Premier
Thulile Rubushe	Secretary
<b>Lwazi Mtiki</b>	Treasurer
<b>Sicelo Mbuthuma</b>	Student Services Officer
Dumisa Maputi	Academic Affairs Officer
Lukhanyo Precious Nomnqa	Legal and Constitutional Affairs Officer
Bulelani Yeki	Sports and Culture Officer
Mvuyisi Mhlahlo	Transformation and Gender Officer
Sihle Keto	Project and Entertainment Officer
Innocent Chigume	Residence Officer

## FORT HARE PAST AND PRESENT

Many forces have interacted in the Eastern Cape. Incoming Afrikaners and British met with Xhosa-speakers in the eighteenth century, and the long process of conflict, followed by the subordination and expropriation of the indigenous people, took place over more than one hundred years. An important British base at this time, named after a military officer at this time, and a small town of Alice grew near its environs.

The process of colonization and expropriation was paradoxical. Brutal military conquest, and integration of the population into the colonial economy, was accompanied by the spread of Christianity. The missionaries who carried the new ideas were themselves part of colonial expansion, but brought with them a creed which was taken by Africans and forged into a tool for grappling with the challenges of the colonial world. The South African Native College, later the University of Fort Hare, was, ironically, founded in 1916 on the site of the earlier British military stronghold. The college originated from the sometimes uneasy alliance between the new class of educated African Christians, supported by a number of traditional Southern African leaders, and early twentieth-century white liberals, many of them clergy.

The religious tradition at the heart of Fort Hare's origin, shared by blacks and whites alike, heralded 'plain living and high thinking', and a form of education that was undeniably Eurocentric. However, it did not make the assumption, central to the Bantu Education implemented in South Africa from the 1950's, that black Africans required or deserved a different, inferior education.

Thus, the University of Fort Hare produced graduates from South Africa and as far north as Kenya and Uganda, who knew they were as good as the best. Many went on to prominent careers in fields as diverse as politics, medicine, literature and art. Some politically active alumni like Oliver Tambo, Nelson Mandela, Govan Mbeki, Robert Sobukwe and Mangosuthu Buthelezi in South Africa, Robert Mugabe and Herbert Chitepo in Zimbabwe, and Elius Mathu and Charles Njonjo in Kenya, have impacted their nations. In the arts Fort Hare has released from South Africa, poet Dennis Brutus, Drum journalist Can Themba, sculptor and painter Ernest Mancoba and Xhosa author and scholar Archibald Campbell Jordan. The first black Zimbabwean medical doctor, Ticofa Samuel Parirenyatwa, and the historian, novelist and politician Stanlake Samkange were also among the many non-South Africans who spent formative years at Fort Hare.

Though Fort Hare operated in an environment of racial segregation even before apartheid, the college contained the seeds of a more tolerant South Africa. It was as racially inclusive as it could be at the time, with black, coloured and Indian students studying as one. It had men and women students from the beginning; its mainly white staff included black academics like ZK Matthews and DDT Jabavu and students' home languages ranged through Xhosa, Sotho, Zulu, Afrikaans and many others.

The takeover of the college in 1959-60 by the National Party government put an end to these achievements. Fort Hare was transformed into an ethnic college for Xhosa speakers. Outspoken staff members were expelled and a new administration, conspicuously loyal to the government and intent on imposing its world-view, was installed. The campus grew over the next three decades, and student numbers increased, but government interventions reduced Fort Hare to the level of "Bush Colleges" that were instituted in many homelands.

In a parody of true academic maturity, Fort Hare became in 1970, self-governing and 'independent'. With the creation of Ciskei in 1980, Fort Hare became the university of a microstate, recognized only by its fellow Bantustans and by South Africa's minority government, a marked decline from its previous status as the greatest centre of black higher education in Southern and Eastern Africa.

The values and traditions of Fort Hare were embattled after 1960. The apartheid state made a determined attack upon the institution and did immense damage. However, some continuities of its unique and proud historical traditions of non-racism, critical debate and aspiration towards educational excellence were never eliminated and these are now being nurtured and developed.

The tradition of excellence survived, firstly, amongst the students and also among a small but growing number of progressive academics. Many rejected the attempt to turn Fort Hare into an ethnic institution, and from various directions – political, religious and cultural – people kept alive a spirit of opposition. In the 1960's various African National Congress and Pan Africanist Congress aligned organizations emerged and were quickly suppressed. Subsequently, Fort Hare became a stronghold of the Black Consciousness oriented South African Students' Organisation. Later still, there were constant protests by students, brutally suppressed, against the Ciskei homeland regime.

The tradition survived through the affection and loyalty of people towards Fort Hare, and, when the opportunity arose after 1990 when the apartheid-era administration was expelled, many opted to work here. Supporters included Sibusiso Bengu, the first black Vice-chancellor of the new dispensation, later Minister of Education and subsequently the University Chancellor; Makhenkesi Stofile, the Minister of Sport and Recreation; and Siphon Pityana, Registrar in the early 1990's. It survived in the creation of a new Pan-Africanism and internationalism, with students from Zimbabwe to Eritrea, and staff from all over Africa and the world flocking to its doors. Many came because they knew of Fort Hare's historical reputation and wanted to contribute to its newfound opportunities towards renaissance. It survives in the remarkable archival records at Fort Hare, made up of the papers of the ANC and other liberation movements in exile. The archives of the university itself record an extraordinary and sustained educational achievement, forming a corporate memory now made accessible to scholars from all over the world.

This tradition survived notably in the university's determination, under dynamic new leadership since 1999, to pull back from the brink of institutional collapse, to refute any misconceived national attempt at higher education rationalization that would cause it to fade away or disallow its distinctive voice to be heard. To contemporary Fort Harians, it is important to acknowledge, record and question its history, and to extract the most liberating, enriching and valuable elements from its history as building blocks towards a radically modernized institution. In the process the institution is building on the foundational strengths of its historical inheritance, geographical locations, stakeholder constituencies and committed workforce, and does not rely on a nostalgic invocation of previous glory.

The university is redefining its role as the producer and disseminator of new knowledge, particularly focusing on its central place in the reshaping of post-apartheid South Africa, and repositioning itself as the empowerment agent in the political, economic, cultural and social revolution that is unfolding in the subcontinent and beyond. Its curriculum and research agenda is being tuned to resonate with the contextual social renaissance, both by stimulating it and by responding to it. At the same time it is utterly conscious of the need to engage and partner with the surrounding communities and region in a serving capacity and to extend into society at large through interesting new interconnections.



Following a decision by the Ministry of Education, the university has, since January 2004, been incorporating and integrating a new campus in the city of East London, formerly of Rhodes University, into UFH. This significant development in a new operating environment presents significant challenges as well as strategic opportunities for the calculated expansion of UFH into new markets, enabling it to play a stimulating and catalytic role in the development of the Buffalo City region. Hence it is strategically planning to grow and develop programmes in a much wider student market and is re-profiling Fort Hare across the three campuses in Alice, Bhisho and East London. As the backbone to a new academic system, five new Faculties were established in 2005-6. In 2017 Health Sciences was introduced as a sixth Faculty of the University. Over the next period significant expansion in the portfolio of academic and strategic programmes are foreseen.

The University of Fort Hare is indeed more determined than ever to build on its distinctive and illustrious past.

## PAST VICE-CHANCELLORS

1916 – 1948	Dr A Kerr	MA, M.P.C.
1949 – 1955	Prof. CP Dent	M Sc.(SA).
1955 – 1959	Prof. HR Burrows (Acting Principal)	M Com, M.C. E.D.
1959 – 1968	Prof. JJ Roos	BA (SA), BSc (SA), H.S.E.D. (Stell), BEd (SA), MA (Yale), LLB (UOFS), B Admin (UOFS).
1968 – 1981	Prof. JM de Wet	MSc (SA), BSc ENG (Wits), DIC PhD (London).
1981 – 1991	Prof. JA Lamprecht	BA (Wits), BD (London), DD (London).
1991 – 1992	Prof. JB Gardner (Acting Vice- Chancellor)	B Com (UCT), MEd (UPE), CA (SA).
1993 – 1994	Prof. SME Bengu	BA (UNIZUL), BA (Hons) (UNISA), PhD (Geneva), DD (Dubuque, USA).
1995 – 1998	Prof. MV Mzamane	MA (UBLS), PhD (Sheffield).
1999 – 2007	Prof. DI Swartz	BA (UWC), MA, PhD (Essex).
2007 – 2016	Prof. ME Tom	MB CHB (Natal), M Fam Med (Wits), MSc (London)

## HONORARY GRADUATES

Paramount Chief Kaizer Daliwonga Matanzima	LLD, 1974
Rev. James Ranisi Jolobe	D Litt et Phil, 1974
Mr Benjamin John Peter Tyamzashe	MA, 1976
Rev. Reginald Cingo	D Ed, 1977
Rev. James George Benjamin Molefe	D Theol, 1978
Mr George Milwa Mnyaluza Pemba	MA (Fine Arts), 1979
Chief Lennox Leslie Wongama Sebe	LLD, 1979
The Hon. Mr Justice George Glaeser Anderson Munnik	LLD, 1989
Dr Oliver Reginald Tambo	LLD, 1991
Dr Niarra Sudarkasa	D Litt et Phil, 1993
The Honourable Nelson Rolihlahla Mandela	LLD, 1992
The Honourable Govan Archibald Mbeki	D Litt et Phil, 1994
Mr Robinson Gilbert Siphon Makalima	D Ed, 1994
The Honourable Ibrahima Fall	LLD, 1995
The Honourable Robert Mugabe	D Com, 1995
Dr Gaositwe Chiepe	D Ed, 1996
Ms Frieda Matthews	D Litt et Phil, 1996
Mr Ernest Mancoba	D Litt et Phil, 1996
Dr Ntsu Mokhehle	LLD, 1996
Mr Fwanyanga Mulikita	LLD, 1996
Dr Donald Mtimkulu	D Ed, 1996
Mr Dullah Omar	LLD, 1997
Prof. JM Mohapeloa	D Ed, 1997
Ms Albertina Nontsikelelo Sisulu	D Litt et Phil, 1997
The Honourable Mwalimu Kambarage Julius Nyerere	LLD, 1998
Dr Robert Mangaliso Sobukwe (Posthumously)	LLD, 1998
Mr Steve Bantu Biko (Posthumously)	D Soc Sc, 1998
Dr Alfred Z Msezane	DSc, 1998
Dr Gabriel Molehe Setiloane	D Theol, 1998
Mr Karamchud Krish Mackerdhuji	D Ed, 1998
Ms Zenzi Miriam Makeba	D Litt et Phil, 1998
Mr Bongani Augustine Khumalo	D Admin, 2000
The Honourable Jacob Zuma	LLD, 2001
Archbishop Emeritus Desmond Mpilo Tutu	D Theol, 2001
Mr Hector Makhaya Mjana	MA (Music), 2001
Mr Joseph Riffat Larry Kotsokoane	D Agric, 2001
Dr Hlophe Brigalia Bam	D Arts in Phil, 2002
Dr Khotso Mokhele	DSc, 2002
Mr John Nkadimeng	D Comm, 2002
Ms Nosimo Balindlela	D Arts in Phil, 2002
Ms Masechele Khaketla	D Litt et Phil, 2002
Mr Andile Ngcaba	D Comm, 2002

Mr Joe Rajaratnam	DSc, 2002
Mr Khaya Ngqula	D Comm, 2002
Dr Tamsanqa Wilkinson Kambule	DSc, 2004
Mr Sizwe Errol Nxasana	D Comm, 2004
Ms Luli Callinicos	D Litt et Phil, 2005
Prof. James Stephen Mzilikazi Khumalo	D Litt et Phil, 2005
Ms Wendy Yvonne Nomathemba Luhabe	D Comm, 2005
Ms Lesley-Anne Foster	D Soc Sc, 2006
Dr Peter Magubane	D Phil, 2006
Mr Polelo Lazarus Zim	D Comm, 2006
Dr Wiseman Nkuhlu	D Comm, 2008
Dr Jacques Rogge	LLD, 2008
Ms Gcina Mhlophe-Becker	D Litt et Phil, 2008
Prof. Gordon Sandile Sibiya	DSc, 2008
Mr Livingstone Mqotsi (Posthumously)	D.Litt et Phil, 2010
Hon. Justice Zakeria Mohammed Yacoob	LLD, 2010
Mr Jeremy Cronin	LLD, 2011
Mr Samuel Edward Krune Mqhayi (Posthumously)	D.Litt et Phil, 2011
Dr Leepile Moshweu Taunyane	D Ed, 2012
Dr Sadie Forman	D Soc Sc, 2012
Dr Arnold Makhenkesi Stofile	D. Theol, 2012
Dr John Pampallis	D Ed, 2013
Dr Thulisile Madonsela	LLD, 2013
Dr Nkosazana Dlamini-Zuma	D Admin, 2014
Rev. Dr Simon Gqubule	D Theology, 2014
Dr Xavier Francis Carelse	D Sc, 2015
Dr Daniel Alexander Jordaan	D Admin, 2015
Mr Nana Addo Dankwa Akufo-Addo	LLD, 2016
Ms Iliana Nadi Albino	D Ed, 2016
Dr Pumzile Mlambo-Ngcuka	D Soc Sc, 2016
Dr Imtiaz Sooliman	D Health Sc, 2016
Prof. Dorcas Nompumelelo Jafta	D Litt et Phil, 2016
Mr Gilpin Gilbert Tozamide Matshayana	D Education, 2016
Dr Patrice Tlhopane Motsepe	D Comm; 2017
Mr Raymond Mphakamisi Mhlaba	D Soc Sc; 2017
Dr Rita Marley (Alfarita Constantia Anderson)	D Soc Sc; 2017
Mr Mandla Langa	D Litt et Phil, 2018

## PROFESORES EMERITI

HLN Joubert	(Theology): 30/04/1962 – 31/12/1975, MA (Stell), MT (Princeton), Thd (Amsterdam)
A Coetzee	(Afrikaans-Nederlands): 01/01/1960 – 30/05/1971 to 13/05/1976 (Vice Rector): 01/07/1972 to 31/12/1972 and 14/05/1976 to 20/09/1980, Cand Theol (Stell), MA (UNISA), D Litt (UOVS)
OF Raum	(Anthropology): 01/01/1953 to 31/12/1968, PhD (London)
S Linde	(Applied Mathematics): 01/01/1964 – 31/12/1978, MSc (UOVS)
F Hecht	(Theology): 01/01/1964 – 31/12/1981, Can Phil, Can Theol (Halle), Can Min (Berlin), DD (Pretoria)
GJJ van Rensburg	(Mathematics): 01/01/1966 – 31/12/1982, BSc (PU vir CHO), MSc (Pretoria), PhD (UNISA), HED
CG Coetzee	(History): 01/01/1960 – 31/12/1983), MA, D Phil (Stell)
JPA du Preez	(Psychology): 01/01/1974 – 31/12/1982, BSc (UOVS), DEd (UNISA), HED (Pretoria)
MA Hough	(Social Work): 01/03/1972 – 30/04/1984, BA (SW) (Stell), BA Hons (UNISA), MS (SW) (Boston)
AP Kriel	(Xhosa and Sotho): 01/07/1972 – 31/12/1985, MA (Stell), PhD (Cape Town)
DL Brown	(Animal Science): 01/01/1971 – 31/12/1986, MSc Agric (Natal), DSc Agric (UOVS)
ME Marker	(Geography): 01/01/1977 – 31/01/1991, BA (Oxon), MSc (Agric) (Melbourne), MA (Oxon), HDE (Wits), PhD (Wits)
TJ Bembridge	(Agricultural Extension and Rural Development): 01/01/1977 – 28/02/1994, Dip Agric (PU VIR CHO), MI Biol (London), MSc Agric (Reading), D Agric (Pretoria), Phd (Stell), Sci Nat (RSA)
EJ de Jager	(Anthropology): 01/01/1962 – 30/11/1995, MA, DPhil (PU vir CHO)
JR du Plessis	(Criminal Law and Procedure): 01/01/1976 – 31/10/1992, BA, LLB (Wits), PhD (Rhodes)
G Thom	(Historical and Contextual Theology): 08/02/1973 – 31/12/1997, PhD (Rhodes)
J Raats	(Animal Science) 01/01/1978 – 31/03/2011, MSc Agric (UOVS), PhD (Natal)

## **ADMINISTRATIVE STAFF**

### **OFFICE OF THE VICE-CHANCELLOR**

Vice-Chancellor: Prof. SM Buhlungu

Director: Office of the Vice-Chancellor: Dr I Du Plessis

Interim Manager: Office of the Vice-Chancellor: Ms N Mabombo

Senior Administrator: Ms K Gola

Administrator: Ms N Nkayi

### **OFFICE OF THE DEPUTY VICE-CHANCELLOR: ACADEMIC AFFAIRS**

Interim Deputy Vice-Chancellor: Academic Affairs: Prof. JP Hendricks

Executive Secretary to the Deputy Vice-Chancellor: Academic Affairs: Ms U Koti

### **OFFICE OF THE DEPUTY VICE-CHANCELLOR: INSTITUTIONAL SUPPORT**

Interim Deputy Vice-Chancellor: Institutional Support: Prof. LY Majova-Songca

Executive Secretary to the Deputy Vice-Chancellor: Institutional Support: Ms T Mtshayeni

### **OFFICE OF THE UNIVERSITY REGISTRAR**

Interim Registrar: Professor PC Osode

Executive Secretary to the University Registrar: Ms N Mabindisa

Deputy Registrar: Academic Administration: Dr R Masha

Administrator: Academic Administration: Ms N Rasayi

Interim Deputy Registrar: Governance and Legal Services: Mr L Godongwana

Paralegal Secretary: Governance and Legal Services: Ms N Diniso

### **OFFICE OF THE CHIEF FINANCE OFFICER**

Chief Finance Officer: Mr N Ravgee

Secretary to the Chief Finance Officer: Ms S Magqabi

Director: Finance: Mr SS Geqeza

Assistant Director Finance: Vacant

### **EAST LONDON CAMPUS ADMINISTRATIVE PERSONNEL**

Receptionist: Ms J Smith

Switchboard: Ms N Bikitsha

## **ACADEMIC ADMINISTRATION (Registrar's Division)**

Deputy Registrar: Academic Administration: Dr R Masha:

Administrator to Deputy Registrar: Academic Administration: Ms N Rasayi

## **Student Academic Administration & Registration**

Manager: Student Administration & Registration: Mr K Matikinca

Senior Enrolment Officer: Ms Z Aaron (Alice Campus)

Enrolment Officer: Ms N Mathimba (Alice Campus)

Enrolment Officer: Ms T Gwintsa (Alice Campus)

Enrolment Officer: Mr Z Nyamakazi (Alice Campus)

Senior Enrolment Officer: Ms B Mgciza (East London)

Enrolment Officer: Ms D Lennox (East London)

Enrolment Officer: Ms C May (East London)

Data Capturer: Mr A Lingela (East London)

Recruitment and Examinations Officer: Ms V Nqabeni (Bhisho)

## **Examinations Department**

Manager: Examinations and Graduation: Vacant

Senior Examinations Officer: Ms B Soyana (Alice)

Senior Graduation Officer: Mr N. Mnqandi (Alice)

Examinations Officer: Ms U Ngxesha (Alice)

Examinations Officer: Ms N Nqawe (Alice)

Examinations Officer: Ms M Sonjica (Alice)

Data Capturer: Examinations: Mr L Beja (Alice)

Senior Examinations Officer: Mr F Ndzingo (East London)

Senior Graduation Officer: Ms B Booysen (East London)

Examinations Officer: Ms Z Hardy (East London)

Examinations Officer: Ms Z Ntsomi (East London)

## **GOVERNANCE & LEGAL SERVICES (Registrar's Division)**

Interim Deputy Registrar: Governance and Legal Services: Mr L Godongwana

Paralegal Secretary: Governance and Legal Services: Ms N Diniso

Legal Compliance Officer: (Vacant)

DC Co-ordinator: Ms N. Ndlovu

### **Committee Section**

Interim Committee Section Manager: Ms ND Nyawombi

Senior Committee Officer: Vacant

Committee Officer: Ms NS Dlokweni

Committee Officer: Ms L Cweya

Committee Officer: Vacant

Committee Officer: Vacant

### **Student Records**

#### *Alice*

Student Records Manager: Vacant

Records Officer: Ms Y Morokolo

Records Officer: Ms N Dloko

Registry and Mail Officer: Mr V Magxaki

#### *East London*

Registry and Mail Officer: Ms N Rasi

Registry and Mail Officer: Ms NM Ntozini

### **Data and Systems**

Data & Systems Manager: Mr MO Selolo



## **FINANCE**

Chief Finance Officer: Mr N Ravgee

Secretary to the Chief Finance Officer: Ms S Magqabi

Director: Finance: Mr SS Geqeza

Assistant Director Finance: Vacant

### **Budget Office**

Budget Manager: Vacant

Senior Budget Administrator: Buyelwa Ginise

Budget Administrator: Nkanyiso Tyayo

### **Financial Management**

Financial Accountant: Ms N Kopo

Cash Management Administrator: Ms K Buso

Accounts Controller Creditors: Ms K P Ngcaba

Accounts Administrator Creditors: Ms M Mafanya

Accounts Administrator Creditors: Ms N Kwatsha

Accounts Administrator Creditors: Ms N Ngcuka

Accounts Administrator Creditors: Mr M Qwele

General Ledger Controller: Ms PP Mfeya

Assistant Cash Management Administrator: Vacant

Accountant: Asset Management: Ms Z Nyhweba

Asset Administrator: Mr J Fodo

Asset Administrator: Vacant

Expenditure Controller: Vacant

### **Student Fees, Financial Aid & Bursaries**

Manager: Fees, Financial Aid & Bursaries: Mr A Lai Wing

HOD: Student Accounts: Ms N Sam

Senior Student Accounts Officer (Alice): Mr D Moss

Student Accounts Officer (Alice): Mr L Tile

Student Accounts Officer (Alice): Mr L Thengani

Student Accounts Clerk (Alice): Ms S Ntsomi

Senior Student Accounts Officer (East London): Vacant

Student Accounts Officer (East London): Ms B Mlahlwa

Cashier (East London): Mr V Tshapu

Cashier (Alice): Vacant

HOD Financial Aid & Bursaries: Mr G Skinnette

Senior Financial Aid Officer (Alice): Ms P Bokwe

Senior Financial Aid Officer (Alice): Ms N Mxotwa

Senior Financial Aid Officer (East London): Ms N Mswana  
Senior Financial Aid Officer (East London): Mr L Rangile  
Financial Aid Officer (Alice): Ms P Gulwa  
Financial Aid Officer (East London): Ms N Manqane  
Financial Aid Officer (Alice): Miss K Sinxo  
Financial Aid Officer (Alice): Mr M Lingela  
Financial Aid Officer (Alice): Ms L Gxamza  
Financial Aid Officer (Alice): Ms M Mlilo  
Financial Aid Officer (Alice): Vacant  
Financial Aid Officer (East London): Mr XOA Rwayi  
Financial Aid Officer (East London): Vacant

### **Projects Finance Office**

Financial Manager Projects Office: Mr A Runganathan  
Projects Management Controller: Mr S Magadlela  
Cash Management Administrator: Ms PA Muller  
Travel Administrator: Ms AR Kelly  
Expenditure Controller: Ms NV Mwale  
Creditors Administrator: Ms ND Zokufa  
Filing Clerk: Ms F Dyani  
HR Team Leader: Ms L Vusani

### **Supply Chain Management Office**

Supply Chain Manager: Mr Luyanda Mema  
Senior Buyer: Vacant  
Buyer: Stores: Mr Malusi Sheperd Delani  
Buyer: Ms Lindiwe Mjika  
Buyer: Vacant  
Bid Specialist: Mr Wongalethu Ntoni  
Travel Consultant: Ms Bathandwa Mtose  
Travel Consultant: Ms Chwayita Kutta  
Contract Specialist: Mr Sikhumbuzo Hlophe  
Stores Assistant: Alice: Ms Kholiwe Moses  
Contract Administrator Temp: Nozuko Fumbeza

### **Payroll**

Manager: Ms A Starkey  
Senior Payroll Administrator: Ms L Summerton  
Payroll Administrator: Ms K Mkiva  
Payroll Administrator: Ms L Tyhefu  
Payroll Administrator: E Davids

## **INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES (DVC IS Division)**

Chief Information Officer: Dr CP Johl

Secretary: Ms T Xeke

Vodacom Account Administrator: Ms N Gantsa

ICT Operations & Service Delivery Manager: Vacant

Business Process & Information Manager: Mr C Stevens

ICT Project Manager: Mr W Smale

ITS Manager: Mr L Gxamza

Applications Programmer/Developer ERP: Vacant

ICT Enterprise Architect: Mr L Matyunjwa

Enterprise Systems and Security Manager: Vacant

Webmaster: Mr F Makombe

Manager Network Administration: Vacant

Senior Network Administrator: Mr W Moodley

Network Support Officer: Mr MC Kika

Network Support officer: Vacant

ICT Support Manager: Mr J Mbatani

ICT Support Officer: Mr L Socenywa

ICT Support Officer: Ms S Platyi

ICT Support Officer: Ms P Qederwana

ICT Support Officer: Mr R Mentoer

ICT Support Officer: Mr SL Dyani

ICT Support Officer: Ms P Mgedezi

ICT Support Officer: Mr V Makalima

ICT Support Officer: Mr A Teru

ICT Support Officer: Ms A Sotoyile

Printing & Backup Administrator: Ms NC Moss

Manager Service Desk: Ms N Summers

Service Desk Consultant: Ms NP Mandla

Service Desk Consultant: Ms L Hela

Manager Call Centre: Mr V Ntshona

Call Centre Consultant: Ms Z Mkiva

Call Centre Consultant: Ms P Bom

Call Centre Consultant: Ms NS Bikitsha

Telecommunication Technician: Mr K Madwanya

System Administrator: Mr S Mthubeli

Senior System Administrator: Mr N Lambrechts

ICT Business Analyst/Trainer: Mr L Bidi

ICT Lab Technician: Mr T Yekela

System Administrator: Mr N Lambrechts

ICT Business Analyst/Trainer: Mr L Bidi

ICT Lab Technician: Mr T Yekela

## **PROPERTIES AND SERVICES (DVC IS Division)**

Interim Director: Properties and Services: Mr L Mbude

Project Controller: Vacant

### *Administrators*

Ms F Jaza (Alice)

Ms C Molyneux (East London)

Ms V Sifingo (East London)

### **Property Development**

Manager: Property Development: Mr L Mbude

### **Safety Health and Environment**

Safety Health and Environment Practitioner: Ms U Salman

### **Facilities Management**

Facilities Manager: Vacant

Facilities Inspector EL: Vacant

Facilities Inspector Alice: Vacant

Facilities Inspector: Staff Housing and Administration: Vacant

### **Contracts & Services**

Manager: Contracts & Services: Vacant

Catering Project Manager: Vacant

Deputy Catering Project Manager: Ms Y Dumbisa

### **Security Services**

Security Manager: Vacant

Security Coordinator: Vacant

Security Supervisor: Mr Y Makabane (East London)

Security Supervisor: Mr M Paliso (Alice)

Security Supervisor: Mr M Baliso (Alice)

### *Team Leaders*

<i>Alice</i>	<i>East London</i>
Mr M Pinini	Mr M Masika
Mr M Makapela	Mr S Msezeli
Mr X Feni	Ms N Matole
Miss X Ncayo	Mr M Mqotyana
Ms N Sawu	Mr M Madikazi
Ms N Seti	Mr T Sonjica

Mr M Ganto	Ms N Rasi
Mr S Mthethwa	Mr M Njana
Mr C Mdletshe	Mr R Kafie
Mr C Thabede	Mr N Mhlana
	Mr C Sityebi
	Mr T Ngxovula
	Mr M Plaatjie

### **Technical Services Management Department**

Maintenance Manager: Mr K Dlemnyango

Architectural Technician: Mr K Thurston

Supervisor: Maintenance (East London): Mr V Qoyiya

Records Clerk: Vacant

Storeman: Mr M Bibi

#### *Electricians*

<i>Alice</i>	<i>East London</i>
Vacant	Mr M Mntukatandwa

#### *Plumbers*

<i>Alice</i>	<i>East London</i>
Mr A Tabalaza	Vacant

#### *Carpenter*

<i>Alice</i>	<i>East London</i>
Vacant	

#### *Painter*

<i>Alice</i>	<i>East London</i>
Vacant	

#### *Bricklayer*

<i>Alice</i>	<i>East London</i>
Vacant	

#### *Fitter and Turner*

<i>Alice</i>	<i>East London</i>
Mr C Zulu	Vacant

#### *Electrical Assistants*

<i>Alice</i>	<i>East London</i>
Ms Mabuya	Mr B James
Mr B Mnyaka	

Mr MV Boo	
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*Carpentry Assistants*

<i>Alice</i>	<i>East London</i>
Mr S Jaza	
Vacant	
Vacant	
Vacant	

*Bricklayer Assistants (Alice)*

Mr J Gxokwana	
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*Plumbing Assistants*

<i>Alice</i>	<i>East London</i>	<i>Bhisho</i>
Vacant	Mr W Fourie	Vacat
Mr M Papu		
Mr P Qeqe		
Mr T Mtshungiwa		
Mr M Kelepu		

*Mechanical Assistants*

<i>Alice</i>	<i>East London &amp; Bhisho</i>
Vacant	
Mr S Makapela	

*Swimming Pool Assistant (Alice)*

Vacant	
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*Technical Assistants (East London)*

Mr A Mqokuse	Mr T Zilo
Mr S Budaza	Mr P Ngesi

**Transport Department**

Fleet Manager: Vacant

Chief Transport Officer: Mr B Peter

Driver: Mr JJ Handi	Driver: Mr W Vena
Driver: Mr J Fana	Driver: Mr C Khuze
Driver: Vacant	Driver: Mr Mnkile
Driver: Mr X Zani	Driver: Mr S Bokolo

*General Assistants*

Mr T Balfour (Alice)

## **HUMAN RESOURCES DEPARTMENT (DVC IS Division)**

Human Resources Director: Dr PA Tladi

Senior HR Administrator: HR Director: Ms Siyamthanda Sigodi

HR Team Leader: Ms Noxolo Njoli

HR Team Leader: Ms Rachel Rakate

HR Team Leader: Mr Clive Hoho

HR Team Leader: Projects: Ms Linda Vusani

HR Consultant: Ms Pelisa Ngxabane

HR Consultant: Ms Nozodwa Mbatsha

HR Consultant: Mr Xabisile Siga

HR Consultant: Ms Nelisa Xotyeni

HR Consultant: Mr Alec Mahlomuza

HR Consultant: Mr Mlungisi Gongqa

4D Health Consultant: Ms Romica Plaatjies

IR Practitioner: Mr Z Mdekazi

IR Officer: Mr Leon Mngayi

IR Officer: Ms Nozipho Mdletshe

HR Administrator Projects: Ms Wongeka Mtembu

HR Administrator: Ms Sindiswa Silo

HR Administrator: Ms Amanda Saul

HR Administrator: Mr Ongeziwe Khatywa

HR Administrator: Ms Avela Jojo

OD Practitioner: Mr Xolani Tom

OD Officer: Ms Brenda Matsiliza-Tissang

OD Officer: Ms Thozama Yawathe

OD Officer: Ms Zandile Fumbeza

EAP/Wellness Practitioner: Ms Mandisa Tyanti

Receptionist Alice: Ms Vuyolwethu Mafani

Receptionist EL: Ms Unathi Mafai

## **INSTITUTIONAL ADVANCEMENT DEPARTMENT (VC Division)**

Director: Ms RPN Mapukata

Manager: Marketing & Communications: Mr K Moabi

Manager: Stakeholder Relations: Mr L Phiti

Alumni Affairs Manager: Vacant:

Forte Hare FM Station Manager: Vacant

Student Recruitment Manager: Vacant

Account Executive: Ms Z Mosina

Account Executive: Ms M Liwani

Account Executive: Mr L Zibi

Stakeholder Relations Officer: Mr V Mbiza

Stakeholder Relations Officer: Mr T Mpumlwana

Alumni Relations Officer: Ms N Jizana

Student Recruitment Officer: Ms N Kema

Events Officer: Ms S Makasi

Communications officer: M Mrashula

Senior Administrator: Ms Y Tyala

Administrator: Ms P Madyibi

Administrator: Ms B Mpakati

Admin Assistant: V Gonya

East London Main Reception: Ms J Smith

## **FORT HARE FOUNDATION**

Fort Hare Foundation Chairman: Mr Mazwi Tunyiswa

Senior Administrator: Ms Y Tyala



**PLANNING & QUALITY ASSURANCE UNIT (VC Division)**

PQA Director: Dr N Mayaba

Administrator: Ms A Nkohla-Dyasi

Manager: Quality Assurance Unit: Vacant

Manager: Planning Unit Mr P Smit

Senior HEMIS Officer: Ms TM Gardner

Quality Assurance Officer: Vacant

Quality Assurance Officer: Vacant

Researcher: Mr K Whitfield

Researcher: Ms HC Nonxuba

HEMIS Officer: Vacant

Student Tracking System: Vacant

Assistant Administrator: STS Ms LL Ntengo

## **INTERNAL AUDIT DEPARTMENT**

Chief Audit Executive: Mr M Soqaga

Internal Audit Manager: Mr O Siwundla

Internal Audit Supervisor: Miss L Mfenqe

Internal Auditor: Ms B Bizana

Internal Auditor: Mr B Gubevu

Internal Auditor: Mr X Mjakujo

Internal Auditor: Ms B Makanda

Investigator: Mr C Mavonyela

Investigator: Mr O Makana

Internal Auditor: Vacant

**OFFICE OF INTERNATIONAL AFFAIRS (DVC AA Division)**

Director: Dr H Mabasa

Internationalisation Officer: Mr M Mnyatheli

Internationalization Officer: Ms M Malambile

Mobility Coordinator: Ms X Mapango

International Student Life & Services Officer: Ms Q Onyango

Senior Administrator: Ms C Kukubo

Administrator: Ms A Boysen

## **STUDENT AFFAIRS DIVISION (DVC AA Division)**

Dean: Mr LM Gqeba

Senior Administrator: Ms V Makana

Intern: Ms T Nyathi

### **HIV/Aids Unit**

Manager: Vacant

Coordinator & Acting Manager: Mr L Makohliso

Administrator: Ms Z Ntsamba

### **Student Counselling Unit – Alice & East London**

Manager: Mr P Dabula

Administrator: Ms S Manzi

Intern: Ms N Mavubengwana

Psychologist: (vacant)

Psychologist: Ms S Sharma (East London)

Psychologist (East London Campus): Vacant

Psychologist (East London Campus): Vacant

Work Integration Officer (East London Campus): Ms Z Mafanya

### **Disability Unit**

Coordinator/HOD: Mr S Van Musschenbroek

DU Assistant: Mr L Mzinyathi (Alice)

DU Assistant: Ms B Mgudlwa (East London)

### **Sports Unit – Alice and East London**

Head: Sports Administration: Mr L Lange

Sports Administrator (East London Campus): Mr H Cloete

Sporting Coach Alice: Mr E Fana

Sports Officer: Mr S Feni

Sport Officer: Mr Z Dumaphi

Sports Officer: Mr L Matiwana

Sports Officer: Ms M Rodolo

Secretary: Ms N Dikana

### **Health Care Centre – Alice and East London**

Manager: Sr MP Kalipa

Professional Nurse: Sr L Simandla

Professional Nurse: Sr N Tom  
Professional Nurse: Mr N Ndabeni  
Professional Nurse (East London Campus): Sr N Mzinyathi  
Professional Nurse (East London Campus): Vacant  
Administrator: Ms N Mbana  
Receptionist/Clerk: East London Campus: Ms V Luhadi  
Health Promoter: Vacant

### **Student Governance and Development Unit**

Student Developer: Mr S Ncengwa  
SRC Administrator: Ms S Sifingo  
SRC Administrator East London: Ms E Feni  
SRC Student Intern: Mr M Mphambo

### **Residences**

Residence Manager: Ms T Heshula  
Secretary: Ms N Mahala  
Admission Officer: Mr M Njoba  
Admission Officer: Mr L Mvunyiswa (East London)

#### *Residence accommodation officers*

Ms N Caga (Alice Campus)  
Ms K Mnguni (Alice Campus)  
Ms Z Bolosha (Alice Campus)  
Ms T Mgcoyi (Alice Campus)  
Ms T Mgidi (Alice Campus)  
Ms N Makwela (Alice Campus)  
Mr T Makapela (Alice Campus)  
Ms N Mboya (Alice Campus)  
Mr S Ngidi (Alice Campus)  
Ms F Ngcokovana (Alice Campus)  
Ms Z Gomomo (East London Campus)  
Mr X Faku (East London Campus)

## **UNIVERSITY LIBRARY (DVC AA Division)**

Director: University Library: Dr C Bitso

Deputy Director: University Library: Mr A Magocoba

### **LIBRARY: ALICE**

Administration Officer/Secretary: Ms Unam Kolomana

Senior ERM Librarian: Vacant

Senior Librarian – Technical Services: Mr A Magocoba

Senior Librarian – Information Services: Ms Z Maya

Library Systems Manager: Ms S Oosthuizen

Librarian – Cataloguing & Classification: Mr JK Amoah

Librarian – Cataloguing & Classification: Vacant

Librarian – Cataloguing & Classification: S Dlepu

Acquisitions Librarian: Ms PH Ndlela

Periodicals Librarian: Ms T Mkonqo

Senior Library Assistant – Periodicals & I.L.L: Mr T Ndondo

Library Assistant: Technical Services: Vacant

Librarian Africana & Rare Books: Vacant

Information Librarian: Ms P Bokwe

Information Librarian: Mr B Buyana

Information Librarian: Ms B Mbiyo

Librarian Lending Services: Vacant

Librarian Lending Services: Mr S Jekwa

Librarian: Systems – Mr S. Tshebi

Library System Assistant: Mr X Jevu

Library Assistants (Circulation): Mr SLU Hlakanyana

Library Assistant (Circulation): Mr M Kembe

Library Assistant (Circulation): Mr NS Mbongisa

Library Assistant (Circulation): Mr P Songwiqui

Library Assistant (Circulation): Mr B Ntsendwana

Library Assistant (Circulation): Mr X Bill

Library Assistant (Circulation) Ms L. Balfour

Assistant Librarian (Bhisho): Ms L Sodidi

### **LIBRARY: EAST LONDON**

Senior Librarian in Charge: Vacant

Senior Information Librarian: Mr S Ncoyini

Information Librarian: Vacant

Information Librarian: Ms N Manzana

Acquisitions Librarian: Ms L Mankayi

Librarian Lending Services: Ms Z Zongola

Assistant Librarian & Inter-Library Loans: Ms F Siqangwe  
Assistant Librarian (Circulation): Ms E Dlabantu  
Senior Library Assistant: Ms L Ndava  
Senior Library Assistant Periodicals: Vacant  
Library Assistant (Circulation): Ms L Wana  
Library Assistant (Circulation): Ms T Mona  
Library Assistant (Circulation): Vacant

## GENERAL RULES

The Higher Education Act (No 101, 1997), as amended and the Statute of the University (Government Gazette No 33808 of 2010) provide the general legal background for the operation of the University and the granting of qualifications. The General Rules which follow should be read in conjunction with these legal and statutory stipulations.

### G.1 DEFINITION OF TERMS

In these rules, unless the context otherwise indicates:

- 1.1 **“Admission”** means approval to report for registration as a student at the University, irrespective of whether the person has previously been registered as a student.
- 1.2 **“Assessment”** means the evaluation of a student’s achievement of learning outcomes of a module;
- 1.3 **“Attendance requirements”** means rules in respect of which a candidate is subject to the requirements set out under 4.1, and for which a class mark of at least 50 percent must be obtained;
- 1.4 **“Attendance module”** means a module which a candidate must attend to complete the requirement of a programme, which requirements may include formative assessment but shall exclude summative assessment;
- 1.5 **“Credits”** determine the relative value of modules, where each credit represents 10 (ten) notional hours spent by a student towards completing the module;
- 1.6 **“Dissertation”** means the written work submitted in fulfilment or in partial fulfilment of the requirements set for obtaining a master’s degree and constituting 50 percent or more of such requirements;
- 1.7 **“Duly performed (DP)”** means the mark obtained by a candidate during a term or semester in a particular module in respect of assignments, class tests, class performance, practical work, and other forms of formative assessment for the module;
- 1.8 **“Examination”** means the act of examining a candidate’s knowledge by means of written, oral and practical tests, and also includes any ensuing supplementary or special or aegrotat examinations;
- 1.9 **“Final mark”** means the mark obtained at the end of each completed module, the composition and computation of which is determined by the rules for that particular programme;
- 1.10 **“Main degree examinations”** means examination administered by the University in May/June or November/December in each year, but does not include a supplementary examination.”
- 1.11 **“Mini-dissertation”** is a dissertation of limited scope and comprises written work constituting no less than 33/3 % but no more than 50 % of the work for a master’s degree. A mini-dissertation may be treated as equivalent to a module, albeit with a substantially different credit weighting and without the requirement of a DP.
- 1.12 **“Module”** means a coherent, self-contained unit of learning, which is designed to achieve a set of specific learning outcomes (overarching competencies) that are assessed within that unit and allocated period of learning, and which is the smallest unit for which a final mark is entered in the student records;



- 1.13 **“Occasional student”** means any person who has registered for one or more modules at the University, but is not registered at the University as a candidate for a specific qualification or programme;
- 1.14 **“Head of Department/Dean”** means the administrative head of a unit offering the relevant programme or his/her delegate;
- 1.15 **“Programme”** means a structured set of learning outcomes which usually comprises a combination of modules to be completed to fulfil the requirements for a specific qualification or programme;
- 1.16 **“Prospective student”** means any person who intends to study at the University and is applying for admission for a specific qualification, and the acceptance for the purposes of qualification for that which meets the requirements;
- 1.17 **“Recognition of prior learning”** means the comparison of the previous learning and experience of a student however obtained against the outcomes required for a specific qualification, and the acceptance for purposes of qualification of that which meets the requirements;
- 1.18 **“Senate”** also includes any unit of person to whom the authority and/or powers in a specified area have been delegated by Senate;
- 1.19 **“Student”** means any person registered for a qualification offered by the University either within a programme or as an occasional student;
- 1.20 **“Supplementary Assessment”** is an extension of the initial work or examination, whereas “reassessment” constitutes a separate, new assessment;
- 1.21 **“Syllabus”** of a module means a description of the learning outcomes and learning content dealt with in the module;
- 1.22 **“Thesis”** means the written work submitted in fulfilment or in partial fulfilment of the requirements set for obtaining a doctor’s degree;
- 1.23 **“Treatise”** means written work submitted in partial fulfilment of the requirements for a bachelor’s degree, provided that such treatise is registered as a module.

## GENERAL RULES FOR UNDERGRADUATE QUALIFICATIONS

### G.2 ADMISSION

- 2.1 Every prospective student shall apply for admission to a programme offered by the University on the prescribed form. The form of application must be completed in detail and signed by the prospective student and his/her parent or guardian if he/she is a minor. The completed form must be sent to the Registrar by the date stipulated in 2.3 below, together with the application fee.
- 2.2 A student who was registered at another university must, upon application for admission to the University of Fort Hare, submit a certificate of conduct from the aforementioned university, which is acceptable to the Council of the University of Fort Hare.
- 2.3 The closing date for applications for admission shall be 31 August. A late application fee will be payable for applications received after 31 August.
- 2.4 If the above-mentioned dates (2.3 above) fall on a Saturday or Sunday, the closing date will be the next normal business day.
- 2.5 Management reserves the right to entertain walk-in applications from applicants who have performed exceedingly well and have funding.
- 2.6 **Admission requirements**
- 2.6.1 No person shall be registered as a student at the University for a programme unless he/she meets the general entrance requirements for admission (2.6.2 below), the entrance requirements as stipulated in the rules for a particular programme and has written the National Benchmark Test (NBT).
- 2.6.2 A student who was not previously registered at this or another University, shall meet one of the following requirements –
- 2.6.2.1 a Matriculation Certificate, a National Senior Certificate, a School Leaving Certificate or a Further Education and Training (FET 4) Certificate; or
- 2.6.2.2 mature age, Senate discretionary or any other form of conditional or complete exemption; or
- 2.6.2.3 any alternative qualification, examination or experience (prior learning and/or experience) which is recognized in terms of the admission policy of the University as laid down by Council in consultation with Senate; provided that Council in consultation with Senate may further prescribe by regulation additional requirements as it deems fit as a prerequisite for admission to any specific programme.
- 2.7 **Senate's Discretionary Exemption**
- 2.7.1 Students with a Senior Certificate without Matriculation Exemption/ Endorsement wishing to enrol for a degree programme may apply for Senate Discretionary Exemption (SDE), but should be advised that certain minimum requirements in certain school subjects may be required for some programmes and/or qualifications.
- 2.7.2 If their applications are successful, learners will be advised by Faculty Managers of their admission into the relevant Faculty's Foundation Programme through the Admissions Office.
- 2.7.3 Students admitted via SDE3 (credit bearing and value addition modules) will be

allowed to register for modules with a maximum of 96 regular credits during their first year. In addition, students have to successfully complete value addition (i.e. non-credit bearing) modules to the equivalent of 320 notional hours during their first year.

- 2.7.4 SDE students admitted according to SDE3 will not be allowed to proceed to their second year of study until they have successfully completed all value addition modules as well as a minimum of 60 credits of their regular, credit bearing modules.
- 2.7.5 Upon registration, SDE3 students will be assisted by Faculty Managers to apply for conditional certificates. When SDE3 students have successfully completed the equivalent of at least 120 credits of regular, credit bearing courses, Faculty Managers will assist such students in their application of complete exemption certificates.
- 2.7.6 SDE Students admitted according to SDE1, SDE2, SDE4 or SDE5 models, will be assisted by Faculty Managers to apply for complete exemption certificates, and may, after consultation with Faculty Managers, enrol for regular degree programmes.
- 2.8 **Exemptions:** Senate may exempt candidates from attendance and assessment in a module on the grounds of their having obtained credit for the same or equivalent modules prescribed for another qualification of the University. Candidates may also be granted recognition at another institution, provided that candidates who are already in possession of a first qualification shall be granted recognition towards a second qualification at the same or at a lower NQF level in respect of modules previously completed only up to a maximum of half of the prescribed credits required for a second qualification.
- 2.9 **Minimum credits for degree qualifications:** All UFH academic programmes/qualifications shall, in terms of SAQA credits, be configured such that each year of study shall entail students completing a minimum of 128 credits. Accordingly, students shall only qualify for a UFH three-year or four-year degree after completing a minimum of 384 credits or 512 credits respectively.
- 2.10 In cases where a candidate who is already in possession of a first qualification wishes to obtain a second qualification which has a set programme from which deviation is not possible, owing to the requirements of the University or an outside body, the provision in Rule 2.6.1 above shall not apply.
- 2.11 **Minimum time spent towards a qualification:** In order to graduate with a UFH qualification, a student must, in the course of his/her studies at the University of Fort Hare, successfully complete a minimum of 120 credits at the exit level on which the relevant qualification is registered
- 2.12 **Currency of undergraduate modules:** Undergraduate modules from other institutions for which credits are requested may not be older than 5 years. UFH modules retain their validity towards unfinished qualifications for 8 years. Senate may refuse recognition of a module (credit) on the basis that its content has changed and/or the module (credit) is too old to be given recognition.
- 2.13 A student who is entitled to make an academic credit transfer application based on the immediately preceding Rule 2.12 must do so within the first year of his or her registration at the UFH. Failure to submit the said application within the period contemplated by this rule

shall render the application irregular. It shall be the responsibility of students entitled to make applications under Rule G.2.12 to acquaint themselves with the time requirements and consequences of this rule.

### **G.3 REGISTRATION**

- 3.1 A prospective student must first be admitted to the University in accordance with the provisions of Rule 2 above before he/she may register; he/she must supply proof of such admittance at registration. The University shall not be obliged to register a prospective student even though he/she has been admitted to the University; the student must also comply with the requirements of registration.
- 3.2 Before commencing their studies in any year prospective students shall register as students of the University at the venue and on the date and time published beforehand by the Registrar by signing their names on the official registration form, thereby signifying their acceptance of the rules of the University and of liability to pay the prescribed fees including residence fees, where applicable. Except with the Registrar's written permission, no person who is in arrears with the payment of any fees due to the University shall be registered as a student.
  - 3.2.1 Postal registration of returning senior students is permissible under certain conditions, namely where students have settled their debt prior to or on the due dates, and where the results of the examinations preceding the registration is available.
- 3.3 Students who have been admitted to a programme shall register for the specified modules before the commencement of such modules. No late registrations shall be accepted except with the written permission of the Head of Department/Dean concerned, and within the period indicated in the official diary.
- 3.4 **Compliance with programme requirements**
  - 3.4.1 The onus is on students to ensure that the modules for which they are registered comply with the requirements of the relevant Head of Department(s)/Head of Department/Dean(s) and the Dean, or their representatives, to indicate that all requirements are met.
  - 3.4.2 Senate may approve a special curriculum within the framework of the rules for a student who has been exempted from any module(s) in terms of the provision of the Statute.
- 3.5 **Concurrent registration except by permission of Senate.** No students shall concurrently be registered for more than one programme at the University without the permission of Senate.
- 3.6 **Limitation of registration.** Every person registered as a student at the University shall be deemed registered:
  - 3.6.1 for one calendar year, semester or such shorter period as Council generally, or in any particular case, may specify; and
  - 3.6.2 for the modules as specified on the official registration form. Registration of the student shall lapse after expiry of this period of registration. If a person wishes to remain a student at the University or to be reassessed in a particular module, he/she shall renew his/her registration.
- 3.7 **Offering of modules.** If any small number of students wish to enrol for a given module in any

- year, the relevant Faculty may after consideration of the staffing position and module viability and after consultation with the unit offering the programme concerned, decide that such module shall not be offered in that year. Faculty Boards may also set a maximum class size for a programme in consideration of the staffing and facilities available for the programme. This rule shall be especially applicable to the offering of modules on a part-time basis. In terms of the rule, a part-time student shall not be entitled to demand and receive tuition in every module forming part of the curriculum of the UFH qualification for which s/he is/was registered by virtue only of having been allowed to commence her/his studies at UFH on a part-time basis.
- 3.8 **Timetable clashes.** Students may not register for modules with a clash on the lecture, practical or examination timetables without the approval of the Programme Co-ordinator and the Registrar. The University is not obliged to rearrange an examination timetable to accommodate instances where a student registered for modules which clash on the lecture or practical timetables.
- 3.9 **Special prerequisites and ancillaries for particular modules.** Senate may determine that candidates shall not be admitted to a particular module unless they have obtained credit for another specified module or simultaneously registered for another specified module. Failure to adhere to the above-mentioned rule of prerequisites and co-requisites, where applicable, may result in the immediate cancellation of the module(s) involved.
- 3.10 **Registration of occasional students.**
- 3.10.1 Senate may permit any person to register as an occasional student for a module or modules other than as a candidate for a degree, subject to such conditions as may be prescribed by the Head of Department/Dean concerned.
- 3.10.2 Senate may, subject to conditions as may be prescribed, permit a student to register for a module or modules other than as part of his/her curriculum.
- 3.10.3 Subject to the provisions of Rule 2.8, Senate may grant a student credit towards a qualification for one or more modules completed while registered in terms of the provisions of Rule 3.10.1 and/or 3.10.2, subject to such conditions as it may prescribe in an individual case, provided that a student shall, on registration, qualify for admission to the programme concerned and the module can form part of an approved curriculum for the qualification/programme.
- 3.11 **Registration/concurrent registration with another institution.** Where a student is for any reason whatsoever unable or unwilling to register for a UFH module required in order for her/him to complete the curriculum of the qualification for which s/he is registered at UFH, the University *may* (through the relevant Faculty office) provide permission for the student to register for that module with any other higher education institution. For the avoidance of doubt, a student who has completed a module with another higher education institution pursuant to this rule shall be entitled to apply for recognition of the credit as soon as possible after s/he obtains a pass in the relevant module. ***Save for exceptional circumstances, this rule/provision shall not apply to a module which constitutes a “major” in an undergraduate degree curriculum. What qualifies as “exceptional circumstances” shall be determined by the relevant Faculty Planning & Management Committee.***
- 3.12 **Compulsory registration of last outstanding module under G.Rule 7 or with another**

**institution.** Students who have ONE module outstanding for completion of the curriculum of the qualification for which they are registered shall not be eligible to register for that module on a full-time basis, with or without any other modules, but may request permission to register for the said (last outstanding module) at another institution in terms of the immediately preceding G.Rule 3.11. ***Save for exceptional circumstances***, this rule or provision shall not apply to a module which constitutes a “major” in an undergraduate degree curriculum. ***What qualifies as “exceptional circumstances” shall be determined by the relevant Faculty Planning & Management Committee.***

- 3.13 **Student identification.** Every student, while on campus or using University facilities shall produce his/her student registration card upon request.
- 3.14 **Promotion criteria.** Promotion of students shall be determined by Faculties, for which purpose Faculties have to provide specific criteria.
- 3.15 **Academic exclusion of full-time students.** Full-time students who have failed to obtain the minimum number of credits towards the qualification for which they are registered shall be excluded from the University on academic grounds:
- 3.15.1 **In the case of a three-year degree programme**
- 3.15.1.1 After one year, a minimum of 40 credits;
  - 3.15.1.2 After two years, a minimum of 120 credits;
  - 3.15.1.3 After three years, a minimum of 180 credits;
  - 3.15.1.4 After four years, a minimum of 300 credits;
  - 3.15.1.5 After five years, if a degree has not been obtained;
- 3.15.2 **In the case of a four-year degree programme**
- 3.15.2.1 After one year, a minimum of 40 credits;
  - 3.15.2.2 After two years, a minimum of 120 credits;
  - 3.15.2.3 After three years, a minimum of 240 credits;
  - 3.15.2.4 After four years, a minimum of 360 credits;
  - 3.15.2.5 After five years, a minimum of 420 credits;
  - 3.15.2.6 After six years, if a degree has not been obtained.
- 3.15.3 **In the case of a Foundation Year Programme (FYP)**  
The first year of registration of a Foundation Year Programme shall not be taken into account in calculating the prescribed period of study for the purpose of academic exclusion.
- 3.15.4 **Change of programme and interruption of study**
- 3.15.4.1 Where a student has been allowed to change registration from one programme to another after the first year of study, the prescribed period of study shall be calculated from the registration of the new programme;
  - 3.15.4.2 Where a student has been allowed to change registration from one programme to another after the second year of study or in later years, the number of years subsequent to the first year of study of the first programme shall be taken into account when calculating the prescribed period of study in respect of the new programme;
  - 3.15.4.3 In calculating the prescribed period of study, the frequency or duration of the period of interruption of study by a student shall not be taken into account.

3.15.4.4 A student shall be permitted to change registration from one programme to another on one occasion only.

**3.16 Academic exclusion of part-time students**

3.16.1 A student shall be excluded from the University if he/she has not fulfilled all the requirements for his/her proposed degree within ten years of study, except in special circumstances approved by Senate.

3.16.2 Periods of attendance and examination results at another university shall be taken into account, with one year of full-time study being regarded as equivalent to two years of part-time study.

**3.17 Miscellaneous matters relating to academic exclusion of full-time and part-time students**

3.17.1 The University may re-admit a student who has been excluded from the university where his/her subsequent experience or academic achievement justifies readmission.

3.17.2 A student who was previously eligible for exclusion, but who was not excluded at that time, may be excluded on that basis at the end of any subsequent year.

3.17.3 If a student by means of written notification received by the Registrar before 15 April of any year cancels his/her registration, the registration for that year shall not be taken into account for exclusion purposes.

3.17.4 Exclusion of non-registered persons. No person who has not been registered as a student may attend lectures or use any of the facilities or privileges offered by the University to its duly registered students.

**3.18 Appeal against academic exclusion from the University**

3.18.1 A student who has been excluded on academic grounds shall be entitled to appeal his/her exclusion to the Faculty Planning and Management Committee (FPMC) or the HOD's Committee of the Faculty in which the student is registered. Such appeal must be lodged with the relevant Faculty Manager no later than 25 January of every year. The said Committee must consider and decide upon such appeals no later than two weeks after receipt of the appeal documentation by the Faculty Manager.

3.18.2 In deliberating on an appeal pursuant to this rule, the Faculty Planning and Management Committee or HOD's Committee shall be entitled to consider all factors deemed pertinent to such a matter by the Committee, including the student's historical, academic performance, physical and mental health (supported by appropriate documentation), and compelling personal circumstances as evidence by appropriate documentation. Where the Committee considers it appropriate, it may impose clear/specific conditions on the re-admission of a student excluded on academic grounds.

3.18.3 A student who is dissatisfied with the outcome of a decision of the Faculty Planning and Management Committee or HOD's Committee rendered in accordance with the immediately preceding paragraph shall be entitled to appeal the decision to the Senate Executive Committee (Senex). Senex may set aside the decision of the Faculty Planning and Management Committee or HOD's Committee or upholds the Committee's decision in its entirety or vary the terms thereof. With respect to the appeal process prescribed under this rule, the decision of Senex shall be final.

#### **G.4 MODULE PARTICIPATION REQUIREMENTS**

- 4.1 Unless Senate decides otherwise, a candidate shall obtain credit only for modules which have been satisfactorily attended and in which there have been sufficient participation in assessment opportunities.
- 4.2 Students may be required to produce proof of registration for a module as and when required by the Head of Department/Dean or someone who has been delegated to do so.
- 4.3 The Head of Department/Dean concerned shall determine what constitutes satisfactory attendance and shall notify students thereof in writing at the commencement of each module.

#### **G.5 ASSESSMENT**

- 5.1 Assessment of all candidates in every module shall be in such a manner and through such methods as approved by Senate and the final mark so obtained for a module shall be entered into the academic records of the candidates. A second examiner must be appointed for the summative assessment of every module.
- 5.2 Unless approved by Senate, a student's semester mark or DP shall be combined in equal proportion with the examination mark and the average will constitute the final mark in all degree examinations.
- 5.3 Upon return of samples of examination scripts sent to an external examiner, the Head of Department/Dean and the internal examiner shall, in consultation with the Dean of the Faculty/Director of School, scrutinize the scripts with a view to determining whether the external examiner would have adjusted the marks across the board and by what number of marks he would have done so. After making such determination, the Head of Department/Dean (or Dean of Faculty where the internal examiner is the Head of Department/Dean) shall direct the internal examiner to make the required mark adjustment on all the examination scripts including those included in the sample that went to the external examiner.
- 5.4 The time when and the place where summative assessment of a module shall take place shall be determined by Senate. In a case where the module is assessed through the performance of a comprehensive assignment, a practical test or any other task outside the examination room, the details of such an assessment shall be circumscribed in the description of the module and the assessment shall take place under the supervision of the Head of Department/Dean or a person designated by him/her.
- 5.5 **Identification of candidates during assessment.** If so required during assessment, candidates must produce satisfactory proof of their identity by means of their student registration cards.
- 5.6 **Plagiarism**
  - 5.6.1 **Cheating/examination-related fraudulent misconduct**

During an assessment session, a candidate shall not have any notes or any other assistance, unless such assistance is specifically circumscribed and allowed for that session. A breach of this rule will result in disciplinary action against the person(s) involved.
  - 5.6.2 **Plagiarism**

The commission of acts of plagiarism is strongly forbidden by the University.



Conduct that may constitute plagiarism shall be scrutinized, processed and the appropriate sanction or institutional response shall be determined in accordance with the University's Plagiarism policy.

- 5.7 **Release of final marks**
- 5.7.1 The University shall endeavour to publish examination results as soon as possible after the date on which the examinations were written and also notify the students of their results by mail.
- 5.7.2 Candidates shall proactively seek out their examination results. Accordingly, it is the responsibility of candidates to obtain notification of their results.
- 5.7.3 A candidate shall not be entitled to a special supplementary examination merely because of lack (or delay) of notification of their results.
- 5.7.4 Candidates shall not be entitled to obtain final marks for modules for which they have been registered if they are in arrears with payments to the University or have not complied with the entrance requirements for modules.
- 5.8 **Final mark, pass mark, exam mark and distinction:** After every assessment, a student shall be awarded a final mark not exceeding 100 percent. The pass mark for every module shall be 50 percent. The student shall be awarded a pass with a distinction in a module if, at the first attempt, a final mark of at least 75 percent was obtained.
- 5.8.1 Subject to the requirements of GR 5.9 (relating to the requirement of a minimum semester (DP) mark) and GR 5.10 (relating to the requirement of an examination sub-minimum): Where a student has obtained a semester mark or an examination mark of 39 percent and/or a final mark of 44 percent or where a student has obtained a final mark of 49 percent or 74 percent, s/he shall be entitled to an automatic condonation towards the higher mark. This rule shall be implemented by the University's Examination Office without the requirement of any faculty /departmental resolution or formality. In the application of this rule, the number of modules in which a student has obtained the examination mark of 39 percent or final mark of 44 percent or 49 percent or 74 percent shall be immaterial.
- 5.9 **Requirement of an examination entrance (due performance)subminimum** A student shall not be eligible to write the degree or supplementary examination in any module for which s/he is properly registered unless s/he has obtained a minimum semester (DP) mark of 40% in the module. For the avoidance of doubt, this rule shall not apply to a student who is registered for a module under G.Rule 7 or under any other institutional rule that exempts her/him from the requirement of a semester (DP) mark.
- 5.10 **Requirement of an examination sub-minimum:** Notwithstanding the provisions of the immediately preceding rule, a student shall only be credited with a pass in a module if s/he obtained a minimum of 40 percent in the degree or supplementary examination.
- 5.10.1 A student who has been unsuccessful in obtaining the examination sub- minimum mark of 40 percent in the degree examination shall beentitled to a second chance at obtaining the said sub-minimum mark (through the supplementary examination) provided s/he obtained a minimum final mark of 45 percent.
- 5.11 **Awarding of qualifications cum laude:** Unless Senate decides otherwise and subject to specific provisions in faculty rules, a qualification shall be awarded cum laude if a candidate obtained a weighted average of at least 75 percent to the credit value obtained in all the

modules in the candidate's prescribed programme, and further provided that:

- 5.11.1 the weighted average according to the credit value of the modules at the exit level of the qualification must be at least 75 percent.
- 5.11.2 none of the modules prescribed in the programme must have been failed.

## **G.6 SUPPLEMENTARY ASSESSMENT**

- 6.1 Candidates in any module may be required to present themselves for a supplementary assessment or reassessment of any work or examination previously completed by them. If a candidate fails to report for such an assessment, due to reasons other than those mentioned or contemplated in Rules G 8.1 and G.8.3, the opportunity shall be forfeited and the original mark awarded.
- 6.2 A supplementary assessment shall be based on the work prescribed for the previous assessment, but a department may exempt a candidate from a section of the work which has already been passed.
- 6.3 Supplementary assessments shall be granted at the discretion of the Programme Unit concerned in terms of policy laid down by the relevant Faculty. Information about the way in which a Programme Unit will implement this rule shall be communicated in writing to candidates at the commencement of a module. Unless otherwise specified, candidates shall be admitted to a supplementary assessment in a module provided:
  - 6.3.1 Supplementary assessments shall be granted at the discretion of the Programme Unit concerned in terms of policy laid down by the relevant Faculty. Information about the way in which a Programme Unit will implement this rule shall be communicated in writing to candidates at the commencement of a module. Unless otherwise specified, candidates shall be admitted to a supplementary assessment in a module provided they obtained a final mark of between 45 percent and 49 percent in the module concerned.
  - 6.3.2 **Automatic supplementary examinations for final year students.** Notwithstanding the provisions of the above GR 6.3.1, a final year student shall be eligible for a supplementary examination in any one module in respect of which s/he has obtained a subminimum DP mark of 40 per cent where applicable and which module has turned out to be the student's last outstanding towards the degree/qualification for which s/he is registered. Eligibility to write a supplementary examination in terms of this rule shall only be determined by reference to the academic status of a final year student at the end of the main degree examinations. It shall be the responsibility of the student to determine her or his eligibility to write a supplementary examination under this rule and to bring that fact to the attention of the relevant Faculty Manager who shall notify the Examination Office accordingly. **NB:** For the purposes of this Rule, the expression "main degree examinations" means examination administered by the University in May/June or November/December in each year, but does not include a supplementary examination."
- 6.4 The Head of Department/Dean, in consultation with the examiners of a module, may require students to present themselves for an additional oral examination immediately after the

- ordinary examination, and students shall be available for this purpose for ten days after the examination in the module that was written.
- 6.5 Where a supplementary examination candidate has succeeded in obtaining a final (pass) mark in a module, the final mark shall be captured in the candidate's academic record as 50 percent.

#### **G.7 REASSESSMENT**

- 7.1 A candidate who has been admitted to the examination in a module, but failed the examination, may be permitted to be reassessed in the module without re-attending the module. Such reassessment shall be subject to the approval of the Dean of the Faculty on the recommendation of the Head of Department/Dean concerned, and subject to the following limitations:
- 7.1.1 it shall be limited to a maximum of 16 credits, or 32 credits if an NQF 6 or higher level module, per semester;
  - 7.1.2 reassessment in a particular module may be granted only once, and within the twelve months following the original semester;
  - 7.1.3 it must be in accordance with the Examination Timetable.
- 7.2 A student who has been admitted to the examination in a module, but has failed in the examination in such a module which is the last outstanding requirement for his/her degree, may be granted permission by the Dean of the Faculty in which the module is to be taken, on recommendation of the relevant Head of Department/Dean, to present himself/herself, without attending the University, for reassessment at the end of the following semester in which the module is offered, provided his/her written application to this effect is received by the Registrar at the normal time for registration of the module, and provided he/she registers for the module and pays the prescribed fees. The module equivalent shall not exceed 16 credits per semester.
- 7.3 Where a candidate is reassessed in terms of Rule 7.1 or 7.2 no cognizance shall be taken of the semester mark previously obtained in the module.

#### **G.8 SPECIAL EXAMINATIONS**

- 8.1 Special examination may be granted to a student who, by reason of special circumstances, has been unable to sit for an examination including a supplementary examination. Satisfactory evidence of the special circumstances must be produced.
- 8.2 The words "special circumstances" as used in this rule shall at all times be narrowly construed to refer to uncontrollable events, such as bereavements, loss of property through fire, flooding, robbery, hijacking etc. Where in doubt, the Manager of the Examinations Department/Registrar shall request an opinion from the Chair of the Rules and Prospectus Committee.
- 8.3 Aegrotat examination may be granted to a student who, by reason of illness, has been unable to sit for or complete an examination including a supplementary examination. Satisfactory proof of the illness must be produced.
- 8.4 Save as provided for in rule G8.5 and rule G8.8 below, special or aegrotat examination shall be held on dates determined by Senate for degree and supplementary examination.

- 8.5 Where a student is a final year student, the Dean of the Faculty shall, on the recommendation of the relevant Head of Department and in consultation with the Registrar, determine the date for the special or aegrotat examination. However, the date of that special or aegrotat examination should be no later than 30 days from the date of the examination that the student was unable to write due to illness or special circumstances.
- 8.6 The prescribed application form must be submitted to the Manager of the Examinations Department no later than seven (7) calendar days from the date of the relevant examination together with the necessary proof or evidence as the case may be.
- 8.7 Where a student was unable to apply for a special or aegrotat examination, as stipulated in rule G 8.6, due to illness or special circumstances, such a student must make the required application and provide the accompanying documentation at the earliest opportunity available to the student. The Examinations Department shall accept such application where the documentation provided by the student shows that he/she could not possibly have complied with the requirements of rule G 8.6 due to illness or special circumstances.
- 8.8 In the event that the student is unable to sit for or complete the special or aegrotat or supplementary examination due to illness or special circumstances, the Dean of the Faculty shall, on the recommendation of the relevant Head of Department and in consultation with the Registrar, determine the date for the special or aegrotat examination. However, the date of that special or aegrotat examination should be no later than 30 days from the date of the examination that the student was unable to write due to illness or special circumstances.
- 8.9 If a student fails to report for a special or aegrotat or supplementary examination, due to reasons other than illness or special circumstances, the opportunity to sit for the special or aegrotat or supplementary examination is thereby forfeited.
- 8.10 A special or aegrotat examination may be conducted orally or in writing. Where a Dean has decided to act in terms of Rule G 8.5 or Rule G 8.8 above, the special or aegrotat examination may be conducted orally with the involvement of the relevant module's External Examiner.

#### **G.9 AEGROTAT QUALIFICATION**

If candidates are absent from whole or part of the final assessment for a qualification because of any serious or disabling circumstances of substantial duration, occurring within such period as Senate deems relevant for the assessment in question, Senate may, after receiving proof of such circumstances and sufficient evidence of the candidate's attainments, admit them to the qualification. The names of such candidates shall be published under the heading "Aegrotat", together with the names of the other successful candidates.

#### **G.10 RE-MARKING OF EXAMINATION SCRIPTS**

- 10.1 Candidates are entitled to have one or more of their examination scripts remarked after they have submitted a written application to the Examinations Officer and have paid the prescribed fees. Re-marking shall not be permitted for examination scripts in which external examiners are involved, nor for supplementary, special or practical examinations, or for a module where the scripts are marked entirely by computer.
- 10.2 Unless Senate decides otherwise, application for the re-marking of an examination script

must be submitted not later than 30 days after the marks for the previous term have been published. A student who has applied for re-marking of scripts shall not thereby forfeit any right he/she may have to a supplementary examination. If the re-marking results in the student passing the module, this mark shall supersede any supplementary examination results in the same module. A student who qualified for and wrote a supplementary examination, and who also applied for the re-marking of a script or scripts for the same module shall pay the prescribed fee for both re-marking and the supplementary examination.

- 10.3 The fees for re-marking paid in terms of Rule 10.1 and 10.2 shall be refunded if the re-marking results in a correction of the mark so that the student qualifies for a supplementary examination, a pass or a distinction in the module concerned.
- 10.4 Re-marking will be done by an examiner, hereinafter referred to as the arbiter, who was not involved in the original marking of the scripts. The marks allocated by the arbiter shall be averaged with the closer of the original marks to constitute the result of re-marking

#### **G.11 SCRUTINY OF EXAMINATION SCRIPTS**

- 11.1 A candidate who believes that an error has occurred in the examination of his/her scripts may have his/her scripts scrutinized. Such scrutiny shall be limited to a checking of the addition of the marks which have been allotted, and to making sure that marks have been allotted to every section of every question attempted.
- 11.2 Any registered candidate, who has no outstanding fees, may apply in writing to the Examinations Office within two weeks of the semester following the examination for a photostat copy of an examination script. Upon payment of the prescribed fee, plus a fees clearance, such copy will be made available to the candidate within two working days. The candidate may then request the original to be scrutinized (Rule 11.3 below), or re-marked (Rule 10, if applicable).
- 11.3 The candidate must apply in writing to the Manager: Examinations within a week after the official examination results for the papers concerned are officially available to have the relevant scripts scrutinized. The prescribed fee for scrutiny must accompany the application. The fee will be refunded if such scrutiny results in a correction of the mark so that the student qualifies for a supplementary examination, a pass or distinction in the module concerned.

#### **G.12 RULES APPLICABLE DURING EXAMINATIONS**

- 12.1 Students must display their official and valid student registration cards during examinations by placing them on the right hand corner of their desks. No student will be handed an examination question paper if they cannot present their registration card.
- 12.2 Students are reminded that examination scripts with illegible handwriting may impede the marking process.
- 12.3 No student may, without the necessary authorization, take into the examination room any documents, notes, cell phones or objects which may be of assistance to him/her.
- 12.4 In certain open book examinations, students will be allowed to use only the tutorial matter as specified on the examination question paper. Students are not allowed to exchange such matter with one another during the examination session.

- 12.5 Students should refrain from doing rough work on the examination question paper, and should rather do it in the answer book and indicate it as such.
- 12.6 Under no circumstances may a student retain his or her examination answer booklet, remove it from the examination room or tear pages from it.
- 12.7 Misreading the examination dates will under no circumstances be considered as grounds for supplementary examinations.
- 12.8 No student may leave the examination room during the first 30 minutes and the last 15 minutes of the session.
- 12.9 Students must present themselves at the examination room at least 15 minutes prior to the commencement of the session.
- 12.10 Students must supply their own writing equipment and calculators (where permitted) and may not borrow such items from other students.

### **G.13 AMENDMENT OF RULES AND RULE BREACHES**

- 13.1 If the rules regarding the arrangement of a programme are amended, candidates registered under the old rules may, provided there is no break in their registration, and that the new rules contain no provision to the contrary, elect to continue under either the old or the new rules, provided that, except by special permission of Senate:
  - 13.1.1 they shall not be permitted to proceed partially under the old rules and partially under the new rules;
  - 13.1.2 they are bound by their decision; and
  - 13.1.3 they shall forfeit the right to continue under the old rules if they have obtained insufficient credits in semester or if there is a break in their registration.
- 13.2 Condonation of rules breaches. Senate may condone a rule breach if it is satisfied that such a breach was due to an error and that the student concerned, not having contributed to such error, would suffer undue hardship should the rule be applied.
- 13.3 Faculty rules may further circumscribe the general rules and then act as an extension of the general rules; in such cases Faculty rules shall take precedence.

## GENERAL RULES FOR POSTGRADUATE QUALIFICATIONS

### G.14 APPLICATION OF GENERAL RULES

The general rules for undergraduate qualifications also apply to postgraduate qualifications, except where the former clearly cannot apply to postgraduate programmes, or where the rules for postgraduate qualifications outlined below (Rule G.14 onwards) contradict the general undergraduate rules.

### G.15 ADMISSION

15.1 **Honours degree.** A person shall not be admitted as a candidate for an honours degree unless he/she:

15.1.1 has successfully completed a bachelor's degree at the University; or

15.1.2 has successfully completed a similar qualification at the appropriate level on the NQF and which is equivalent to or higher than the examinations prescribed for a degree of bachelor of the University; or

15.1.3 has passed the examinations on the grounds of which he/she will be awarded a bachelor's degree by the University, or on the grounds of which the required status may later be granted to him/her.

15.2 **Master's degree.** A person shall not be admitted as a candidate for a master's degree unless he/she:

15.2.1 has successfully completed a four-year bachelor's degree at the University; or

15.2.2 has successfully completed an honours degree following a three-year bachelor's degree at the University; or

15.2.3 has successfully completed a similar higher education qualification at the appropriate level on the NQF, and which, in the opinion of Senate, is equivalent to or higher than the examinations prescribed for an honours degree at the University; or

15.2.4 has submitted her/his honours mini-dissertation for examination with the consent of the supervisor and within the deadline stipulated by the University.

15.3 **Doctoral degree.** A person shall not be admitted as a candidate for a doctoral degree unless he/she:

15.3.1 has successfully completed a master's degree at the University: or

15.3.2 has successfully completed a similar qualification at the appropriate level on the NQF, and which, in the opinion of Senate, is equivalent to or higher than the examinations prescribed for a degree of master of the University; or

15.3.3 has passed the examinations on the grounds of which he/she will be awarded a master's degree by the University, or on the grounds of which the required status may later be granted to him/her.

15.3.4 has submitted her/his Masters dissertation for examination with the consent of the supervisor and within the deadline stipulated by the University.

15.4 The above requirements should be read in conjunction with the University's policy on the recognition of prior learning, which sets out the access criteria as well as advanced standing granted to students based on learning acquired through formal, informal and non-formal means.

## **G.16 REGISTRATION FOR POSTGRADUATE QUALIFICATIONS**

- 16.1 A candidate for a postgraduate qualification must submit a written application to Student Admissions Office, which will then forward it to the relevant Faculty Manager(s), who, in turn, will forward it to the relevant academic departments (and the HoD therein). The application must set out the candidate's qualifications and must state the subject field in which the study is located. Conditional acceptance will be considered by the relevant Head of Department, who will make a recommendation through Faculty to Senate regarding the programme to be followed as well as supervisor(s) and/or, co-supervisor(s). Registration may only be completed once Senate has given its approval, provided that the names of examiners need not be submitted at registration, but must be approved by Senate before the completion of the programme for which the candidate is registered
- 16.1.1 **Requirement of application for re-admission and re-registration by continuing postgraduate students:** Postgraduate registration is valid for one year only, and candidates are required to renew their application and to register annually until graduation or termination of studies.
- 16.2 Without prejudice to its general powers to admit or refuse admission to an applicant, Senate may require an applicant to undergo a test on his/her proficiency in the subject of his/her proposed study if he/she either:
- 16.2.1 obtained the qualification on which the application is based at another university or institution, or
- 16.2.2 being a graduate of the University, did not include the subject as a major subject in the undergraduate curriculum.
- 16.2.3 Acceptance to a Master's or Doctoral degree programme is conditional on:  
(a) the candidate having satisfied the necessary academic criteria (as stipulated according to relevant Faculty and Department criteria); (b) that the relevant and appropriate supervisor workload and capability have been taken into account; and,  
(c) that the candidate has developed a suitable and acceptable topic in relation to the discipline and its requirements.
- 16.3 Senate may require a candidate to attend specified ancillary modules in addition to the prescribed modules (where applicable) and may require that such modules be completed before the candidate presents himself/herself for any specified part of the final assessment.
- 16.3.1 Unless a student wishing to register for a dissertation or thesis. Masters or Doctoral studies, can provide evidence of having followed and successfully completed a course in Research Methodology, s/he must register for and complete such a module at the University of Fort Hare, preferably prior to submitting the final research proposal.
- 16.4 A candidate for a postgraduate programme may be required to pass a proficiency test in a specified language or languages before admission to the programme or before admission to the final examination. The details of such requirements are listed with each programme.
- 16.5 Senate on the recommendation of the relevant faculty shall appoint three external examiners for each Doctoral candidate's thesis, of which two external examiners must be international (outside the borders of South Africa). In exceptional, motivated circumstances (such as



- involving local language expertise), the external examiners may be appointed from within South Africa. For each research Master's dissertation, two external examiners shall be appointed (which may include examiners from other universities in South Africa, but not from UFH). A mini-dissertation which forms part of a Master's degree by coursework (that is, coursework and research) shall, as with the other modules taken in such a programme, require the appointment of only one external examiner. The second examiner for the Coursework Master's mini-dissertation shall be an internal examiner, but not the supervisor of the mini-dissertation. The appointment of external examiners shall adhere to the requirements for best practices as stipulated in section 3.7 of the Postgraduate Guide.
- 16.6 Senate, on recommendation of the relevant Head of Department/Dean, shall appoint a supervisor for each candidate for a masters or doctoral qualification. Senate may also appoint a co-supervisor for a candidate, especially where the proposed programme will extend over more than one recognized subject field or goes beyond the research expertise of a single staff member. The supervisor shall normally be a member of the academic staff attached to the University, while the co-supervisor may be an academic from another University or another person who is a recognized authority in the subject field. In exceptional cases the supervisor may be appointed from outside the University, in which case a co-supervisor who is a member of staff of the University shall be appointed to administer the study programme.
- 16.6.1 At the end of each semester the supervisor shall report to the Head of Department/Dean on the progress of candidate(s) under his/her supervision; these reports shall also be tabled in Senate to consider intervention in the programme if and when required.
- 16.6.2 In the event that a supervisor leaves the employ of the University before a candidate he/she is supervising has completed the relevant postgraduate qualification, Senate may:
- 16.6.2.1 request the supervisor to continue as such and appoint an internal co-supervisor to act as liaison officer and for administrative purposes; or
- 16.6.2.2 appoint a new internal supervisor and request the original supervisor to continue in an advisory capacity or as a co-supervisor; or
- 16.6.2.3 appoint a new internal supervisor where a person competent in the field of study is available.
- 16.6.3 The university's Policy on Supervision shall be subject to these rules and must be adhered to in all circumstances.
- 16.7 A postgraduate programme shall comprise not less than 120 credits at Honours level, 180 credits at Master's level and 360 credits at Doctoral level and must comply with the specifications for each programme as prescribed in the Faculty Prospectus. Any deviation from such a programme must be fully motivated, recommended by the Head of Department/Dean and approved by Senate.
- 16.8 Duration of the programme:
- 16.8.1 An honours programme shall extend over not less than two consecutive semesters of full-time study and not more than four semesters in three consecutive years. If the rules of a particular faculty permit it, a candidate may, with the approval of the

Head of Department/Dean concerned, attend and complete the programme on a part-time basis in not more than six consecutive semesters. Where these periods (four semesters for full-time and six semesters for part-time study) are exceeded, the candidate must submit a motivated application and the Head of Department/Dean may then recommend an extension of the period to Senate, which will then make a final determination.

- 16.8.2 A Master's programme shall extend over not less than two consecutive semesters of full-time study, and not more than six consecutive semesters. If the rules of a particular faculty permit it, a candidate may, with the approval of the Faculty Research and Higher Degrees Committee, attend and complete the programme on a part-time basis. Where such approval is granted, a master's programme shall extend over not less than four consecutive semesters and not more than eight consecutive semesters. Where these periods are exceeded, the candidate must submit a motivated application and the Faculty Research and Higher Degrees Committee (through the Dean) may then recommend an extension of the period to Senate which will then make a final determination.
- 16.8.3 A doctoral programme shall extend over not less than four consecutive semesters of full-time study and not more than ten consecutive semesters. If the rules of a particular faculty permit it, a candidate may, with the approval of the Faculty Research and Higher Degrees Committee, attend and complete the programme on a part time basis. Where such approval is granted, a doctoral programme shall extend over not less than eight consecutive semesters and not more than fourteen consecutive semesters (of part-time study). Where these periods are exceeded, the candidate must submit a motivated application and the Faculty Research and Higher Degrees Committee (through the Dean) may then recommend an extension of the period to Senate, which will then make a final determination. Further extensions of the study period may only be allowed in exceptional circumstances.
- 16.8.4 To promote the attainment of appropriate monitoring and consistent compliance with minimum study period prescriptions of the immediately preceding rules G16.8.2 and G16.8.3, it shall be the responsibility of the Chairs of Faculty Research and Higher Degrees Committee and postgraduate study supervisors to ensure that Master's and Doctoral students' dissertations/theses are not submitted for assessment within the prescribed minimum study periods. However, the Dean of a Faculty may, on the recommendation of the Faculty Research and Higher Degrees Committee, provide written permission for submission of a dissertation/thesis in the last quarter of the applicable prescribed minimum study period.

## **G.17 ASSESSMENT**

- 17.1 The programme description for a postgraduate qualification shall include:
- 17.1.1 a description of the various components (modules) and the credit value of each; and
  - 17.1.2 the method of assessment for each module, which may include assignments, mini-dissertations, projects, practical work and examinations; and
  - 17.1.3 the due date for each submission (assignment, mini-dissertation, project, or

- practical work); provided that the Head of Department/Dean may refuse to accept late submissions.
- 17.2 Candidates in a programme that consists of, or includes, course-work, shall present themselves for examination as required by the Head of Department/Dean.
- 17.3 The Head of Department/Dean shall submit a final mark for each module completed by each candidate as soon as it is available.
- 17.4 Assessment for an Honours Qualification
- 17.4.1 A candidate for an honours qualification must obtain:
- 17.4.1.1 an aggregate of at least 50 percent in all the modules comprising the specific honours programme;
- 17.4.1.2 a subminimum DP mark of 40% where applicable in order to qualify to write the main examination;
- 17.4.1.3 a sub-minimum of 40 percent examination mark in each module;
- 17.4.1.4 at least 50 percent examination mark in no less than half of all the (honours modules) examinations. Where the honours programme consists of an odd number of modules, the Faculty Examinations Committee shall determine whether the candidate has achieved the 50 percent requirement in terms of this rule; and
- 17.4.1.5 a pass mark in every examination (ancillary modules, language tests etc.) as may be specified in the programme description and/or as required by Senate.
- 17.4.2 A candidate shall normally retain credit for any individual module passed for a period not exceeding three years.
- 17.5 Assessment for a Master's or a Doctoral Qualification based on Course-Work:
- 17.5.1 To obtain a Master's or doctoral qualification based on course-work the candidate must obtain:
- 17.5.1.1 an aggregate of at least 50 percent of the marks in all the modules comprising the specific programme; and
- 17.5.1.2 sub-minimum of 40 percent in each module; and
- 17.5.1.3 a pass-mark in every other examination (ancillary modules, language tests, etc.) as may be specified in the programme description and/or as required by Senate.
- 17.5.2 A candidate for a Master's or Doctoral qualification shall ordinarily retain credit for any portion of the study passed for a period not exceeding five years.
- 17.5.3 The format and assessment of a mini-dissertation which forms part of a Master's programme shall comply with the format and assessment requirements of a full dissertation as stipulated in section 17.6 below.
- 17.5.4 Where a Master's qualification is based on course-work plus a mini-dissertation or a dissertation, the candidate shall comply with the abovementioned conditions and the conditions set out below for dissertations (17.6 below).
- 17.5.5 Where a doctoral qualification is based on course-work plus a thesis, the candidate shall comply with the abovementioned conditions and the conditions set out below for theses (17.6 below).

17.6 Dissertations and Theses

- 17.6.1 The topic of a dissertation/thesis must be approved beforehand by Senate.
- 17.6.2 A dissertation/thesis must afford evidence of the student being conversant with the particular subject's method of research and the existing literature thereof.
- 17.6.3 Except by permission of Senate no dissertation or thesis may be submitted without written consent of the supervisor and co-supervisor (where applicable). Such consent does not commit the supervisors to recommend the approval of the dissertation/thesis.
- 17.6.4 A dissertation/thesis must be accompanied by a written declaration on the part of the candidates to the effect that it is their own work and has not previously been submitted to another university.
- 17.6.5 A dissertation/thesis shall not be accepted if it has previously been submitted in fulfilment of the requirements of another degree. Material from publications by the candidate may be embodied in a dissertation or thesis.
- 17.6.6 For the purpose of examination, candidates shall submit at least three copies of their dissertation or thesis typed in double spacing. Unless Senate decides otherwise, a successful candidate shall, before admission to the degree:
  - 17.6.6.1 amend the electronic copy in line with the amendments (if applicable) required by the examiners;
  - 17.6.6.2 Submit a PDF copy of the final thesis to the Supervisor.
  - 17.6.6.3 The Supervisor must verify that it is a true copy of the approved version (with corrections incorporated) and that all the preliminary pages, chapters and references are included in the electronic version of the thesis.
  - 17.6.6.4 The Supervisor or Faculty Manager must e-mail the final, approved PDF version of the dissertation/thesis to the UFH Library at:  
libraryETD@ufh.ac.za

**17.6.7 Submission deadlines for examination of postgraduate works**

The prescribed dates for the submission of a Master's dissertation, Doctoral thesis or Honours project/research report for examinations shall ordinarily be as following:

- 17.6.7.1 A Master's dissertation or Doctoral thesis must be submitted on or before 31 January for the subsequent May graduation; alternatively, on or before 17 June for graduation in September in the same year of submission.
- 17.6.7.2 An Honours project/research report must be submitted on or before 30 November for the subsequent May graduation; alternatively, on or before 17 June for graduation in September in the same year of submission.
- 17.6.7.3 Any Honours, Masters or Doctoral candidate who complies with the 30 November or 31 January submission deadline respectively shall not be liable for the payment of registration fee for the year should there be a delay in the process of examination of the dissertation, thesis or project/research report due to the late receipt of external examiners' reports.
- 17.6.7.4 Any candidate who submits a dissertation, thesis or project/research report after the 30 November or 31 January deadline shall be liable for the prescribed fees in order to register for the subsequent academic year.

- 17.6.8 Copies of a dissertation or thesis submitted for examination shall become the property of the University and shall not be returned to the candidate. Examiners may retain their copies.
- 17.6.9 A dissertation or thesis shall contain a summary of its contents not exceeding 5000 words in length. This summary must appear in the front of the dissertation or thesis just after the index and must end with a list of not more than ten keywords.
- 17.6.10 The title page of the dissertation or thesis shall contain the following particulars:
  - 17.6.10.1 full title as submitted at registration; and
  - 17.6.10.2 full name of the candidate; and
  - 17.6.10.3 the following declaration: “submitted in fulfilment (or, in partial fulfilment) of the requirements for the degree of ..... in the Faculty of.....at the University of Fort Hare.” and
  - 17.6.10.4 the following declaration on plagiarism:

“I.....student number ..... hereby declare that I am fully aware of the University of Fort Hare’s policy on plagiarism and I have taken every precaution to comply with the regulations.

Signature: .....”;

- 17.6.10.5 In the case where a student collected research data from humans, animals or plants, the following declaration on research ethical clearance:

“I ..... student number ..... hereby declare that I am fully aware of the University of Fort Hare’s policy on research ethics and I have taken every precaution to comply with the regulations. I have obtained an ethical clearance certificate from the University of Fort Hare’s Research Ethics Committee and my reference number is the following:.....

Signature: .....”;

- 17.6.10.6 In the case where a student has not collected research data from humans, animals or plants, the following declaration on research ethical clearance:

“I..... student number..... hereby declare that I am fully aware of the University of Fort Hare’s policy on research ethics and I have taken every precaution to comply with the regulations. I confirm that my research constitutes an exemption to Rule G17.6.10.5 and an ethical certificate with a reference number is not required.

Signature:.....”

- 17.6.10.7 date of submission; and
- 17.6.10.8 name(s) of the supervisor(s) and/or co-supervisor(s)
- 17.6.11 A dissertation or thesis must be satisfactory as regards form and literary presentation and shall include a full bibliography of the material, whether published or otherwise, used in its preparation.

- 17.6.12 A candidate shall submit, together with his/her dissertation or thesis a copy of every dissertation and thesis (if applicable) previously submitted for another degree, whether it was submitted or not.
- 17.6.13 Dissertations and theses examination reports shall be processed as follows:
- 17.6.13.1 The Examinations Department shall release dissertations/ theses examiners reports to the relevant Head of Department/ Director of School/Dean only after receipt of the required number of examiners' reports.
- 17.6.13.2 Upon receipt of examiners' reports, the relevant Head of Department /Director of School/Dean shall present them to the Faculty Higher Degrees Committee as soon as possible. Where amendments, corrections, etc. have been recommended by the examiners, they shall be affected only after the acceptance/approval of the reports by the said Committee.
- 17.6.13.3 Dissertations/theses that have been examined as well as the examiner's reports on those dissertations/theses shall, following their consideration by the relevant Faculty Higher Degrees Committee, be tabled before SENEX, which shall make the final determination on whether the dissertation/theses and the examiners' reports are satisfactory. The candidate shall only submit the final bound copies of the dissertation/theses after approval by SENEX.
- 17.6.13.4 A postgraduate candidate shall subsequent to approval of her/his dissertation/ thesis by SENEX, submit:
- (i) In the case of a Masters candidate, evidence of submission of one manuscript to an accredited journal for consideration or
  - (ii) In the case of a doctoral candidate, evidence of submission of two manuscripts to an accredited journal for consideration.
- 17.6.14 **Appeal against examination result.** In the event of a dissertation or thesis being rejected, the candidate may submit a duly motivated appeal to the Registrar of the University within 21 days of the release of the result. The Registrar shall submit such appeal to the relevant Director of School/Dean who shall table the appeal for consideration by the Higher Degrees Committee of the relevant Faculty. The Committee may request a panel consisting of the Dean of Research and another senior academic of the University (who has not been previously involved with the evaluation of the student's work) to review the processes leading up to the production and submission of the examiners' reports on the student's work. The panel's decision on whether or not there should be a re-examination of the student's work shall be final.
- 17.6.15 **Arbitration.** Where an even number of examiners of a dissertation or thesis was divided on whether the work should be accepted and/or a cum laude result awarded, an additional examiner must be appointed. The recommendation of this examiner shall serve as a casting vote in the assessment of the dissertation or thesis examined. In other instances, the majority decision shall generally constitute the final result of the student.
- 17.6.16 **Publication of dissertation or thesis.** If a dissertation or thesis or an adaptation thereof, is published or otherwise presented, the candidate must state that it

originated from masters or doctoral studies (as applicable) at the University.

17.6.17 Candidates shall normally retain the copyright in their dissertation or thesis, but it is a condition of registration for the degree (unless specifically excluded) that the University shall have the right to publish the dissertation or thesis in its original or an amended form six months after the award of the degree if the candidate has not himself/herself published it within this period. The University shall also have the right to make and distribute facsimile or microform copies of the dissertation or thesis, to distribute it in digitized (computer) format, to input the particulars on a bibliographical database, to include the work in summary form in the University's Catalogue of Theses and Dissertations, to allow it to be included in Dissertation or Theses Abstracts International and to be distributed by the publishers of the latter (University Microfilms International).

**17.7 The Upgrading of Honours and Masters Research work.**

Upon the recommendation of more than one external examiner, and where the honours modules and/or dissertation consisted primarily of independently researched material, the honours candidate may be assessed as Masters, and the Masters as a doctoral candidate. Where additional work was required by one or more of the internal or external examiners towards the higher qualification, the latter qualification will not be awarded until such additional work has been successfully completed and approved.

**G.18 REASSESSMENT**

18.1 Where a candidate has been granted an opportunity for reassessment but s/he is unable to write it at the normal time, s/he may submit a duly motivated application to the relevant Head of Department requesting either a postponement of the date of reassessment or reassessment at a future date. The Head of Department shall make a recommendation to the Faculty Examinations Committee whose decision shall be final.

**G.18.1 EMABRGO / INJUNCTION AGAINST REASSESSMENT**

18.1.1 No opportunity for reassessment shall be allowed in respect of a module forming part of the coursework component of an honours, master's or doctoral programme at the University of Fort Hare. For the purposes of this rule, the credit weighting of such a module or special circumstances of any student(s) shall not be material.

18.1.2 The phrase "special circumstances" in the above Rule G.18.1 shall have the same meaning as the phrase "special circumstances" in Rule G.8.2.

**G19. APPLICATION TO GRADUATE**

19.1 Students in the last year of their studies towards a qualification for which they are properly registered shall be obliged to apply for graduation in May or September of the following year by completing the appropriate application form and submitting it to the office of the appropriate Faculty Manager.

The submission of the application to graduate in May the following year must be submitted by no later than July in their last year of study. This is to encourage final year students to apply and ensure that they submit their application for Ms

- 19.2 A student who has completed the requirements for the award of a UFH qualification, but was unable to graduate (i.e. attend graduation) in a particular year due to outstanding fees/indebtedness to the University shall after settlement of the fees/indebtedness notify the University of her/his intention to graduate by completing the appropriate (graduation) application form and submitting it to the office of the appropriate Faculty Manager. Such a student must make the application to graduate no later than the end of January preceding the University's next graduation ceremony.

## **G.20 RECOGNITION OF PRIOR LEARNING (RPL)**

- 20.1 RPL Applications.
- 20.1.1 Applications for RPL shall be submitted to the Faculty Manager for pre- screening by the Faculty RPL Committee.
- 20.1.2 Applications for RPL may be submitted throughout the year, however, the deadline for the endorsement of RPL credit, where a prospective student wishes to register for further study in the following year, is the last Senate meeting of the preceding year.
- 20.2 RPL Fees. Prospective students shall be expected to contribute towards RPL administrative fees. The contribution shall not exceed the cost of a full-time face to face module/course or programme.
- 20.3 RPL Assessment Process
- 20.3.1 The assessment shall involve the process of collecting evidence and making judgments about the knowledge, skills and values that shall prove competence and shall articulate with the outcomes of a desired module/course and/or programme.
- 20.3.2 The assessment process shall abide by the assessment, moderation and reporting procedures that constitute the UFH rules and regulation of the assessment of student learning.
- 20.4 RPL Assessment Methods. A range of assessment methods may be utilized based on their appropriateness to a particular context, student, discipline and programme consistent with the University of Fort Hare Assessment Policy.
- 20.5 Appeal against RPL assessment results (s). In the event of a dispute over RPL assessment result(s), the prospective student shall submit a duly motivated appeal in writing to the Registrar of the University within 21 days of the release of the result. A panel of two members shall be nominated by the Registrar and the Executive Dean from amongst the University staff, including a member of the Teaching and Learning Centre, provided that he/she was not involved in the initial RPL process. The recommendation of the panel shall be considered as final.
- 20.6 Awarding RPL credit. Prospective students with prior learning, however obtained, may apply to have their prior learning assessed against the learning outcomes for a specific qualification and/or module/course(s) as outlined in the University RPL Policy for acceptance for the following purpose(s):



- 20.6.1 Access into a particular course/module or programme when a candidate is able to demonstrate, through appropriate assessment(s) , the entry or exit outcomes of the course/module or programme preceding that particular course/module or programme;
  - 20.6.2 Specified credits for designated courses/modules, units or competencies;
  - 20.6.3 Unspecified credit resulting in the student required to complete fewer subjects, modules or competencies, for example, by exempting a student from undertaking elective modules;
  - 20.6.4 Block credit resulting in exemption from the requirements to undertake a block component of a course programme, for example, first semester or first year;
  - 20.6.5 Exemption standing which involves exempting a student from undertaking preparatory subjects. Units, modules or competencies in the early stages of the course or programme, while still requiring the student to undertake the same number of subjects, units, modules or competencies as they would be required to complete if they had not been granted exemption. This usually involves substituting the exempted subjects, units, modules or competencies with others;
  - 20.6.6 Advanced standing resulting in the award of credits towards a qualification for which a candidate has registered; and
  - 20.6.7 Advanced status which provides access to a level of a qualification higher than the logical next level following on the preceding qualification.
- 20.7 RPL applications for the purpose of access into a particular module/course/ programme may be submitted to the respective faculty throughout the year; however, the deadline for submission is 31 October preceding the year of study. The period prior to registration shall allow the applicant sufficient time to gather evidence and to prepare for the RPL assessment. This period shall also allow for administrative procedures to be complied with prior to the successful RPL candidate being allowed to register.
- 20.8 Credit transfer. Once a prospective student has been awarded credit on the basis of RPL, subsequent credit transfer based on these learning outcomes should not include revisiting the RPL assessment, but should be based on credit transfer agreements, articulation arrangements or other agreements between institutions.
- 20.9 Registration. Prospective students, who have been granted RPL credit, must comply with the University rules for registration for undergraduate qualifications (UFH General Prospectus Rule G3) or postgraduate qualifications (UFH General Prospectus Rule G16), whichever is appropriate.

## **G.21 LIFE, KNOWLEDGE, ACTION/THE GROUNDING PROGRAMME**

- 21.1 The Life, Knowledge, Action/Grounding Programme is a compulsory module for all undergraduate programmes/curriculum at the UFH.
- 21.2 Senate may grant permission for deviation from the immediately preceding rule upon request and motivation by the Director of the Grounding Programme.
- 21.3 It is required of all faculty prospectuses to make provision for registration for the Grounding Programme by all undergraduate students of the Faculty, preferably in their first year.
- 21.4 Faculties shall contribute to the effective delivery of the Grounding Programme by providing academic resource and other support.

## **RULES APPLICABLE TO STUDENT DISCIPLINE**

It is the responsibility of all students to familiarize themselves with all the rules, such as the General Rules, Faculty Rules, and these Disciplinary Rules, which may apply to them, and also to read all official University Notices.

### **SECTION A: GENERAL RULES FOR ALL STUDENTS**

#### **DR 1 Conditional Registration**

- 1.1 Students who are admitted to the University and who sign the registration form and the undertaking therein, will be temporarily registered until their final obligations as set out in the University calendar, are met.
- 1.2 Students whose specified fees are not paid by the due date shall be deregistered and their presence on campus shall be regarded as unlawful.
- 1.3 Interest at the rate of 1.5 percent per month shall be levied on all overdue accounts regardless of whether fees are getting paid by the student or the sponsor.

#### **DR 2 Damage deposit**

- 2.1 A student will be required to deposit the prescribed fee to cover any possible damage to or breakage of University property. This deposit must be kept at the prescribed amount throughout the student's period of study. If a student does not intend returning the following year, s/he may submit a written claim for refund of any deposit still to his/her credit after the following year's registration period, but before 10 December of that year. Any deposit not claimed by this date will be forfeited.
- 2.2 Where damage is caused to University property and it is impossible to determine individual responsibility, the Vice-Chancellor may, where s/he considers such a procedure just and reasonable in the circumstances, hold all members of the society or a group of students jointly responsible for such damage, in which case the amount chargeable to each student will be pro rata to the total damage to be recovered.

#### **DR 3 University responsibility**

The University shall not be liable for any loss of or damage to the property of a student, or of any property under his/her care, sustained on University premises.

#### **DR 4 Special Rules**

A student is subject to any special rules pertaining to any particular portions of the University property.

#### **DR 5 Student organizations and activities**

- 5.1 Any student organization or student activity is subject to the prior approval of Student Representative Council (SRC) and ratification by the Vice-Chancellor.
- 5.2 Students are prohibited from holding meetings during lecture/teaching times, except with the special permission of the Vice-Chancellor or his/her representative. If and where such permission is granted, the meeting(s) shall not be held in lecture/teaching venues.

- 5.3 Student meetings and rehearsals taking place in the University halls must not go beyond the times when such buildings are closed for security reasons except where permission for such activity has been granted by the appropriate authorities.
- 5.4 If any person(s) not under the jurisdiction of the University wishes to visit the University as guests of any student or student organization, prior consultation with the Vice-Chancellor through the Dean of Students shall be required. The prior consultation with the above stated official(s) must take place within at least three days before the visit of the guests.
- 5.5 While students, clubs and societies may establish magazines, pamphlets and other publications, the University shall not be liable for any damages resulting from such publications.
- 5.6 Students shall not make statements to the media on behalf of the University.
- 5.7 Students serving in the Student Representative Council (SRC) or students who may from time to time be engaged in University-related business or activity shall in respect of their academic work be assisted by academic staff members with particular regard to teaching and learning work covered during the absence of those students on official scheduled SRC/UFH business/meetings. The level of assistance required to be provided in terms of this rule shall not exceed that normally required of academic staff members.

#### **5.7.1 Support in respect of class attendance and tutorials**

- 5.7.1.1 The student (SRC member or other student) must submit an application for leave of absence accompanied by supporting documentation (where available) either before the date of the class/tutorial that s/he is unable to attend or where that was not possible, must submit such application within 48 hours thereafter.
- 5.7.1.2 Upon receipt of the leave of absence application, the Head of Department shall consider and determine whether sufficient grounds exist or existed for the application for leave of absence and if satisfied, shall record the student as being properly absent from the relevant class/tutorial. Accordingly, for the purpose of determining compliance with the DP requirements pertaining to class/tutorial attendance, the student shall not be prejudiced by non-attendance that is supported by proper application for leave of absence.
- 5.7.1.3 The student may consult with the relevant lecturer for the purpose of requesting any material(s) handed out in the class/tutorial while s/he was absent. Upon receipt of such a request, the lecturer shall facilitate the provision of such material(s) by the departmental/faculty administration office.
- 5.7.1.4 Where the Head of Department is not satisfied that sufficient grounds exist or existed for the application of leave of absence, she or he may decline to recognize such leave of absence as having been properly taken by the student. The student shall have a right of appeal to the Dean of the Faculty within seven days of such refusal.

### **5.7.2 Support in respect of practicals**

- 5.7.2.1 The student must submit an application for leave of absence accompanied by supporting documentation (where available) either before the date of the practical that s/he is unable to attend **or** where that was not possible, must submit such application within 48 hours thereafter.
- 5.7.2.2 Upon receipt of the application for leave of absence, the Head of Department shall consider and determine whether sufficient grounds exist or existed for the application for leave of absence and if satisfied, shall record the student as being properly absent from the relevant practical.
- 5.7.2.3 Accordingly, for the purposes of determining compliance with the DP requirements pertaining to class or tutorial attendance or completion of practical exercises, the student shall not be prejudiced by non-attendance or failure to complete practical exercises where s/he has submitted to the lecturer evidence of proper application for leave of absence.
- 5.7.2.4 Upon receipt of such leave of absence the lecturer, or where necessary, the Head of Department, shall facilitate the provision/administration of such tests, practicals and/or other exercises or assignments as are necessary to enable the student to satisfy the requirements of a DP. Provided that the requirement for the provision/administration of tests, practicals and/or other exercises or assignments shall not apply in the case of a Department which, *for logistical reasons*, is unable to comply with such requirement. The Dean of the relevant Faculty shall at the commencement of each academic year publish a list of Departments which, *for logistical reasons*, are unable to comply with the requirements of this rule.
- 5.7.2.5 Where the Head of Department is not satisfied that sufficient grounds exist or existed for the application of leave of absence, she or he may decline to recognize such leave of absence as having been properly taken by the student. The student shall have a right of appeal to the Dean of the Faculty within seven days against such refusal.

### **5.7.3 Support in respect of tests and assignments**

- 5.7.3.1 The student (SRC member or any other student) must submit an application for leave of absence accompanied by supporting documentation (where available) either before the date of the test or assignment that s/he is unable to write or where that was not possible, must submit such application within 48 hours thereafter.
- 5.7.3.2 Upon receipt of the application for leave of absence, the Head of Department shall consider and determine whether sufficient grounds exist or existed for the application for leave of absence and if satisfied, shall record the student as being properly absent from the relevant test. Thereafter, the lecturer shall make alternative arrangements for the student to write either the sick/make-up test in the course (where that is still possible), or where there are no

more scheduled sick/make-up tests, the relevant lecturer shall make arrangements for the student to write a special test.

5.7.3.3 Where the student foresees that she or he may be unable to meet an assignment submission deadline due to SRC business or other University related engagement or commitment(s) falling within the coverage of this rule, she or he shall apply in writing to the relevant lecturer for extension of time within which to submit the assignment. Where available, the application must be accompanied by supporting documentation. Upon receipt of the student's application, the relevant lecturer shall, in consultation with the Head of Department, grant an extension for the number of days that the lecturer considers fair and reasonable in the circumstances.

5.7.3.4 Where the student, without first submitting an application for leave of absence (accompanied by supporting documentation where necessary), fails to write a test or to submit an assignment on the due date or to comply with the requirements for the completion and submission of her or his practicals in accordance with the deadline determined by the lecturer, due to SRC business or other University-related business such student shall not be entitled to the assistance covered by this rule unless she or he supplies sufficient reasons to the satisfaction of the Head of Department, for her or his failure to obtain prior approval application for leave of absence. The Head of Department may refuse the application to condone the absence where the reasons given by the student are not valid or satisfactory. Provided that where the Head of Department refuses to condone the student's absence, the student shall have a right of appeal to the Dean within seven days of such refusal.

#### **DR 6 Report of absence**

Should a student wish to absent him/herself from the University, it shall be his/her responsibility to notify the Community Coordinator, who shall, in return, report to the relevant academic departments. Students may also report their intended absence directly to their academic departments.

#### **DR 7 Illegal possessions**

- 7.1 Possession and use of dangerous weapons, alcohol or drugs, other than those prescribed by a medical practitioner, is prohibited within the University premises.
- 7.2 Should a student be found in possession of or using dangerous weapons, alcohol or drugs within the University premises, security personnel shall be obliged to confiscate the said objects and in the process may do all that is reasonably necessary to give effect to the provisions of this Rule.
- 7.3 Strict disciplinary measures for example, suspension, expulsion and heavy fines will be taken against any person found in possession of and/or using dangerous weapons, alcohol or drugs on the University premises.

## **SECTION B: GENERAL RULES FOR RESIDENCES**

### **DR 8 Allocation of rooms**

- 8.1 A student will reside in the room allocated to him/her by the Community Co-ordinator or delegated staff member. Room allocation is the prerogative of the Community Co-ordinator. Residence committees are, however, expected to assist the staff in residences in room allocation, especially to make sure that no unfair practices occur in the allocation of rooms. While students may reserve rooms for the ensuing year, such reservations may not be indefinite and the Community Co-ordinator may, at his/her discretion, re-allocate a reserved room to any other student.
- 8.2 Room keys:
- 8.2.1 Where applicable, a student shall obtain the room key from the Community Co-ordinator or person delegated by him/her. This key may not be duplicated.
- 8.2.2 A student must return the room key before leaving the University at the end of semester or upon cancellation of registration. Failure to comply with this rule will mean that the door lock will be replaced at the student's expense.
- 8.2.3 A student who loses his/her own room key must report the matter to the Community Coordinator or the person delegated by him/her, who will be responsible for replacement at a cost to be laid down.

### **DR 9 House Representative Committee**

- 9.1 The students in Residence Halls shall, in accordance with the SRC Constitution, elect a House Representative Committee which shall:
- 9.1.1 without in any way infringing upon the authority of the Community Co-ordinator and Residence Assistant assist in seeing that the rules of the Residence are obeyed and that good order and good conduct generally are maintained; and
- 9.1.2 normally be the intermediary between students and residence's staff or the respective University official, without prejudice to the right of the residence's staff or the respective University official to deal directly with a student or with the general body of students in the residence or with the right of a student to approach the Community Co-ordinator or any other University official directly.

### **DR 10 Student responsibility**

- 10.1 Students are responsible for University property in the Residence and in their rooms, and for keeping their rooms neat and tidy. All damage to the University property within a student's room, unless otherwise reported, will be charged to the student.
- 10.2 No furniture or any other items on the stock register shall be removed from a student's room. All missing items per stock register will be charged to the student's account. Any University items brought into a student's room without a permit from the source department/section may render the occupant liable for disciplinary procedures.
- 10.3 Common room and TV room furniture should be handled with care and cushions and chairs shall not be removed.
- 10.4 Students in possession of permitted electrical appliances may connect these to wall plugs only.
- 10.5 No cooking is allowed in the residences except in designated areas. Cooking appliances, particularly items such as stoves, microwaves and refrigerators are not permitted.

- 10.6 No installation, which is likely to cause damage to the building structure, will be permitted. These include antennae, satellite dishes, electric wiring, air conditioners, etc.
- 10.7 Radios, tape recorders, TV's and similar devices must not be played so loudly as to disturb other people in residences.
- 10.8 No parties may be held in a student's room, but only in the specially designated areas.
- 10.9 It is a student's responsibility to ensure that a student card is produced whenever it is required by authorities, including when entering the University. Giving or lending of a student card to another student or any other person or outsider for his personal use in or outside the University is strictly prohibited.

**DR 11 Illness and pregnancy**

- 11.1 A student shall report to the Community Co-ordinator or the person delegated by him/her when s/he is ill and should contact the Students' Health Services for treatment or formal referral.
- 11.2 A pregnant student may be permitted to remain in residence up to 34 weeks of pregnancy, as prescribed in the policy for pregnant students.
- 11.3 No student will be permitted to stay with a child in a student residence.

**DR 12 Residence occupation**

- 12.1 A student shall leave the residence not later than three days after the final date of examinations, or within three days after cancellation of registration.
- 12.2 A student must vacate the room, remove all personal possessions and leave the University for the duration of the winter and summer vacation. A student shall be permitted to stay in the residences during the short vacations.
- 12.3 A postgraduate student who does not write examinations at the end of the year shall leave the residence when the University closes. Should there be academic reasons to stay beyond this date, application must be made and approval obtained from the Dean of Students before the University closes. Such an application must be recommended by the Head of Department/Programme Co-ordinator concerned.
- 12.4 No student is permitted to allow another student to 'squat' or lodge in a single room allocated to him/her. Also, only students are allowed to stay in a double room. Non-observance of this rule constitutes a disciplinary offence.
- 12.5 Any swapping of rooms by students without the prior approval of the Dean of Students or Residence Manager is prohibited and, therefore, constitutes misconduct for which a student may be charged in terms of this rule.

**DR 13 Residence occupation during summer vacations**

- 13.1 A postgraduate student whose academic year begins in January, or any other student who is required to be present at the University for a special assignment, or a student who has to write an examination before lectures commence, may reside in a residence only from the date determined by the Registrar or his/her representative, provided that written application is made to the Registrar and written approval is granted in advance. The following conditions will apply:
- 13.2 Lodging and/or boarding fees for the period from date of arrival until the date of departure or registration are payable on arrival by students writing supplementary or special examinations.
- 13.3 Students writing postgraduate examination papers and students who have to report early for

selected courses, that is before the residences open officially for senior students, are accommodated free of charge.

#### **DR 14 Outside visitors**

- 14.1 A student may have personal visitor overnight in a residence, but the University shall not be responsible for any injury or loss of property belonging to such a visitor. Students are expected to report the fact that they have visitor(s) to the Community Co-ordinator.
- 14.2 A visitor who is allocated a room in a residence overnight shall pay according to the prescribed tariff after having obtained a visitor's permit from the University security.
- 14.3 Enquiries of an urgent nature must be made through the Community Co-ordinator, Residence Assistant or Residence Attendant.
- 14.4 It is a serious offence for a student who resides in private lodging to make use of the dining halls in the residence other than the Student Centre, or for such a student to move into a residence without written permission from the Residence Manager and without notifying the Fees Section in advance.

#### **DR 15 Criminal offences**

All offences of a criminal nature committed within the Residences will be handed over to University security for disciplinary and criminal procedures by the University and South African Police Services (SAPS) respectively.

### **SECTION C: CAFETERIAS AND DINING HALLS**

**DR 16** In all dining halls and other food outlets, students are bound to abide by the rules as set out by the catering company.

### **SECTION D: DISCIPLINARY MEASURES**

**DR 17** The Vice-Chancellor is the Chief Disciplinary Officer of the University.

- 17.1 In all cases of misconduct involving a serious element of violence (including, but not limited to assault causing grievous bodily harm, rape, sexual assault and sexual harassment), and in any other case where the University considers it appropriate, the Vice-Chancellor or his nominee may suspend the alleged offender from the University with immediate effect pending a disciplinary hearing into the matter. The duration of such suspension and the terms thereof shall be communicated to the student in writing. In exercising his/her power pursuant to this rule, the Vice-Chancellor or his nominee may consider any recommendations to his/her office from the Dean of Students and/or DC Coordinator.
- 17.2 Where a student who was suspended pursuant to the immediately preceding rule is subsequently acquitted by a Disciplinary Committee, the Vice-Chancellor shall direct the Dean of Students (and/or Dean of the relevant Faculty) to ensure that, as much as possible, the student does not suffer prejudice in respect of his/her academic studies.

**DR 18** A student is subject to the disciplinary provisions prescribed by the University statute and the rules and regulations laid down by the Council.



## **DR 19 Misconduct**

The following are grounds on which a student may be charged with misconduct:

- 19.1 breach of any rule or regulation of the University;
- 19.2 failure, or refusal to carry out any lawful instruction given to them by the members of the academic or administration staff;
- 19.3 undisciplined, or insubordinate behaviour in a University residence, dining hall, lecture hall or University premises;
- 19.4 failure, to abide by the rules of the University examinations or any other test;
- 19.5 operating unauthorized sale of alcohol, drugs, or the use of drugs other than those prescribed by the medical practitioner;
- 19.6 damage, to the University property by a willful, deliberate act or negligence, including painting of slogans or the pasting of private notices on University property;
- 19.7 conduct, whether on University premises or not, which is improper, unbecoming or disgraceful or in any way liable to bring discredit upon the University to prejudice the proper conduct of work of the University;
- 19.8 conduct, which constitutes plagiarism in terms of Rule G.5.6.2.
- 19.9 use of student residential accommodation for the conduct of business activities or commercial purposes;
- 19.10 possession of a firearm/gun, dagger, explosives, any dangerous weapon or a mock replica of any of the above;
- 19.11 failure to attend and testify at a disciplinary hearing despite receiving summons and relevant information from the DC Coordinator; and
- 19.12 all forms of initiation of students by students.

## **DR 20 Disciplinary Proceedings**

### **20.1 Procedure**

- 20.1.1 Whenever misconduct is alleged to be committed or to have been committed, the Head of Protection/Security Services must forthwith investigate the matter.
- 20.1.2 If any student or University official has reason to believe that misconduct in terms of University rules is being or has been committed, a report, preferably in writing, must be made by the student or university official concerned to the Head of Protection/Security Services at the relevant Campus or to a person acting on his\her behalf, who must forthwith investigate the matter.
- 20.1.3 The Head of Protection Services may do whatever is reasonably necessary for purposes of such investigation including interviewing and taking statements from any person(s) who may be involved either as a respondent or as a potential witness.
- 20.1.4 On conclusion of the investigation, a report must be submitted to the Disciplinary Committee (DC) Co-ordinator, who shall, after consulting with the head of legal services, arrange a hearing/sitting of the Disciplinary Committee.
- 20.1.5 Before any decision can be taken in any case, the DC must first put the charge(s) and the material facts upon which the charge(s) rests to the student concerned in writing at least seven (7) days before hearing of the case, and shall give the student an opportunity to defend him/herself against the charge, if he/she so wishes, by

leading such evidence and asking questions as may be necessary to further the ends of justice.

## 20.2 Representation

- 20.2.1 A student appearing before the Disciplinary Committee or the Disciplinary Appeals Committee may be represented by any member of the academic staff or by any registered student of the University who is not a member of the Student Representative Council (SRC), and, to avoid conflict of interests, who is not a student summoned to answer charges in the same proceedings.
- 20.2.2 The DC Coordinator shall officially represent the University in any disciplinary proceeding involving students. Where it may be inappropriate for the DC Coordinator to carry out this responsibility due to a conflict of interest, the DC Coordinator shall recuse himself or be requested by the DC to recuse himself, or in cases where the VC has acted in terms of DR17.1 or in any other case where the University considers it appropriate, the Dean of Law in consultation with the Head of Legal services may excuse the DC Coordinator from the proceedings. In such a scenario, the Dean of Law shall, in consultation with the Head of Legal Services, appoint another staff member of the University to represent the University.

## 20.3 Composition of Disciplinary Committees

- 20.3.1 A Disciplinary Committee shall consist of the following:
- (i) An academic staff member of the Faculty of Law nominated by the Dean of Law, acting as chairperson of the Committee; or
  - (ii) Where the respondent is a law student, the chairperson of the Committee nominated by the Dean of Law, shall be an academic staff member of the University possessing appropriate skills and experience and duly assisted by the Head of Legal Services, in so far as such assistance is required;
  - (iii) A senior staff member of the University nominated by the Dean of Law; and
  - (iv) A representative of the Students Representative Council; and
  - (v) In cases involving Gender Based Violence, a person appointed by the Dean of Student, who shall be an expert in Gender Based Violence cases.
- 20.3.2 Each member of the Committee shall be entitled to one vote. However, in the event of a deadlock, the Chairperson shall be entitled to a casting vote.
- 20.3.3 Notwithstanding DR 20.2.2, in cases of serious misconduct, including cases involving an element of violence or sexual offences, the University shall have the right to appoint a legal practitioner external to the University as chairperson of the DC.
- 20.3.4 Notwithstanding DR 20.2.1, in cases chaired by an external legal practitioner, and in cases envisaged in DR17.1 and where the DC Coordinator has recused herself or has been excused from the proceedings, the student appearing before the DC or DAC may be legally represented by a legal practitioner of his or her choice or by legal aid, if he/she cannot afford the services of a legal practitioner.

## 20.4 The Hearing

- 20.4.1 During the hearing, the Chairperson of the Disciplinary Committee has the sole responsibility to guide the DC panel when deciding on any question of law,

procedure or admissibility of evidence. In deciding any question of procedure not provided for in the Student Disciplinary Rules of procedure, or on the admissibility of evidence, s/he will not be bound by the formal rules of criminal procedure or evidence applicable in any court of law, but shall be guided by what in his/her judgement is necessary to achieve fairness and justice. This, however, does not preclude the use or rules of criminal procedure and evidence as applied by courts of law if they serve the purpose of justice in the circumstances.

- 20.4.2 Disciplinary hearings shall be held in camera and only those persons who have been specifically summoned/requested/invited by the University to attend shall be entitled to be present. Notwithstanding the provisions of this subrule, in cases involving sexual assault, sexual harassment and/or rape, the complainant shall be accompanied by a family member or a person designated by the Dean of Students, for emotional support.
- 20.4.3 The DC Co-ordinator may act as a University advocate or Prosecutor during the hearing of a case.
- 20.4.4 The Dean of the Law Faculty or his nominee shall serve as Chairperson of the constituted Disciplinary Committee in all disciplinary cases involving students.
- 20.4.5 The Disciplinary Committee shall inquire into the alleged misconduct, and may for this purpose hear oral evidence through the calling of witnesses and/or call for written reports, and consider such evidence and reports.
- 20.4.6 Both the DC Co-ordinator and the respondent have the right to call witnesses, and to cross-examine any witnesses called by the other party.
- 20.4.7 After all the evidence has been presented, the respondent or his/her representative and the DC Co-ordinator shall have the right to address the DC Chairperson or the DC panel as the case may be.
- 20.4.8 After the conclusion of the addresses, the Chairperson of the Committee shall guide the panel in deliberations, and then render its decision as to whether the accused student is guilty of the charge/s or not on a balance of probabilities, including a decision on the appropriate sentence.
- 20.4.9 In cases where the student is indeed found to be guilty, the DC may impose any appropriate penalty in line with provisions made in these General Rules.
- 20.4.10 Where a penalty has been imposed on a student found guilty, the DC Co-ordinator shall inform such a student in writing within seven days of the hearing.

## 20.5 Penalties

Disciplinary Committee may:

- 20.5.1 Postpone the imposition of a penalty for a definite period, at the end of which any of the penalties mentioned in 20.5.3 below may be imposed.
- 20.5.2 Suspend the operation of a penalty imposed on certain conditions, which if not fulfilled, may warrant the activation of the same penalty so suspended.
- 20.5.3 The following penalties may be imposed by the disciplinary committee:
  - 20.5.3.1 Admonition and/or warning
  - 20.5.3.2 Deprivation of all or some of the following privileges for a specified period or an unspecified period:

- (a) participation as a member, organizer or official of any student organization or structure or participation in any or certain student activities;
    - (b) access to computer facilities of the University;
    - (c) forfeiture of a bursary/loan or student appointment and benefits thereof of whatever nature;
  - 20.5.3.3 Suspension from the University or University residence for a specified period or unspecified period;
  - 20.5.3.4 Expulsion from University or University Residence;
  - 20.5.3.5 Refusal of admission to any or all tests and or examinations at the University;
  - 20.5.3.6 Forfeiture of any semester marks, examinations marks, test marks or any credits acquired in examinations, tests or by any means;
  - 20.5.3.7 Forfeiture of a degree or diploma obtained in a dishonourable manner;
  - 20.5.3.8 Written apology to a specified person or body;
  - 20.5.3.9 Re-imburement for or repair of damage caused by the respondent;
  - 20.5.3.10 Payment of an appropriate fine, not exceeding R3000.00;
  - 20.5.3.11 Imposition of an appropriate University community service for a period deemed fit and proper by the DC, or alternatively, if the said community service is not done properly or to the satisfaction of the DC, then an appropriate fine not exceeding R3000.00.
- 20.5.4 Where the disciplinary committee has found a student guilty of a violation of the UFH Disciplinary Code involving an element of academic dishonesty (e.g. cribbing, etc.), the appropriate penalty SHALL consist of: (a) an order that the student repeat the module involved in the following academic year OR forfeiture of any semester marks, examination marks, test/assignment marks, or credits acquired/advantage gained in examinations, tests, assignments or any other assessment exercises; and (b) any other sanction that the committee deems appropriate in the particular circumstances.
- 20.5.5 Where a student has been found guilty of swapping his/her room in contravention of rule DR 12.5 and it is found that the conduct was motivated by the intention to create/achieve a co-habitation arrangement, the Disciplinary Committee shall consider imposing the penalty of exclusion from University student's residence, even for a first offender.
- 20.6 **Review and/or appeal**
- 20.6.1 Right of appeal/review.
- 20.6.1.1 A student wishing to exercise the right to appeal or to review the decision of the DC shall do so within seven (7) working days from the date that the decision to convict him/her is communicated to him/her.
- 20.6.1.2 A student who has been convicted and sentenced by the Disciplinary Committee shall have the right to have such decisions reviewed by a Disciplinary Appeals Committee (DAC) on the following grounds only:
- (a) that the sentence was so excessive as to be unjust;
  - (b) that he/she has been prejudiced by a material irregularity in the conduct of the proceedings against him/her; or

(c) that the facts found proved by the DC Chairperson/panel do not disclose the offence of which he/she was convicted;

- 20.6.2 Formal Request for Appeal/Review and Response.
- 20.6.2.1 The student who has elected to appeal/review shall submit an appeal/application to the Vice-Chancellor's office, and a copy thereof to the DC Coordinator. Upon receipt of the appeal/application, the Vice-Chancellor shall request for a file or record of the proceedings from the DC Coordinator, including the mechanical record of the proceedings, if necessary;
- 20.6.2.2 The student who is the applicant has a right to request the record of the proceedings from the DC Co-ordinator, including such proceedings recorded by mechanical means, the cost of which will be borne by the student (if any cost is involved). If the applicant succeeds in the appeal/review, the costs will, however, be met by the University.
- 20.6.3 The Appeal/Review hearing.
- 20.6.3.1 The Vice-Chancellor or his appointee, the SRC President and the Dean of Law shall constitute the Disciplinary Appeals Committee (DAC). The Dean of Law shall act as Chairperson of the DAC.
- 20.6.3.2 The DAC members shall decide the outcome of the appeal/review primarily on the basis of the record submitted to them by the DC Coordinator, the written appeal/application for review from the student or his representative and the submission made by the DC Coordinator.
- 20.6.3.3 The DAC has discretion on whether to invite both the DC Coordinator and the applicant for the hearing if the records and submissions provided are so clear as to render additional oral submissions unnecessary. However, the discretion should only be exercised in so far as it serves the purposes of justice and fairness;
- 20.6.3.4 The decision of the DAC shall be reached by consensus.
- 20.6.4 Powers of the DAC Upon review/appeal.
- 20.6.4.1 After considering the submissions from the applicant, the DAC has the power to confirm, reduce, increase, alter or set aside the sentence imposed by the Disciplinary Committee;
- 20.6.4.2 The DAC also has the power to generally give such a ruling, or to impose such a sentence or make such order as it deems fit, including the ordering of a fresh hearing, either before the original Chairperson or Disciplinary Committee or before a newly constituted Disciplinary Committee.
- 20.6.5 Where the Dean of Students or Dean of the Faculty in which a student is registered is dissatisfied with the outcome of a disciplinary proceeding (either in respect of the verdict reached or penalty imposed by a Disciplinary Committee), that Dean may, by way of a written motivation, request the Deputy Vice-Chancellor: Academic Affairs to consider lodging an appeal against the Disciplinary Committee's decision. For the purposes of exercising the right of appeal conferred on the Deputy Vice-Chancellor: Academic Affairs by this rule, the provisions of rules DR 20.6.1 – DR 20.6.5 shall apply subject to necessary modification.

# THE UNIVERSITY LIBRARY

## VISION

The vision of the Libraries is to provide a level of excellence in its resources and information in support of the University in its drive to regain its status in the academic world as one of the best African higher academic institutions.

## MISSION

The mission of the University Library is:

- To provide the University community with access to quality information services and resources in a variety of formats and delivery systems that supports teaching, learning, research and the service mission of the University of Fort Hare
- To foster the skills which are necessary for independent lifelong learning thereby contributing to the social, cultural, intellectual and economic development of South Africa.

The Library system consists of three institutional libraries servicing the Alice, the Bhisho and the East London campuses. The Alice Library has over 170 000 volumes of books, periodicals and other materials. Its special collections are housed in the Howard Pim Library of Rare Books which is situated on the ground floor in the Alice library. Promotional materials detailing the facilities and services provided by the Library are accessible through the library web page from the Libguides.

The Library mission is to provide the materials and services to meet the information and research needs of the staff and students of the University.

### LB.1 Definitions

In these Regulations, unless the context indicates otherwise, the word:

- 1.1 **“book”**, According to the Oxford dictionary, a book is written or printed work consisting of pages glued or sewn together along one side and bound in covers. This definition includes pamphlets but excludes periodicals
- 1.2 **“borrower”**, means a member of staff, a student or an external borrower, who is currently registered by UFH Libraries as a person who may borrow Library material subject to Library Rules and Regulations;
- 1.3 **“desk”**, means the main issue desk in the Library;
- 1.4 **“external borrower”**, means a borrower who is not a student or a member of staff, but who is registered by UFH Libraries as a borrower in terms of Library Rules and Regulations;
- 1.5 **“Identity card”**, means a valid Identity card issued by the University of Fort Hare that identifies the individual to whom it is issued as having entered into a contractual relationship with the University as staff or student.
- 1.6 **“library”**, means all the libraries of the University of Fort Hare
- 1.7 **“publication”**, means any book, periodical, document, print pamphlet or similar article;
- 1.8 **“Library material”**, means any document, electronic record, bibliographic item, or multi-media item that has duly been incorporated into the Library stock;
- 1.9 **“staff”**, means employees of the University of Fort Hare;

- 1.10 **“student”**, means a current registered student of the University of Fort Hare;
- 1.11 **“user”**, means any individual admitted into the Library, such admission being authorised at the discretion of the University Librarian;
- 1.12 **“University Librarian”**, means the Library Director/University Librarian of the University of Fort Hare and his/her duly authorised representative.

## **LB.2 Library Hours**

- 2.1 Library operational hours during term time and short holidays:

### **Alice Library:**

Monday - Thursday: 08h30 – 24h00

Friday: 08h30 – 20h30

Saturday: 08h00 – 16h00

Sunday: 13h30 – 17h30

**Howard Pim Africana Library, Alice:** Monday –

Thursday: 08h30 – 16h30 Friday: 08h30 – 15h30

Weekends: Closed

### **East London Library:**

Monday, Wednesday & Thursday: 08h00 – 24h00

Tuesday 09h00 – 24h00

Friday: 08h00 – 20h00

Saturday: 09h00 – 17h00

Sunday: 12h00 – 17h00

### **Bhisho Library: During term time**

Monday - Thursday: 10h00 – 18h00

Friday: 08h00 – 15h30

Saturday: Closed

Sunday: Closed

### **Library operational hours during long holidays:**

#### **Alice Library:**

Monday - Thursday: 08h30 – 16h30

Friday: 08h30 – 15h30

Weekends: Closed

#### **East London Library:**

Monday - Thursday: 08h00 – 16h30 Friday:

08h00 – 15h30

Weekends: Closed

**Bhisho Library:**

Monday – Thursday: 08h00 – 16h30

Friday: 08h00 – 15h30

Weekends: Closed

The Library is closed on public holidays and during the December/January recess.

- 2.2 On some occasions the University Librarian or his/her duly authorised representative may, in consultation with the Deputy Vice-Chancellor of the University of Fort Hare, cause the normal hours to be altered. Notices informing users of such alterations shall be posted at the entrance to the Library, and at other places deemed appropriate for communicating with users;
- 2.3 Fifteen minutes before each closing time of a Library session a bell shall ring or an intercom will be used to indicate that users must prepare to leave the Library. Ten, and again five minutes before the closing time of a Library session a bell shall ring or an intercom will be used to indicate that users must leave the Library. Any user who has not left the Library at closing time commits a breach of Library Rules and Regulations.

**LB.3 Use of the Library**

- 3.1 Students, members of staff and external borrowers are admitted to use the Library and may borrow Library material subject to Library Rules and Regulations. The University Director/Librarian may, at his/her discretion, admit other persons to use the Library. Library registration for student borrowers is valid only for the duration of issue of the student's identity card, normally one semester or one calendar year.
- 3.2 Any borrower who acts contrary to the provisions of these Rules and Regulations may be suspended from the use of and access to the Library by the University Librarian or his/her duly authorised representative for a period of not more than five days. If the University Librarian or his/her duly authorised representative is of the opinion that the breach of the Rule or Regulation is of such a serious nature as to warrant a suspension of more than five days, he/she shall immediately report such breach to the Deputy Vice-Chancellor of the University by letter. He/she shall only readmit such a borrower to the Library on such date as the Deputy Vice-Chancellor, by written notice to the University Librarian or his/her duly authorised representative, may decide.
- 3.3 Any user or borrower who, in connection with the use of the Library, commits an offence, whether under Common Law or Statute, shall be prosecuted according to the Law.
- 3.4 No user shall enter the Library without first putting his/her cellular phone on silence. Any user found talking on a cellular phone inside the Library shall be liable to a spot fine of R50.00.
- 3.5 No user shall raise his/her voice or create any noise or disturbance or smoke, drink or eat in the Library.
- 3.6 No user who has removed a book or periodical from the shelves for perusal in the Library shall replace such a book or periodical on the shelves, but shall leave it on the table where it has been used.
- 3.7 No user shall write or make marks on any Library material borrowed from the Library or deface it in any way and anyone returning Library material that has been damaged or defaced with writing or otherwise, shall be held responsible for such damage, unless it has



- been noted on the computer system at the time of issue.
- 3.8 No user shall remove or cover over, or attempt to remove or cover over any markings on Library material that identify the material as belonging to the Library. Possession of Library material from which the markings have been removed or where the markings have been covered over is an offence, provided that the user is bringing the material to the University Librarian or his/her duly authorised representative in order to report the discovery of the same.
- 3.9 Any user caught attempting to illegally remove Library material from the Library, or any user who is found in possession of Library material that has been illegally removed from the Library shall be deemed to have attempted to steal, or have stolen the material, unless the user provides proof to the contrary.
- 3.10 Any user who finds Library material left unattended outside the Library shall return the material to the Library immediately.
- 3.11 The University Librarian or his/her duly authorised representative shall confiscate any Library material identified as belonging to another Library and which, in the opinion of the University Librarian or his/her duly authorised representative, appears not to have been legally borrowed by the user who has the material in his/her possession. The University Librarian or his/her duly authorised representative shall contact the Library to which the material belongs in order to establish whether the material was legally borrowed by the user from whom the material was confiscated. If the owning Library confirms that the material was legally borrowed by the user, the material will be returned to the user. If it was not legally borrowed by that user, the University Librarian or his/her duly authorised representative shall return the material directly to the owning Library, and if asked to do so by that Library, shall provide the Library with such information and assistance in identifying and prosecuting the possessor of the material as may be at the University Librarian's or his/her duly authorised representative's disposal.
- 3.12 It is the responsibility of every user to make him/herself cognizant of the Law of Copyright and such Copyright Regulations as may be applicable in the Republic of South Africa. No user may utilise Library equipment or materials to breach or attempt to circumvent Copyright Law and its regulations, nor shall any user introduce to the Library any materials that are in contravention of the same.

#### **LB.4 Library material**

- 4.1 Library material marked "LIBRARY USE ONLY" shall not be removed from the Library or lent to anyone, but shall be consulted in the Library.
- 4.2 Library material kept in the Short Loan collection of the Library shall be issued to borrowers on production of their Identity card for a period of two hours and such material shall be consulted in the Library only unless otherwise indicated. Such material shall be returned by the borrower at the end of such period and may be issued for a further period provided that there is no demand for the material at the time. If such material is not returned at the end of the period for which it has been issued the student is liable to a fine of R2.00 in respect of every two hours or part thereof the material is overdue, provided that when such a fine reaches a total of R20.00, the student incurs the additional penalty of suspension from the use of the Library.
- 4.3 The replacement cost of any Short Loan material shall be debited to the borrower's account if the borrower fails to return the material within 3 days of the due time. In the event that

the borrower subsequently returns the material, the replacement cost of the material shall be refundable, but he/she shall remain liable for the maximum fines and administrative fees payable in terms of the Library Rules and Regulations.

- 4.4 Library material in the Short Loan Collection is identified in the online public access catalogue (OPAC) and such material is borrowed at the Main Issue Desk.

#### **LB.5 Registration as Library User**

- 5.1 Students who wish to borrow Library material from the Library shall, at the beginning of each academic year, after they have been registered as students, must go to the main issue desk to check their library registration status.
- 5.2 Staff members need to register as Library users before they may borrow any material. Staff shall notify the University Librarian or his/her duly authorised representative as soon as is reasonably possible of any changes that are relevant to their registration, including, but not limited to, changes in their academic status, address, telephone numbers etc. Staff shall be required to re- register at intervals as will be determined by the University Librarian or his/her duly authorised representative.
- 5.3 External Borrowers, (persons other than members of staff, who are not students) may be admitted by the University Librarian or his/her duly authorised representative according to his/her discretion and on payment of a fee of R570.00 per year. This fee, may be waived at the discretion of the University Librarian or his/her duly authorised representative who will be guided to reach his/her decision by agreements entered into by the Committee of Higher Education Librarians of South Africa (CHELSA), or any other bodies with which the Library or the University may formally contract. It should be noted that there is a separate fee structure for individual membership of R570.00 per annum and corporate membership of R1500.00 per annum. Proof of address and certified ID copy for external borrowers shall be the required for registration of the external borrower.
- 5.3.1 Loans to external borrowers shall normally be limited to two books, except at the discretion of the University Librarian or his/her duly authorised representative. No Interlibrary Loan facilities will be made available to such borrowers.
- 5.3.2 A book shall only be lent to an external borrower if such a book at the time is not in regular demand.
- 5.3.3 Where the external borrower has been registered in terms of agreements with SEALS or Committee of Higher Education Librarians of South Africa (CHELSA), the procedure for recovering the amounts due will be followed in terms of the agreements. If the external borrower loses a book he/she will be liable for replacement costs and administrative charges may be payable.
- 5.3.4 External borrowers are entitled to borrow books for a period not exceeding two weeks and are subject to the same provisions as in LB.6, 7 and 8 below.

#### **LB.6 Borrowing Library Material**

- 6.1 No borrower shall remove any material from the Library until the transaction has been duly recorded by the Library staff. No material shall be issued on loan during the last ten minutes of a Library session.
- 6.2 The maximum number of individual items that may be borrowed at the same time is set per borrower category (e.g. Undergraduate, Masters, Doctoral student, etc.) by the

- University Librarian or his/her duly authorised representative, with due regard to the availability of library material and the information needs of the borrower as determined by the borrower category. 6.3 Academic staff may borrow a maximum of 20 items from the Library for the duration of 90 days, subject to the provisions of Regulation 6.5 below.
- 6.4 The loan period of an item may be reviewed for a further period at the discretion of the University Librarian or his/her duly authorised representative.
  - 6.5 The University Librarian or his/her duly authorised representative may recall any material borrowed from the library at any time. The item so recalled must be returned on or before the date stipulated by the Librarian.
  - 6.6 No borrower shall lend his/her Identity card to anyone who may loan items in his/her name. No persons shall be relieved of any liability which may be, or may have been, incurred by reason of the misuse or loss of their Identity card. In the event that a borrower ascertains that their card has been lost, he/she shall, as soon as is reasonably possible, report that loss to the Library.
  - 6.7 Anyone borrowing or attempting to borrow material on any borrower's Identity card other than his/her own commits a breach of Library Rules and Regulations.
  - 6.8 No borrower shall lend any material borrowed from the Library to anyone, nor shall any borrower utilise his/her Identity card to take on loan materials on another's behalf.
  - 6.9 A borrower shall be held liable for any loss or damage in respect of any material issued to him in his/her name,
  - 6.10 Any borrower may request that material that is out on loan be reserved for him/her and shall be notified when such material becomes available.

**LB.7 Return of Library material borrowed**

- 7.1 All material loaned to borrowers shall be returned on or before the due date for return.
- 7.2 If a borrower does not return such material after he/she has become liable to a maximum fee of R50.00, he/she shall, in addition, be liable for the replacement cost of the material together with an administrative charge of R25.00. Any such borrower shall, as long as he/she has not complied with the provisions of this Regulation after the fine has become due, be suspended from all use of the Library until he/she has done so.
- 7.3 All material lent to borrowers shall be returned before the end of each academic semester.
- 7.4 No undergraduate student may keep in his/her possession Library material over the December/January recess.
- 7.5 Loans to postgraduate students over the December/January recess period may, in exceptional circumstances, be approved by the University Librarian or his/her duly authorised representative provided that written, motivated applications for this privilege are submitted by the student, and supported by the Head of the Academic Department to which the student is attached. It will be required of the Department that it shall refund the Library any losses the Library may incur should the Library be unable to recover from the borrower amounts that may come due because of loss or damage to the material.
- 7.6 In the event that material is not returned at the end of the academic semester, and no agreement on the extension of the loan exists between the University Librarian or his/her duly authorised representative and the borrower, the material will be deemed to be lost and the replacement cost of the material shall be charged to the borrower's account. In the event that the material is subsequently returned, the borrower shall be credited with the

replacement cost as charged, but shall remain liable for the maximum fine and such administrative fees as are payable in terms of Library Rules and Regulations.

#### **LB.8 Overdue Library material**

- 8.1 Library material borrowed from the Library is overdue after the borrowing period as prescribed by the Library Rules and Regulations has expired.
- 8.2 The fine for overdue material, except as otherwise stated in these Library Rules and Regulations, is one rand per day for open shelf items, or part thereof subject to a maximum of R50.00 per item. After such maximum is reached the provisions of Regulation 7.2 apply. The fines vary, from R2 a day for 48-hour loan items, to R2 an hour for Short Loan items

#### **LB.9 Periodicals**

- 9.1 Unbound periodicals shall not be lent to borrowers and may not be removed from the Library under any circumstances.
- 9.2 Bound periodicals may be lent to Academic Staff and postgraduate students for a period not exceeding two weeks, provided that not more than three volumes of bound periodicals may be in the possession of an individual borrower at any one time.
- 9.3 Current issues of periodicals are made available on the shelves of the periodicals reading room.
- 9.4 Users shall not remove or borrow unbound periodicals from the periodical reading room.
- 9.5 Users shall not remove any printed material from the reading area, whether bound or separated into loose pages that they did not personally bring into the area. Possession of loose pages removed from periodicals is an offence, regardless of whether or not the individual in possession of the same was responsible for the removal.
- 9.6 No user shall be given access to the periodical stacks. The user shall apply at the main issue desk for any periodical held in the stacks. Such periodicals shall be used in the Library and shall be returned by the user to the main desk as soon as he/she has finished using the periodical.
- 9.7 The Periodical Reading Room shall only be used for the perusal of Periodicals.

#### **LB.10 Inter-Library Loans**

- 10.1 Inter-Library Loan services are available for staff and postgraduate students.
- 10.2 Any user who fails to return on or before the due date any material borrowed on the Inter-Library Loan Service shall be suspended from all borrowing privileges until such time as such overdue publication has been returned and fines paid thereof.
- 10.3 If the use of any publication or other materials is in any way restricted by these Regulations, such restriction shall be made a condition of the loan to the library which borrows such publication from the Library on an Inter-Library Loan and vice versa.
- 10.4 If application has been made for a periodical article under the Inter-Library Loan system and the lending Library is supplying the Library with a photocopy of the article, the applicant shall not pay for the cost of such photocopy and it shall become his/her property.
- 10.5 The University Librarian or his/her duly authorised representative reserves the right to set conditions for the recovery of costs associated with the use of the Inter-Library Loans system, whether from individual users or from University Departments. Currently the post recovery charges for a book loan are R20.00.

### **LB.11 Special Materials**

Archival documents, manuscripts, microfilms and microfiches are only available for use in the Library and shall not be removed from the Library.

### **LB.12 Howard Pim Africana Library of Rare Books**

- 12.1 Library material in the Howard Pim Africana Library shall not be lent out and shall not be removed from this special Library section. Users of archival or manuscript material shall use only pencil while working in the Howard Pim Library but even pencil should not be used in marking library material. All registered library users and accredited visitors shall have access to material, provided that supervision is maintained at all times. Users are not allowed to browse the shelves of Howard Pim Africana Library. The Librarian will assist with any material requested.
- 12.2 Theses and dissertations may only be consulted in the Library, and may not be borrowed, unless a second copy is available for loan.
- 12.3 Provision is currently being made for a “**Knowledge Commons**” for post-graduate students and researchers, which is restricted for use by these library users.
- 12.4 Unless otherwise permitted by the Librarian, the Library may not be used by undergraduate students for study or group discussion purposes.

## ACADEMIC DRESS

The academic dress for officers of the University shall be as follows:

### 1. CHANCELLOR

Gown: Black gold with gold silk facings down each side in front and gold silk square collar at the back. The collar and facings are edged with black velvet ribbon and wide gold lace. The gown is edged round the bottom with wide gold lace as is the bottom of each long closed sleeve. The sleeves are trimmed with gold lace bars and gold tassels and with a long vertical band of gold lace. The sleeve openings are edged with gold lace and at the top of each sleeve there is a band of gold embroidery. The gown has a vent at the back for ease of movement and this is also edged with gold lace.

Cap: Black velvet mortarboard with a gold tassel and gold lace edging.

### 2. VICE-CHANCELLOR

Gown: The same as that of the Chancellor, but trimmed with silver lace instead of gold.

Cap: Black velvet mortarboard with a black tassel and silver lace edging.

### 3. CHAIRPERSON OF COUNCIL

Gown: Black silk and has facings of the same material edged with 25 mm gold lace which goes round the yoke of the gown at the back and front. The sleeves are square and of the style worn by Presbyterian Ministers (i.e., they are open right down the front from shoulder to bottom) and are of black silk lined with gold silk.

Cap: Black velvet mortar board with a black tassel and gold lace edging.

### 4. DEPUTY VICE-CHANCELLOR

Gown: Black silk with facings, 150 mm wide down each side in front and a square collar of black velvet at the back. The facings and collar are edged with silver lace 25mm wide and there is a band of the same lace at the bottom of each long closed sleeve. The sleeve openings are edged all round with 10 mm wide silver lace; each sleeve is trimmed with four horizontal bars of black velvet, each 50 mm wide, and each with a 10 mm wide band of silver lace, horizontally through the centre. These bars are placed one above the sleeve opening and three below it.

Cap: Black velvet mortar board with a black tassel and silver lace edging.

### 5. COUNCIL MEMBERS

Gown: Black stuff, undergraduate style, with gold cord loops (150 mm) and two gold buttons on each side of the yoke in front. No caps.

### 6. REGISTRAR

Gown: Black Russell Cord with 10cm wide black velvet facings, extended around neck and edge with 25 mm gold lace. Long pointed sleeves caught up with gold cord and the crest of the University.

Cap: Black velvet mortarboard with gold tassel.

## 7. OTHER ADMINISTRATIVE OFFICERS

Gown: At Graduation Ceremonies, other Administrative Officers are to wear plain black undergraduate gowns if they are not graduates. Those who are Council member are to wear black gowns, undergraduate style, with gold cord loops (150 mm) and two gold buttons on each side of the yoke in front. No caps.

## 8. GRADUATES

### DOCTORATE

Gown: Undress: The Master's gown with the yoke completely outlined with gold cord, and with a gold cord and button on the yoke of the gown at the back.

Gown: Full dress: Oxford Doctorate pattern, black silk faced, down each side in front, with gold silk 150 mm wide edged with silk of the colour distinctive of the degree, 25 mm wide, sleeves faced with gold silk.

Hood: Full shape

DLitt et Phil, D Theol., LLD, D.Ed, D Com, D Sc (Land Surv), D Phil (SW), D Bibl, PhD Science, D Admin, PhD Agric: Silk of the colour distinctive of the degree, lined with gold and piped with twisted black and gold cord.

Degree colours are:

D Litt et Phil Ultramarine blue (148) D

Th Violet (179)

LLD Cardinal red (186)

D Ed Old rose (157)

D Com Rust brown (58)

D Phil (SW) Kingfisher blue (164) D

Bibl Pale blue (84)

PhD Science Silver grey (153) D

Admin Rose beige (18)

PhD Agric Emerald green (213)

Cap: Undress: As for Masters

Cap: Full dress: Black velvet mortar board with gold tassel

### MASTERS

Gown: Oxford MA shape, black stuff or silk and with a small gold button and horizontal gold cord on both sides of the yoke in front.

Hood: Full shape, black silk lined with gold silk and faced, inside the cowl, with the colour used for the corresponding Bachelor's degree, 75 mm wide (M Cur 7.5 mm wide white band on the inner side of the ruby)

Cap: Black cloth mortar board with mixed black-gold tassel.

### Master in Social Policy and Development

Gown: As for Master of Social Sciences

Hood: Ruby Colour

Cap: As for Master of Social Sciences

### **M Soc Sc (Development Studies)**

Gown: As for Masters of Social Sciences

Hood: Full shape black polyester cashmere hood; lined bottle green satin, faced inside 1.5 Rust Brown Polyester Cashmere; 1.5 Saffron polyester cashmere; Neckband bottle green satin inside and black polyester cashmere outside with a loop.

Cap: As for Master of Social Science

### **Master in Public Administration**

Gown: As for Master of Administration

Hood: Saffron (gold silk), Rose beige (as for B. Admin) with white lining (band)

Cap: As for Master of Administration

### **MA Human Rights**

Hood: Full shape black Polyester Cashmere hood, lined saffron satin faced 75mm cardinal red polyester cashmere with silver grey ribbon 5/16" wide "ext to saffron satin. Neckband cardinal red polyester cashmere inside and black polyester Cashmere outside.

### **M Phil Degree in Environmental Studies**

Hood: Same as for the M Sc Geography except that a green cord is sewn onto the hem of the hood.

## **HONOURS BACHELORS**

### **B Ed (Hons)**

Gown: Black stuff, with pointed sleeves, slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons.

Hood: Simple shape, black silk faced to a depth of 100mm with gold (54) silk and bound over the anterior side with silk, 25mm wide inside the anterior side and 12 mm wide outside, the colour distinctive of the degree, viz: old rose (157) with an addition down the anterior side of a gold cord 5mm wide.

Cap: Black cloth mortar board with mixed black-gold tassel.

### **LLB**

Gown: As for BA

Hood: Simple shape, black silk lined with gold and bound over the anterior side with silk, 75 mm wide inside and 12 mm wide outside, of the colour distinctive of the degree, viz: LLB Cardinal red (186)

Cap: As for BA



### **B.HS IN HMS (Hons)**

Gown: As for BSc

Hood: Simple shape, black silk faced to depth of 100mm with gold silk bound over the anterior side silk, 25mm wide inside the anterior side and 12 mm wide outside, the color distinctive of the degree. The band will be Gunmetal grey (as per faculty of science) with the inside of the hood being bottle green.

### **HOOD: ALL 4 year degree**

Hood: Simple shape, black silk faced to a depth of 100 mm with gold (54) silk and bound over the anterior side with silk, 25 mm wide inside the anterior side and 12 mm wide outside, of the colour distinctive of the degree, viz:

B Soc Sc (Social Work)	Kingfisher blue (164)
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B Bibl	Pale blue (84)
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Cap: As for BA

### **UNDERGRADUATES**

#### **BA, B Juris, B Proc, B Theol, B Agric, B Sc, B Com, B Admin**

Gown: Black stuff, with pointed sleeves slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons.

#### **HOOD: ALL 3 year degrees**

Hood: Simple shape, black silk faced to a depth of 100 mm with gold (54) silk and bound over the anterior side with silk, 25 mm wide inside the anterior side and 12 mm wide outside, of the colour distinctive of the degree, viz:

B Agric	Apple green	3 year degree
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B HS in HMS	Bottle green	3 year degree
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BA	Ultramarine blue (148)	3 year degree
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B Th	Violet (145)	3 year degree
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B Sc	Silver grey (153)	3 year degree
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B Soc Sc (Com)	Red (186)	3 year degree
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B Applied Com	Red (186)	3 year degree
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B Soc Sc (HRM)	Terra Cotta (133)	3 year degree
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Cap: Black cloth mortar board with mixed black-gold tassel

#### **B Soc Sc, B Applied (Comm), B Soc Sc (SW), B Bibl, B Soc Sc (HRM)**

Gown: Black stuff, with pointed sleeves slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons

#### **BSc Agric**

Gown: Black stuff, with pointed sleeves slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons

Hood: As for BAgric, but bound with emerald green (213) silk, 50 mm wide inside and 12 mm wide outside.

Cap: As for BA

**B Ed**

- Gown: Black stuff, with pointed sleeves slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons
- Hood: Simple shape, black silk faced to a depth of 100mm with gold (54) silk and bound over the anterior side with silk, 50mm wide inside the anterior side and 12.5mm wide outside, of the colour distinctive of the degree, viz: old rose (157).
- Cap: Black cloth mortar board with mixed black-gold tassel.

**BA (Fine Arts)**

- Gown: Black stuff, with pointed sleeves slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons
- Hood: Simple shape, black faced to a depth of 100 mm with gold (54) silk and bound over the anterior side with silk, 25 mm wide inside the anterior side and 12.5 mm wide outside, and with 25 mm wide band of the colour distinctive of the degree viz.:  
BA (Fine Arts) White 4 year degree
- Cap: As for BA

**B Cur**

- Gown: Black stuff, with pointed sleeves slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons
- Hood: As for BA but bound over the anterior side with ruby silk 50 mm wide and 12.5 mm wide outside and with a white band 7.5 mm wide inside the 50 mm ruby silk.
- Cap: As for BA

**POST GRADUATE DIPLOMA/CERTIFICATES****Post Graduate Diploma in Human Rights**

- Hood: Simple shape Black. Polyester Cashmere hood edged 1' Inside anti 1/'' outside  
Cardinal Red Polyester Cashmere faced 4'' Saffron Ribbon. Braided Silver Grey Cord and Cardinal Red Cord.

**Post Graduate Diploma in Higher Education Teaching**

- Hood: Full shape black Polyester Cashmere hood, lined saffron satin and faced 75mm Old Rose Polyester Cashmere with a band 7.5mm wide Black Ribbon next to Saffron Satin. Neckband Old Rose Polyester Cashmere inside and black Polyester Cashmere outside.

**Post Graduate Diploma in Archives and Records Management**

- Hood: Full shape black polyester cashmere hood, lined saffron satin and faced 75mm pale blue polyester cashmere with a band 7.5mm wide black ribbon to saffron satin. Neckband pale blue polyester cashmere inside and polyester cashmere outside. Braided silver grey and pale blue cords.

**PGCE**

- Gown: stuff, with pointed sleeves slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons
- Hood: Simple shape, black silk faced to a depth of 100mm with gold (54) silk and bound over the anterior side with silk, 150 mm wide inside the anterior side and 40mm wide outside, of the colour distinctive of the degree, viz old rose (157)
- Cap: No cap

**Advanced Certificate in Education**

- Gown: Black stuff, with pointed sleeves, slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons.
- Hood: Simple shape, black silk faced to a depth of 100mm with gold (54) silk and bound over the anterior side with silk, 150mm wide inside the anterior side and 40mm wide outside, of the colour distinctive of the degree, viz: old rose (157)
- Cap: No cap

**National Profession Diplomas in Education**

- Gown: Black stuff, with pointed sleeves slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons
- Hood: Simple shape, black silk faced to a depth of 100mm with gold (54) silk and bound over the anterior side with silk, 45mm wide inside the anterior side and 12.5mm wide outside, of the colour distinctive of the degree, viz: old rose (157).
- Cap: No cap

**Advanced Certificate in the Clinical Management of HIV & AIDS**

- Gown: Black stuff, with pointed sleeves, slit from shoulder to wrist, gathered together at wrist with small gold cord and two buttons.
- Hood: Black bounded with red and maroon, with yellow and white inside.

## FEE PAYABLE TO THE UNIVERSITY

Postal Address: University of Fort Hare  
Private Bag X 1134 Alice  
5700

### CORRESPONDENCE FOR FEES: MANAGER: FINANCIAL AID, BURSARIES AND STUDENTS ACCOUNTS

All correspondence on fees should be addressed to the Manager: Financial Aid, Bursaries and Student Accounts. Please quote your student number/admission number in all correspondence.

#### Contact Details:

Student Accounts: +27 (0) 40 602 2282  
+27 (0) 40 602 2351  
+27 (0) 40 602 2405 (Fax)  
+27 (0) 86 628 2979 (Fax to email)  
+27 (0) 43 704 7158  
+27 (0) 86 628 2151 (Fax to email)

Financial Aid and Bursaries: +27 (0) 40 602 2399  
+27 (0) 86 625 3479 (Fax)  
+27 (0) 40 602 2524  
+27 (0) 86 241 6327 (Fax)  
+27 (0) 43 704 7311  
+27 (0) 86 627 6727 (Fax)  
+27 (0) 43 704 7108  
+27 (0) 86 758 6233 (Fax)

Email:

Accounts and Fees:

[fees@ufh.ac.za](mailto:fees@ufh.ac.za)

Financial Aid:

[finaid@ufh.ac.za](mailto:finaid@ufh.ac.za)

Cashier Hours:

Monday to Thursday:

08h30 to 13h00 & 14h00 to 15h30

Friday:

08h30 to 13h00

Direct Deposit or internet payments can be made into the following account:

Bank: Standard Bank

Branch: Alice

Branch Code: 05 01 19

Account Name: University of Fort Hare

Account Number: 28 210 1357

Reference: Student Number

## **F.1 FEES**

Fees are determined by the University Council each year and are subject to revision without notice. Students with outstanding balances on their fees accounts:

- will not be permitted to graduate
- will not receive examination results
- will not receive an academic transcript
- will not be permitted to re-register
- will not be permitted to write examinations
- will not be allowed into residences
- will be charged interest on outstanding accounts
- will be handed over to a debt collection agency for collection

### **1.1 Application Fee – Admission**

- (a) Non-refundable application fee to accompany all applications for admission by new students payable on or before the 31<sup>st</sup> August 2018 for 2019: R120.00
- (b) Non-refundable application fee to accompany all late applications for admission by new students after 31<sup>st</sup> August 2017 for any undersubscribed qualifications, as informed by the faculties: R 300.00

### **1.2 Application Fee – Residence**

- (a) Non-refundable application fee to accompany all applications for accommodation by new students payable on or before the 31<sup>st</sup> August 2018 for 2019: R 120.00
- (b) Acceptance of accommodation payable before the 31<sup>st</sup> December 2018 for 2019: R 1000.00

Failure to pay the above amount of R1 000.00 by the due date will result in the residence place being reallocated to other students. The amount paid will be credited to the students account.

### **1.3 Minimum Initial Payment (MIP)**

- (a) Before any student is permitted to register at the University, the University requires

such a student to make a Minimum Initial Payment (MIP) towards tuition of: R 3 500.00

(b) Before any student is permitted to occupy a residence, the University requires such a student to make a Minimum Initial Payment of: R1 000.00.

(c) All residence students are required to pay an Indemnity Fee of R 500.00.

#### **1.4 Registration Fees**

Upon registering all students will be charged the following:

(a) Registration Costs.....	R550.00
(b) Student ID card:.....	R80.00
(c) Late registration fee:.....	R700.00
(d) Student levy:.....	R2 000.00
(e) Student levy (part time students):.....	R1 000.00

#### **1.5 Settlement of outstanding accounts**

Detailed statements will be sent out to all students from March onwards. The University does not accept responsibility for incorrect addresses or postal service deficiencies resulting in statements of account not being received. It is the responsibility of the student to make enquiries should he/she not receive any statement of account. The fact that no statement has been received will not be accepted as a reason for failure to settle outstanding fees owing to the University by the due date.

The balance owing after the payment of the minimal initial payment (MIP) must be settled as follows:

- (a) By the end of the first quarter (lectures end).....30%
- (b) By the end of the second quarter (lectures end).....60%
- (c) By the end of the third quarter (lectures end).....100%

Failure to comply with the above will result in the University implementing the sanctions as outlined above.

#### **1.6 Discounts**

##### **1.6.1 Early Settlement Discounts**

The following discounts are applicable for all students:

- (a) Settlement of 100% of all fees during registration 10%
- (b) Settlement of 75% of all fees during registration 5%

**1.6.2 Second Child Discounts**

A discount is granted on tuition fees only for every additional child registered at the University.

A discount for every additional child registered .....10%

**1.6.3 Academic Performance Incentives**

In order to attract, reward and retain top performing students the University offers following incentives on tuition to such students:

**1.6.3.1 New Undergraduates**

- (a) 34 to 38 Merit points.....R 3 500.00
- (b) 39 to 42 Merit points.....R 4 500.00
- (c) 43 to 47 Merit points.....R 5 500.00
- (d) 48 to 100 Swedish points.....Full tuition

Points	% Obtained in Grade 12
8	90% +
7	80% to 89%
6	70% to 79%
5	60% to 69%
4	50% to 59%
3	40% to 49%
0	30% to 39%

In order for a first year student to qualify for the above award, they need to meet the following criteria:

- (a) Must have obtained the minimum as stated above.
- (b) Must have matriculated not more than 5 years prior to registration.
- (c) Must be a South African Citizen
- (d) May be a non-South African citizen who pays for their own fees.
- (e) Must be studying full time
- (f) Must submit a certified copy of their matric results to the Student Accounts department before the 31 March each year

**NB:** Only the top six results are taken into consideration for the above mentioned award.

**1.6.3.2 Current Returning Undergraduates**

- (a) 75 to 80 - 50%
- (b) 81 to 84 - 55%
- (c) 85 to 89 - 60%
- (d) 90 + - 100%

In order to qualify for the above incentives a student will have to register for at least 100 credits on a full time basis or 50 credits on a part time basis for the full academic year.

In order for a student to qualify for the above award, they need to meet the following criteria:

- Must be a South African citizen
- May be a non-South African citizen who pays for their own fees
- Must obtain an average of 70% and above for all subjects
- Must have passed all their modules and should therefore have not failed a single module with a minimum of 100 credits registered in the previous academic year
- The award is purely for students doing their first undergraduate qualification. No post graduate qualifications will be considered. This includes PGDip Acc, PGCE and LLB Post Graduate Stream.
- The fee waiver is only awarded to returning students based on their previous year's results.
- Should a student skip a year or return after a period of longer than a year, then that student will be required to submit a motivation in order to be considered for a fee incentive.

All qualifying students who meet the said criteria as stated above will receive the incentive in the form of a cash and these funds will be paid out directly to the qualifying students.

## 1.7 Method of Payment

### 1.7.1 Payment via M65

The preferred method of payment is via the M65 form which is obtainable at any branch of Standard Bank or from the cashiers' office at the University's campuses. In order to ensure prompt credit of payment students are encouraged to use this method of payment and ensure that their student number is reflected on the deposit slip.

### 1.7.2 Cheques

Only Bank guaranteed cheques will be accepted by the cashier. Post-dated cheques will not be accepted. A R150.00 administration fee will be charged on all unpaid cheques and this amount will be debited to the student's fees account. In addition to this the student's account will be flagged not to receipt cheques in future and the drawer will be required to make an alternative payment within 7 days of being notified of the cheque being unpaid.

### 1.7.3 Direct deposits/internet payments

Direct deposits/internet payments can be made into the University's bank account at *Standard Bank, Alice, Branch Code 050119; Account Number.28 210*



1357. The student number must be used as the reference when using this method of payment.

#### 1.7.4 **Debit and credit card payments**

Debit and credit card payments for student fees are accepted and payments can be made via the cashier's office by the card holder.

#### 1.7.5 **International payments**

Where payment is being made for students from outside the rand currency area, payment must be made by telegraphic transfer into the University's bank account at Standard Bank, Alice; Branch Code 050119; Account Number: 28 210 1357 swift address, SBZAZAJJ.

To avoid the possibility of a payment not being timeously credited to the correct student fee account, it is essential that the student name and student number are entered on the deposit slip/telegraphic transfer. Please fax a copy of the deposit slip/transfer to the Fees Office, University of Fort Hare (040) 653 1789.

#### 1.7.6 **Debit Orders**

The University no longer offers a Debit order payments system. You are however advised to see the HOD: Student Accounts should you wish to make a monthly payment arrangement to settle your fees before the 31st January 2018.

### 1.8 **Outstanding Fees**

- 1.8.1 A student may not renew his/her registration unless his/her fees for the preceding year, or years have been paid in full.
- 1.8.2 Returning students who have been offered a place in residence will have their places cancelled on the 31<sup>st</sup> January, 2019 if outstanding fees are not paid by 19<sup>th</sup> January, 2019.
- 1.8.3 Students who have outstanding fees, fines, interest or dues will not be awarded degrees or diplomas in May if any amount is outstanding by the 1<sup>st</sup> March, 2019.
- 1.8.4 A student whose fees are not paid by the due date, and who has not produced evidence of receipt of bursary/scholarship/loan will be excluded from attendance at classes or from a residence unless arrangements have been made with the Student Accounts Manager.

- 1.8.5 A student must check his/her fee account on a regular basis. This is especially important prior to year-end. Various charges may be debited to fee accounts if the student has not settled in full. Student may access their accounts via Student-On-Line.
- 1.8.6 No examination results will be released until all fees have been paid. A student or a past student will not be issued with a transcript of his/her results until all fees have been paid. A student will not be entitled to graduate or to receive a diploma or certificate unless all fees have been paid.
- 1.8.7 Where a student has prior outstanding fees, payments received will be allocated to clear unpaid interest first, followed by the oldest debt.
- 1.8.8 Where a student has been appointed by the University to work as a tutor or any other work, 60% of such remuneration will go towards the student account until such time that the account is settled in full.

## 1.9 **Credit Balances**

- 1.9.1 All fees due to the University are a first charge on any scholarship, bursary or loan granted by the University or paid to the University from other sources for the benefit of the student. If the total bursary/scholarship exceeds fees due, the balance may be drawn by the student after July 31<sup>st</sup> if the University has received payment of the bursary, and if this is part of the sponsorship agreement. Sponsors are required to provide written authorisation for refunds of credit balances to students.
- 1.9.2 A student to whom an advance is to be made, or to whom residual funds are to be disbursed is required to furnish the Fees offices with details of a valid bank account to which the monies owing would be paid through electronic transfer. Unless bank details are supplied as requested any bank charges incurred for drawing cheques will be debited to the student's fee account. The University furthermore does not take responsibility for incorrect banking details being supplied or errors that may occur when effecting such electronic payments.
- 1.9.3 A period of 14 days from the day on which a payment is credited to a student account shall elapse before any refund is affected to a student.
- 1.9.4 Student identity cards must be produced to the Fees office and cashiers office when withdrawals or refunds from fee accounts are requested.
- 1.9.5 Any case which is not provided for in these rules will be subject to the ruling of Council.
- 1.9.6 Credits resulting from fee waivers shall not be refunded to students.

## **F.2 CANCELLATIONS, WITHDRAWALS AND REMISSIONS**

### **2.1 Cancellation of Registration**

- 2.1.1 Students wishing to cancel their registration must do so in writing by completing the "Registration Cancellation Form" and submitting it to the Manager: Student Administration in person or by registered mail.
- 2.1.2 A reduction on the tuition and residence fees may be considered in special circumstances depending on whether the notice of intention to discontinue studies is received
- i. Within 1 (one) month of the final date of registration, 50% reduction on first semester fees and 100% reduction on second semester fees.
  - ii. After 1 (one) month of the final date of registration, no reduction on first semester fees and 100% reduction on second semester fees.
  - iii. One week after commencement of second semester (third term) 50% reduction in second semester fees.
  - iv. After one week after commencement of second semester, no reduction.
- 2.1.3 A student whose registration has been cancelled as a result of disciplinary measures taken against him/her, will not qualify for any reduction in fees.
- 2.1.4 No reduction in fees will be considered for students who are charged the composite fee for any degree if they cancel individual courses or modules without cancellation of registration.

### **2.2. Withdrawal from individual courses**

- 2.2.1 When students withdraw from individual courses of a minimum duration of one semester, any fee reduction is dependent upon the date of withdrawal.
- 2.2.2 Where applicable, if notice to withdraw from a course is received before:

**(a) First Semester courses:**

- Two weeks after commencement of first term lectures - 100% reduction
- Two weeks after commencement of second term lectures - 50% reduction

**(b) Second Semester courses:**

- Two weeks after commencement of third term lectures - 100% reduction

**NB: No reduction will be granted if the notice to withdraw is received after the second week of the third term.**

### **2.3 Withdrawal from residence**

- 2.3.1 When a student withdraws from residence, he/she will be charged on a pro rata basis for the duration of occupation. The period will be based on the payment term, namely 9 months and not actual occupation.

### **2.4 Remissions**

- 2.4.1 A full time student who is prevented by serious illness or by any other reason acceptable to the University from completing his/her studies, and leaves the University and residence after reporting to the Dean of Students and the Manager: Student Administration, in writing, may be given pro-rata remission of fees for residence and tuition.
- 2.4.2 A part time student who is prevented by serious illness or by any other reason acceptable to the University from completing his/her studies, and has informed the Manager: Student Administration, in writing, may be given pro-rata remission of fees for residence and tuition.

### **F.3 SURCHARGES ON ACADEMIC FEES**

- 3.1 Subsidy income is based on a number of factors one of which is our teaching output. This means that the University earns subsidy on the number of students that graduate each year and hence there is an expectation that students graduate within a specified time limit.
- 3.2 A student will be allowed an additional two years' study beyond the normal degree duration for a bachelor's degree without a late stayer penalty being imposed, e.g. 5 years for a 3-year degree.
- 3.3 Where a student registers for a specific degree beyond a specific time limit, the fee will be increased by 50% in the additional year provided that the student has not been excluded on academic grounds.
- 3.4 In the case of a student changing registration for a different bachelor degree without first graduating in the previous bachelor degree, the years spent studying for both degrees will be accumulated towards the time allowed for the current degree, for the penalty surcharge purposes.

### **F.4 OTHER FEES**

In addition to the tuition, residence and other fees outlined above, registered students are also required to pay the following fees:

(a) Supplementary Examination Fee	R 400.00
(b) Aegrotat Fee	R 700.00
(c) Late submission of matric certificate	R 200.00
(d) Scrutinizing of scripts	R 400.00
(e) Remarking of scripts	R 400.00
(f) Exemption per course	R 400.00
(g) Replacement of Graduation Certificate	R 400.00
(h) Re-issue of Proof of Registration	R 20.00
(i) International Levy.- non SADC students	R 3500
International Levy.- SADC students	R 1500

## **F.5 FINANCIAL AID**

- 5.1 The University currently offers financial aid to South African citizens who are financially needy and who show academic potential.
- 5.2 Students are required to apply annually for financial aid and any aid granted is granted for one academic year only.
- 5.3 Funding for such financial aid is made through the National Student Financial Aid Scheme (NSFAS) and hence the size of any award is determined according to the NSFAS means test. It is important to note that credit cheques will be done on all applications to ensure that the information submitted to the Financial Aid Office is true and correct.
- 5.4 The closing date for application for financial aid is the 30<sup>th</sup> November 2018 for new students and returning students. Students are required to apply on-line at [www.nsfas.org.za](http://www.nsfas.org.za) or collect a manual form at the Financial Aid Office at the University of Fort Hare.
- 5.5 The value of the NSFAS award will only be credited to the student's fee account in the third term, once all bursaries have been awarded and paid into the student's account. This is to ensure that the loans granted are as low as possible.
- 5.6 Students receiving NSFAS loans will be required to complete an application form and a loan agreement before any payment will be effected.
- 5.7 The allocation received from NSFAS is limited and hence the Financial Aid Committee of the University, who makes financial aid awards, must ensure that as many students are supported as possible while at the same time taking into account financial need. Students are therefore advised that registering on the basis of receiving a full loan from NSFAS should not be considered and that a family contribution as determined by the Means Test may be required.

❖ It is also important to note that there are various different kinds of funding made available each year through NSFAS. Below are just a few categories that are made available each year:

- **NSFAS Department of Education General Loan Funding:** This category covers any undergraduate degree or diploma that is offered by the University
- **NSFAS Department of Education Teacher (Ring fenced) Loan Funding:** This category only cover student who wish to pursue a Bachelor Degrees in Education or a Post Graduate Certificate in Education.
- **NSFAS Department of Education Disability Bursary:** Covers students who are disabled. Please note that this category covers various disabilities and you are therefore encouraged to contact the Financial Aid and Bursaries Department for further information pertaining to this category
- **NSFAS Natskills for Scarce Skills:** This category funds students who wish to study a degree in the following fields of study: a Bachelor of Commerce majoring in either Accounting, Business Management, Economics, Financial Accounting, Auditing and Information Systems, a Bachelor of Science Degree majoring in either Computer Science, Mathematics, Physics, Chemistry, Statistics or Geographical Information Systems or Bachelor of Agriculture.
- **NSFAS Natskills for Initial Teacher Funding:** category only cover student who wish to pursue a Bachelor Degrees in Education or a Post Graduate Certificate in Education.
- **EC Premiers Loan Fund:** These category funds students who wish to study a degree in the following fields of study: a Bachelor of Commerce majoring in Accounting, Business Management, Economics, Financial Accounting, Auditing and Information Systems, a Bachelor of Science Degree majoring in Computer Science, Mathematics, Physics, Chemistry, Statistics or Geographical Information Systems or Bachelor of Agriculture.
- **NSFAS Funza Lushaka Bursary:** category only cover student who wish to pursue a Bachelor Degrees in Education or a Post Graduate Certificate in Education. For more information on this bursary please visit the following website: [www.funzalushaka.gov.za](http://www.funzalushaka.gov.za)
- **NSFAS National Department of Social Development:** This category only cover student who wish to pursue a Bachelor Degrees in Social Work. In order for you to qualify for this bursary you need to apply at your nearest Provincial Department of Social Development.
- **NSFAS Final Year Donor Funding:** this category only covers students who are in their Final Year of Study of their Degree or Diploma as well as a Post Graduate Certificate in Education. Please note that you may only receive this award for one full academic year.

The above are just a few examples of the different kinds of funding that are on offer at the University of Fort Hare. For further information pertaining to Financial Assistance and

Bursaries, please feel free to contact the Financial Aid and Bursaries Department at the University of Fort Hare.

**F.6 LIABILITY OF STUDENTS**

- 6.1 Students who are admitted to the University and sign the registration form and undertaking therein will not be registered unless their financial obligations as set out in the fees schedule or in the prospectus have been complied with.
- 6.2 A student who has signed the registration form and the undertaking therein is personally liable for the payment of all fees. Where such a student is assisted by a parent/guardian, then such an individual will be jointly and severally liable for all fees.

**F.7. TUITION AND RESIDENCE FEES**

- 7.1 Tuition and residence fees are determined by Council each year. At the time of going to press the planned date for approval of the 2018 academic year fees is December 2017. The approved fees will be published after the Council meeting at which they are approved.

## INTERNATIONAL STUDENT POLICY

1. The main aim of the international student policy is to contribute towards the overall mission of the University through co-operative and collaborative academic and student exchange and other educational programme agreements, in order to achieve a culturally diverse university community, and to offer high quality education of international standards.
2. The University of Fort Hare already has active agreements in the form academic and student exchange programmes, Study Abroad Programs, Semester Abroad, around the world but with a particular focus of research and project collaboration in Africa. Partnership that involves degree seeking students are also key priority areas..
3. The University wishes to incrementally attract more international students, and more particularly postgraduate students, in selected, targeted areas..
4. Prospective international students may, therefore, contact the University's Admissions Office in the Registrar's Division, Institutional Advancement Office or the Office for International Affairs for up to date information on the programmes where international applications are currently invited.

The University is now fully affiliated to the International Education Association of South Africa (IEASA), and is participating fully in its programmes on Internationalisation. These programmes include the educational policy derivatives brought about by the agenda of the African Union, NEPAD, and Globalisation challenges in cross border education provision in general.

5. To keep abreast of modern Information Technology and communication trends, the University, through its Office for International Affairs, is affiliated to the Universities and Technikons Association (UNITECH).
6. To promote quality of service to International Students, the University, through its Office for International Affairs, is also affiliated to the National Association of Student Development Practitioners (NASDEV).
7. **Study permits**  
Students require study permits, and it is the responsibility of prospective students to apply for these in adequate time from the relevant South African mission, including medical coverage from a South African recognised and registered health service provider, in compliance with the Immigration Act. First time study permits should be applied for from the Embassy or High Commission within the country of origin.



## 7.1 Study permit renewal

All applications for extension of a study permit should be submitted at least 30 days before the expiry date. Failure to do so, will mean that one will have to satisfy the Director General that there was good cause for the delay, in order to have the late application accepted. The UFH Office for International Affairs provides document assistance with the application of renewal of study permits. In order to extend the study permit one will need to prepare and submit the following the Department of Home Affairs: .

- (i) A valid Passport (valid for at least more than the required extension period);
- (ii) Completed Home Affairs application form BI 1739;
- (iii) Application fee of R425.00 payable in cash to Home Affairs Department;
- (iv) Proof of sufficient financial means to cover tuition fees, subsistence and incidental costs (in the form of a Bursary or bank statement from guardian/parent, with a letter of endorsement and identity document copy/passport);
- (v) Police clearance certificate less than six months old (anyone 18 years or older);
- (vi) Medical and radiological reports less than six month old (forms available from the Office for International Affairs, or any Home Affairs office);
- (vii) Official letter from the Office for International Affairs, confirming registration and course duration;
- (viii) Proof of medical coverage that is registered and recognised in South Africa; forms are obtainable at the Office for International Affairs
- (ix) Proof of repatriation undertaking or, in the case of African countries only, proof that the person's country has signed a written agreement to pay costs of deportation should it become necessary;
- (x) Accommodation (copy of lease arrangement, letter from the landlord, etc, if not residing in the institutions residence).
- (xi) Payment of the repatriation fee of R500.00 is compulsory for all international students.
- (xii) Repatriation fee is paid at the Embassy upon application of 1<sup>st</sup> time study permits – receipt should be safely kept for future renewals. Home Affairs charges those without receipts. Amount is dependent on country of passport or original residence as per cost of travel.

No international student will be registered without a valid study permit.

## 7.2 **Additional information for postgraduate studies**

A postgraduate student must submit original academic transcripts covering all periods of registration at every university they have attended.

Any documentation not in English must be translated and sworn as accurate by an authorized translator. Such a student may be required to have his/her qualification evaluated by:

The Human Sciences Research Council, Evaluation Department, Private Bag X 41, Pretoria 0001, South Africa. Telephone No. + 27 (0)12 302 2999.

The nearest Home Affairs offices are in King William's Town and East London.

Medical report from a General Practitioner with regards to an applicant's general state of health and a radiological report certifying that the applicant does not have active signs of pulmonary TB, must be attached to the BI 1739 Home Affairs form. Proof of registration and payment to a South African medical insurance accredited company that has approved student medical insurance plans, must be provided, before signing by the authorized Office for International Affairs representative.

8. **The Learning Advancement Unit** offers relevant, quality-driven, needs-based and effective academic support to the UFH community through the implementation of academic support programmes such as Supplemental Instruction (SI), Language and Writing Advancement Programme (LWAP) and Peer Assisted Student Services (PASS) on the Alice and East London Campuses. This unit also plays a co-ordinating role in the National Benchmark Tests (formerly known as Placement and Access Tests) and the facilitation of basic tutor training at UFH. The unit strives to:

- improve student academic performance through the development and implementation of an integrated, multi-pronged student academic advancement system in order to fully develop students' potential;
- create an effective platform for ongoing dialogue between academic staff and students on teaching and learning;
- increasingly find ways and means through which the student voice can be heard on matters pertaining to effective learning and qualities of environments that support such learning;
- create measures that advance student learning development in a multi-lingual environment and the acquisition of academic literacy at all levels; and
- encourage peer collaborative learning in a variety of contexts.

**8.1 Language competency – National Benchmark Test (NBT)**

In addition to the normal academic competency requirements pertaining to courses and programmes, all prospective international students will be required to write the National Benchmark Test (NBT) for Academic and Quantitative Literacy (AQL) prior to admission and registration. Contact the Student Administration or relevant Faculty Manager for further details.

**8.2 National Benchmark Test (NBT) Fee**

Prospective students taking the test need to pay a non-refundable fee, payable into the National Benchmark Test account at easypay paypoints. NBT test registration is mandatory on the NBT website, <http://www.nbt.ac.za>, prior to writing. The student's NBT registration number must be used as a reference for payment. Proof of payment must be produced when the prospective student presents her/himself to write the NBT. Test fees are dependent on tests registered for (Contact Student Administration or relevant Faculty Manager for Faculty requirements): R60.00 for Academic and Quantitative Literacy (AQL) and R 110.00 for AQL and Mathematics.

**9. English Foreign Language Requirement (EFL)**

University of Fort Hare degrees are taught in and examined in English, thus to be able to succeed in studies a student must be able to communicate effectively in English. International students are generally required to have an English language qualification before they are accepted. International students are, therefore, expected to have achieved the following minimum standards:

- TOEFL: minimum score of 560 with a TWE written of 4 or Computer-Based TOEFL 220 or
- IELTS: a minimum score of 6.0 with no individual component score lower than 5.5, or
- Cambridge Advance or Cambridge Proficiency.

**10. Tuition Fees**

A three-tier fee structure pertains to international students as follows:

- 10.1. Students from Southern African Development Community (SADC) countries pay the same tuition fees as South African students.
- 10.2. Students from the rest of Africa, outside the SADC region, pay tuition fees that enable the University to cover the subsidy that is normally paid per student by the South African Government:

<b>CESM</b>	<b>Undergraduate</b>	<b>Honours</b>	<b>Masters</b>	<b>Doctorate</b>
Category 1	Fees + levy of R6 500	Fees + levy of R6 500 x 2	Fees x 3	Fees x 4
Category 2	Fees + levy of R9 750	Fees + levy of R9 750 x 2	Fees x 3	Fees x 4
Category 3	Fees + levy of R16 250	Fees + levy of R16 250 x 2	Fees x 3	Fees x 4
Category 4	Fees + levy of R22 750	Fees + levy of R22 750 x 2	Fees x 3	Fees x 4

10.1 Students from outside of Africa, pay tuition fees that enable the University to cover the normal Government subsidy plus 50%:

<b>CESM</b>	<b>Undergraduate</b>	<b>Honours</b>	<b>Masters</b>	<b>Doctorate</b>
Category 1	Fees + levy of R9 750	Fees + levy of R6 500 x 2	Fees + levy of R6 500 X 3	Fees + levy of R6 500 X 4
Category 2	Fees + levy of R14 265	Fees + levy of R6 500 x 2	Fees + levy of R6 500 X 3	Fees + levy of R6 500 X 4
Category 3	Fees + levy of R24 375	Fees + levy of R6 500 x 2	Fees + levy of R6 500 X 3	Fees + levy of R6 500 X 4
Category 4	Fees + levy of R35 750	Fees + levy of R6 500 x 2	Fees + levy of R6 500 X 3	Fees + levy of R6 500 X 4

All full degree seeking international students have to pay an international student levy of R1500 for SADC students and R3500 for non-SADC students.

11. **Accommodation**

The University has its own residences in its campuses. However, students may arrange for their own accommodation with local landlords in the rural town of Alice, King Williams Town and the city of East London.

12. **Safety Health and Environment**

Apart from the state community services (police service), and public health facilities (local clinics and hospitals), the University runs its own protection services and its own Health Centre at affordable costs.

13. **Recreational, Counselling and spiritual services**

The University department of sport conducts various sporting codes for students which are affiliated to the national body, the South African Students (SASSU). Student Counselling Services offers professional advice services to students. . As a democratic country, South Africa subscribes fully to freedom of worship.

## **CONTACT DETAILS**

Alice Campus:

Telephone: +27 (0) 40 602 2244; +27 (0) 40 602 2244

Facsimile: +27 (0) 86 628 2383; +27 (0) 86 628 2635

East London Campus:

Telephone: +27 (0) 43 704 7325; +27 (0) 43 704 7348

Facsimile: +27 (0) 86 628 2383; +27 (0) 86 628 2635

Electronic Mail: [ckukubo@ufh.ac.za](mailto:ckukubo@ufh.ac.za)

Website address: [www.ufh.ac.za/international/](http://www.ufh.ac.za/international/)

## ACADEMIC ADMISSIONS REQUIREMENTS

### NATIONAL SENIOR CERTIFICATE

The admission requirement, as is reflected in the Admissions Policy, should be read in conjunction with the General Rules for all undergraduate qualifications, the Senate Discretionary Exemption Policy and the Recognition of Prior Learning Policy.

All applicants who meet the minimum requirements and who submit an application during the appropriate application period are considered for admission regardless of race, gender, religion, national origin, challenge and age.

### APPLICATIONS

1. All applications for admission are subject to the selection process.
2. Applicants must comply with the general admission requirements and any other specific requirements as prescribed by the Faculty.
3. A candidate may be expected to attend an interview, undergo a selection test and/or make a written presentation to the relevant head of department.

### Minimum Entry Requirements

The minimum admission requirement is a **National Senior Certificate (NSC)** as certified by Umalusi with an achievement rating of 4 (Adequate achievement, 50-59%) or better in four subjects chosen from the recognized 20-credit NSC subjects known as the 'designated subject list.

- The table below explains how well you will need to do in your school subjects to meet the minimum entry requirements for each qualification.
- It is important to note that the table refers to minimum entry requirements.
- The university may add additional requirements for specific qualification programmes.

QUALIFICATION	MINIMUM STATUTORY ENTRY REQUIREMENT
Bachelor's Degree	<b>Pass NSC with:</b> An achievement rating of 4 (50-59%) or better in four subjects from the designated list, together with any other university requirements.

## DESIGNATED SUBJECTS

- Applicants who wish to enroll for a degree programme need to ensure that four of their seven subjects are from the designated list.
- The list already includes three of the four compulsory subjects for obtaining the NSC, namely, Languages, Maths or Maths Literacy.
- A learner must then select one or more subjects from the list below, provided that they are not from the same group in order to apply for a degree programme.

Accounting	Languages
Agricultural Sciences	Life Sciences
Business Studies	Mathematics or Mathematical Literacy
Dramatic Arts	Music
Economics	Physical Sciences
Engineering Graphics and Design	Religion Studies
Geography	Visual Arts
History	Consumer Studies
Information Technology	

## HOW TO CALCULATE YOUR ADMISSION POINT SCORE (APS)

- The APS system allocates point values to the levels of achievement obtained for your matric subjects.
- Write down your relevant NSC subjects and the levels obtained.
- Allocate points according to the table below.
- Add up the number of points you have to calculate your APS.

**Table: NSC Levels - School Performance Score (SPS)**

NSC	NSC %	APS	APS Percentage
		8	90 -100 %
7	80 -100 %	7	80 -89 %
6	70 -79 %	6	70 -79 %
5	60 -69 %	5	60 -69 %
4	50 -59 %	4	50 -59 %

3	40 -49 %	3	40 -49 %
2	30 -39 %	2	30 -39 %
1	0 -29 %	0	0 -29 %

### Example 1

In order to register for the Bachelor of Commerce in Accounting the admission APS requirement is 28 excluding LO and a level 6 pass in Mathematics and English is a requirement

SC Subject	NSC %	Level	APS Points allocated
English	65 %	5	5
Xhosa	60 %	5	5
Mathematics	70 %	6	6
Geography	55 %	4	4
History	80 %	7	7
Life Orientation	74 %	6	3
Accounting	71 %	6	6
<b>Admission Point Score</b>			<b>36</b>

This student has met the minimum requirements for admission to the Bachelor of Accounting Degree in the Faculty of Management and Commerce at the institution.

## ACADEMIC ADMISSIONS REQUIREMENTS

### SENIOR CERTIFICATE

The admission requirement, as is reflected in the Admissions Policy, should be read in conjunction with the General Rules for all undergraduate qualifications, the Senate Discretionary Exemption Policy and the Recognition of Prior Learning Policy.

All applicants who meet the minimum requirements and who submit an application during the appropriate application period are considered for admission regardless of race, gender, religion, national origin, challenge and age.



## **APPLICATIONS**

1. All applications for admission are subject to the selection process.
2. Applicants must comply with the general admission requirements and any other specific requirements as prescribed by the Faculty.
- 3 A candidate is expected to possess a minimum level of proficiency in the English languages. A pass mark of at least an E symbol on SG level in the English language is considered to be sufficient, although any other proof of proficiency in the English language will also be taken into consideration. A pass mark of atleast an F symbol on HG level in the English 1<sup>st</sup> Language is also considered to be sufficient.
4. All candidates will be expected to write the National Benchmark Test (NBT) prior to being selected for an academic programme.
5. A candidate may be expected to attend an interview, undergo a selection test and/or make a written presentation to the relevant head of department.

### **A Matriculation Exemption, or Further Education and Training Certificate**

The standard qualification for admission to study for a degree is a Matriculation endorsement or equivalent (Further Education and Training Certificate).

### **Certificate of conditional exemption by virtue of a senior certificate**

The applicant must have:

1. At one and the same sitting, or in the case of a part-time candidate, at the two permitted qualifying sittings for the examination, sat examinations in not less than six approved subjects;
2. Passed in at least five subjects;
3. Obtained the minimum aggregate of 950 marks;
- a. Lacks only one of the following requirements for a senior certificate with a matriculation endorsement:
  - (i) a pass in one of the languages required ;
  - (ii) a pass in a subject which means that the grouping requirement is not met including a case where a candidate offered only three groups;
  - (iii) a pass in mathematics or a required natural science subject ;
  - (iv) a pass in one of the required two subjects on the Higher Grade;
  - (v) a 20 percent sub-minimum in the sixth subject.

When a candidate has failed in a Higher Grade language subject used for the purpose of Group A results, the candidate must satisfy more than one of these requirements.

#### **Certificate of conditional exemption by virtue of mature age**

A student who has attained the age of twenty-three (23) years or more and is in possession of a Senior Certificate, and has been granted a certificate of conditional exemption by the South African Universities' Vice-Chancellors' Association (SAUVCA) on grounds of mature age may be admitted to a bachelor's degree. The applicant, however, must have met the following requirements:

- ❖ attained the age of 23 years before or during the year in which the applicant wishes to enroll at the university;
- ❖ before 31 March of the year for which a certificate of conditional exemption is required, passed with at least four Higher Grade or Standard Grade subjects, at least three of which shall have been passed simultaneously and one of which shall be a recognized subject on the Higher Grade: Provided further that –
- ❖ an official language Second Language Higher Grade subject shall only be recognized as a Higher Grade subject if at least 40 per cent is obtained, and
- ❖ other subjects may be recognized for the purpose of this subparagraph, or that a certificate of conditional exemption may be issued in terms of this paragraph to a person whose general educational qualifications satisfy the Committee of Principals (SAUVCA)

The University may, at its discretion, admit a student irrespective of educational qualification, who has been granted a certificate of conditional exemption by SAUVCA on the grounds of having attained the age of forty-five (45) years on or before the year in which he/she intends to enroll for a bachelor's degree. The applicant, however, must have met the following requirements:

- ❖ attained the age of 45 years before or during the year in which the applicant wishes to enroll at the university.

A certificate of conditional exemption issued by virtue of a senior certificate shall be deemed to have lapsed if the holder of the certificate does not satisfy the outstanding requirement within a period equal to the minimum prescribed full-time duration for the relevant bachelor's degree plus two additional years calculated from 1 January of the year in which the holder registers for a bachelor's degree at a university. It may be renewed on application.

## SWEDISH RATING SCALE

The University awards academic weights for achievement according to the following scoring scale:

Symbol achieved in Grade 12 subjects	Grade of Grade 12 subjects	
	Higher Grade	Standard Grade
A	8	6
B	7	5
C	6	4
D	5	3
E	4	2
F	3	1

Candidates who score 20 points or less on the scoring scale in the Grade 12 July examination are considered to be candidates who do not possess the necessary skills to be successful in their studies under the prevailing conditions. Such candidates will not be admitted to the University.

### For example:

Minimum entrance Senior Certificate admission requirements for programmes under the **Faculty of Science and Agriculture** are as follows:

PROGRAMME	MINIMUM SELECTION RATING	ADDITIONAL MATHEMATICS REQUIREMENT	COMMENTS
B Agric – 70000	Plain 22		
B Sc Agric – 71500	Science 32	MATHS E (SG)	Double points value for Maths and one of Biology or Physical Science
B Sc - 40000	Science 32		Double points value for Maths and one of Biology, Physical Science or Stats

### Plain rating (B Agric):

Add the points rating for each subject symbol. Science rating (B Sc & B Sc Agric)

- ❖ Determine the points rating for each subject symbol.
- ❖ The points rating for Mathematics is doubled.
- ❖ For B Sc Agric (except Economics option) check the points rating for Physical Science and Biology and double the higher of the two.

- ❖ For B Sc Agric (Agric Economics) check the points rating for Physical Science, Biology and Geography and double the highest one.
- ❖ For B Sc and B Sc (pre-med) check the points rating for Physical Science, Biology and Statistics and double the highest one.
- ❖ The science rating is obtained by adding the ratings so obtained for each subject symbol.

## **ACADEMIC ADMISSIONS REQUIREMENTS**

### **NATIONAL CERTIFICATE (VOCATIONAL) (NCV) GUIDELINES**

The minimum admission requirement to a Bachelor's degree programme is a National Certificate (Vocational) Level 4 issued by Council for General and Further Education and Training.

The minimum requirements for admission to a Bachelor's degree include the achievement of the following,

- National Certificate (Vocational) Level 4;
- At least three (3) fundamental subjects with a minimum pass mark of 60% (including English as the language of learning)
- Three (3) vocational subjects from the designated list between 70 - 79% (4).

Prospective students are also required to meet specified faculty NVC admission criteria, as determined by the respective Faculty Boards.

**FACULTY OF MANAGEMENT AND COMMERCE:  
DEGREES/DIPLOMAS CONFERRED**

**FACULTY OFFICE**

<b>Dean:</b> nwayi@ufh.ac.za	<b>Dr N Wayi</b> , B Com (RU), MCom (Pretoria), PhD (NWU).
<b>Deputy Dean: Teaching and Learning:</b> lmajova@ufh.ac.za	Prof. LY Majova-Songca, BCom (Accounting), BCompt (Hons), CTA (Unitra), Senior Teachers Diploma (Unitra), MBA (NWU), MCom (UP), Cert. in Facilities Management (UCT), CA (SA)
<b>Deputy Dean: Research and Internationalisation:</b> msimatele@ufh.ac.za +27 (0)43 704 7022	<b>Prof. M Simatele</b> , BA (Univ. of Zambia), MA (Dar es Salaam), MA (Hertfordshire), PhD (Gothenburg), Teaching Fellow (UKHEA).
<b>Faculty Manager:</b> lsitebe@ufh.ac.za +27 (0)40 602 2382	<b>Ms LM Sitebe</b> , B Admin (UFH), B Admin Hons (UFH), Diploma (Marketing & Business Management) – Damelin
<b>Assistant Faculty Manager (Alice):</b> pfoko@ufh.ac.za +27 (0)40 602 2184	<b>Ms P Foko</b> , BA (RU), B Admin Hons (UFH), PG Dip (Archives Management) Cum Laude, UFH.
<b>Assistant Faculty Manager (East London):</b> tmabokela@ufh.ac.za +27(0)43 704 7196	<b>Ms T Mabokela</b> , B Soc Sc (UFH) BSoc Sc (Hons) Industrial Relations.
<b>Administrator (East London):</b> sgojela@ufh.ac.za +27 (0) 43 704 7393	<b>Ms S Gojela-Madide</b> , BCom (Damelin)
<b>Senior Faculty Secretary:</b> btilayi@ufh.ac.za +27 (0)43 704 7236	<b>Ms B Tilayi</b> (Acting)

**CONTACT DETAILS:**

<b>Alice Campus</b> Telephone: +27 (0) 40 602 2533 /2382/2020 Facsimile: +27 (0) 40 653 1007	<b>Bhisho Campus</b> Telephone: +27 (0) 40 608 3407 Facsimile: +27 (0) 40 608 3408	<b>East London Campus</b> Telephone: +27 (0) 43 704 7000 /7196/7393 Facsimile: +27 (0) 43 704 7095
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## **DEGREES AND DIPLOMAS CONFERRED**

### **School of Business and Enterprise:**

#### **In Commerce:**

Bachelor of Commerce Accounting: B Com Acc (60001/ 60006/60014)  
Bachelor of Commerce: (60015) Replaces 60002,60003,60005,60008 from 2017  
Bachelor of Commerce (Information Systems): B Com (IS) (60011)  
Bachelor of Commerce (Honours): B Com (Hons) (60501/60502/60503/60504/60510)  
Master of Commerce: M Com (61001/61003/61006/61007)  
Advanced Diploma in Accountancy: (60517)  
Postgraduate Diploma in Accountancy: (PGDip Acc) (60506)  
Postgraduate Diploma in Economics: (PGDip Econ) (60508)

#### **In Administration:**

Bachelor of Administration in Public Administration (62005)  
Bachelor of Administration Honours: B Admin Hons (62502)  
Postgraduate Diploma in Public Sector Monitoring and Evaluation (60516)  
Bachelor of Commerce Honours: Development Studies: (30507)  
Master of Public Administration: MPA (31010)  
Master of Commerce in Development Studies: (31001)  
Master of Administration: M Admin (63001/63002/63003)  
Doctor of Philosophy: Development Studies (61502)  
Doctor of Philosophy: Information Systems (61505)  
Doctor of Philosophy: Industrial Psychology (61503)  
Doctor of Philosophy: in Economics (61500)  
Doctor of Public Administration (61504)

**ADMISSION REQUIREMENTS: MAINSTREAM PROGRAMMES**

Programme	Old Senior Certificate		National Senior Certificate (NSC)			
	Subject Requirements	Total Points	Admission Requirements	Minimum level of Achievement	Minimum APS Score	For Noting
B Com Accounting (60001) East London campus only	Matric exemption with English-E (SG) & Maths-D (SG)/ E (HG)	35	Bachelor's Admission with English Language Mathematics	5 (60-69) 5 (60-69)	28	Selection will be based on Merit
B Com Accounting (60006)	Matric exemption with English E (SG) & Maths D(SG)/E(HG)	35	Bachelor's Admission with English Language Mathematics	4(50 – 59) 4(50 – 59)	26	Selection will be based on Merit
B Com (IS) (60011)	Matric Exemption with English-E (SG) Maths D (SC)/ E(HG)	35	Bachelor's Admission with English Language Mathematics	4 (50-59) 4 (50-59)	26	Selection will be based on Merit
B Com Gen - Economics Stream (60016)	Matric exemption with English-E (SG) & Maths-E (SG)	30	Bachelor's Admission with English Language Mathematics	4 (50-59) 4 (50-59)	25	Selection will be based on Merit
B Com Gen-Industrial Psychology stream (60017) Alice campus only.						
B Com Gen-Management stream (60018)						
B Admin (HRM) (62003) Phased out	Matric Exemption with English-E (SG) & exposure in Matric Maths	24	Bachelor's Admission		24	Selection will be based on Merit
New B Admin (PA) (62005)	Matric Exemption with English-E (SG)	21				

- For B Com and B Admin degrees, Life orientation (LO) will be capped at level 3 for calculating APS
- For B Com Accounting (60006 and 60001) qualifications, points for Life Orientation (LO) are not considered when calculating the APS score.
- Students will be ranked according to the level of achievement and assigned to available space within the degree.

## ADMISSION REQUIREMENTS FOR FOUNDATION PROGRAMMES

PROGRAMME	ADMISSION REQUIREMENTS	LEVEL OF ACHIEVEMENT	APS SCORE
B Com (IS) – 60101 Com(Eco) – 61016 B Com (MNGT) – 61018 Com (IPS) – 61017 Alice campus only.	Bachelor’s Admission with English language Mathematics/ Maths Lit	4(50-59) 3(40-49) 6(70-79)	26

\* It should be noted that there’s no foundation for B Admin degrees as the minimum admissions to main stream is bachelors admission only and capped at minimum level.

### **National Certificate (Vocational)**

The minimum requirements for the Faculty of Management and Commerce for students passed at public colleges, private colleges and other institutions offering FET vocational programmes shall be as follows:

- National Certificate (Vocational) Level 4
- At least 60% in three fundamental subjects including the Language of Teaching and Learning at Fort Hare or at least English First Additional Language (FAL)
- At least 70% in four compulsory modules
- To be admitted to B Com (Accounting); Bachelor of Economics (B Econ); and B Com (Information Systems), one of the three fundamental subjects has to be Mathematics and not Mathematics Literacy.

### **Faculty of Management & Commerce Selection Process:**

- Selection Committee convenes at Student Administration to process application forms already sorted by Faculty and by Qualification.
- Applicants have to meet the minimum admission requirement as laid down in the Faculty Admission Policy as well as the subject/programme pre-requisites as published in the prospectus and selection is based on Merit
- Priority is given to students who applied on time and met the Faculty entry requirements as published in the Admissions Policy, also giving access to rural poor, and gender equity.
- Due to influx of Mature Age and N6 applicants selection in these categories is on a first come first serve basis. Mathematics is a requirement for all Bachelor of Commerce qualifications.
- Transferring students have to meet the Faculty entry requirements as well as the subject/programme pre-requisites as published in the prospectus first; apply for credits using Credit Application Form signed by respective Departments before a decision is reached.
- If all Options of the applicant are from within the Faculty, the decision is finalised in the same sitting but if other choices are from other Faculties, referrals are made to such Faculties as well, if applicant was unsuccessful.



**FACULTY OF SOCIAL SCIENCES AND HUMANITIES:  
DEGREES/DIPLOMAS CONFERRED**

**FACULTY OFFICE**

<b>Dean:</b> btshotsho@ufh.ac.za 0437047160/0406022233	<b>Prof. BP Tshotsho</b> , BA (UNITRA), BA Hons (UNITRA), MA (UFS), PhD (UWC)
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<b>Deputy Dean: Research and Internationalization:</b>	Vacant
<b>Faculty Manager:</b> zmnguni@ufh.ac.za 040 602 2233 / 2379 / 2242 / 040 602 2181	<b>Ms ZP Mnguni</b> , PG Dip in Archives and Records Management, B Applied Comm. Mngt. (UFH), N Dip (Border Technikon)
<b>Assistant Faculty Manager (EL):</b> mnhanha@ufh.ac.za 0437047194	<b>Mr MM Nhanha</b> , PG Dip in Archives and Records Management, Dip in Fine Arts (UFH)
<b>Assistant Faculty Manager (Alice):</b> smashalaba@ufh.ac.za 0406022242	<b>Mr S Mashalaba</b> , MA, LLB (UFH)
Administrator (Alice):	Vacant
<b>Senior Administrator (EL):</b> 0406022233 ungcongca@ufh.ac.za	<b>Ms U Ngcongca</b> , PG Dip in Archives and Records Management (UFH), ND Public Relations Management (NMMU), Certificate in Office Management (UNISA)
<b>Administrator (Alice):</b> mmange@ufh.ac.za 0406022181	<b>Ms MM Mange</b> , Tesol Certificate (UFH), ND Administration (Damelin), Diploma in Professional Receptionist and PA (Damelin), Certificate in Microsoft Office (Damelin), Certificate for Social Auxiliary Worker (NICRO)
<b>Senior Secretary (EL):</b> gmagquphu@ufh.ac.za 0437047161	<b>Ms G Magqupu</b> , B Soc Sc Hons (Industrial Relations) (UFH), B Tech: Business Administration (WSU), National Diploma: Office Management and Technology (WSU)

## **CONTACT DETAILS:**

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### **East London Campus**

Faculty of Social Sciences and Humanities

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## **DEGREES AND DIPLOMAS CONFERRED**

The following degrees are conferred:

### **HUMANITIES**

#### **Alice Campus**

Diploma in Fine Arts: Dip FA (35000)

Bachelor of Arts: BA (30000)

Bachelor of Fine Arts: B Fine Arts (30100)

Bachelor of Arts in Music: BA Music (30004)

Bachelor of Arts (Hons) (30500)

Bachelor of Arts (Hons) in African Languages (30513)

Bachelor of Arts (Hons) in Afrikaans (30515)

Bachelor of Arts (Hons) in English Language and Comparative Literature (30514)

Bachelor of Arts (Hons) in History (30512)

Bachelor of Arts (Hons) in Music (30517)

Bachelor of Arts (Hons) in Philosophy (30516)

Master of Arts: MA (31000)

Master of Arts in African Languages (31013)

Master of Arts in Afrikaans (31015)

Master of Arts in English Languages and Comparative Literature (31014)

Master of Arts in History (31012)

Master of Arts in Music (31017)

Master of Arts in Philosophy (31016)

Master of Fine Arts: M Fine Arts (30700)  
Doctor of Literature and Philosophy: DLitt et. Phil (31600)

### **East London Campus**

Bachelor of Arts: BA (30000)  
Bachelor of Music: B Mus (30003)  
Bachelor of Arts (Hons): BA (Hons) (30500)  
Bachelor of Arts (Hons) in African Languages (30513)  
Bachelor of Arts (Hons) in English Language and Comparative Literature (30514)  
Bachelor of Arts (Hons) in History (30512)  
Bachelor of Arts (Hons) in Philosophy (30516)  
Master of Arts: MA (31000)  
Master of Arts in African Languages (31013)  
Master of Arts in Afrikaans (31015)  
Master of Arts in English Language and Comparative Literature (31014)  
Master of Arts in History (31012)  
Doctor of Literature and Philosophy: D. Litt. et Phil.(31600)

### **SOCIAL SCIENCES**

#### **Alice Campus**

Bachelor of Applied Communication Management (30201)  
Bachelor of Social Science: B Soc Sc (30002)  
Bachelor of Social Science in Human Settlement: B Soc Sc (30005)  
Bachelor of Library and Information Science: B Bibl (32000)  
Bachelor of Social Work: B Social Work (SWK) (33002)  
Bachelor of Social Science (H R Management): B Soc Sc (HRM) (30208)\*\*\*  
Bachelor of Social Science (Hons): B Soc Sc (Hons) (305001)  
Bachelor of Social Science (Hons) with specialisation in Industrial Relations: B Soc Sc (Hons) with specialisation in Industrial Relations (30518)  
Bachelor of Social Science (Hons) with specialisation in Development: B Soc Sc (Hons) with specialisation in Development (30519)  
Bachelor of Social Science (Hons) in Communication: B Soc Sc(Hons)(Com) (37501)  
Bachelor of Library and Information Science (Hons): B Bibl (Hons) (32500)  
Postgraduate Diploma in Archives and Records Management (32501)  
Master of Social Science: M Soc Sc (31001)  
Master of Library and Information Science: M Bibl (32600)  
Master of Social Work: M SW (34001)  
Master of Social Science (Communication): M Soc Sc (Com) (37701)  
Doctor of Philosophy: PhD (34500)  
Doctor of Social Science: D Soc Sc (34501)

\*\*\* to continue until 2015

**East London Campus**

Bachelor of Social Science: B Soc Sc (30002)

Bachelor of Music: B Mus (30003)

Bachelor of Social Work: B Social Work (SWK) (33002)

Bachelor of Social Science (Hons): B Soc Sc (Hons) (30501)

Bachelor of Social Science (Hons) in Psychology: B Soc Sc (Hons) (Psych) (30502)

Bachelor of Social Science (Hons) with specialisation in Industrial Relations: B Soc Sc (Hons) with specialisation in IR (30518)

Bachelor of Social Science (Hons) with specialisation in Development: B Soc Sc (Hons) with specialisation in Dev. (30519)

Bachelor of Social Science (Hons) in Sociology: B Soc Sc (Hons) (Soc) (30503)

Bachelor of Social Science (Hons) in Political Science; B Soc Sc (Hons) (Pol) (30504)

Bachelor of Social Science (Hons) in Criminology; B Soc Sc (Hons) (Crm) (30506)

Bachelor of Social Science (Hons) in Anthropology; B Soc Sc (Hons) (Ant) (30508)

Master of Social Science (Rural Development): M Soc Sc (Rural Dev) (31011)

Master of Social Work: M SW (34001)

Master of Social Science (Counselling Psychology): M Soc Sc (C Psy) (31017)

Master of Social Science (Psychology): M Soc Sc (Psych) (31003)

Masters of Social Science in African Studies (31022)

**Centre for Theology and Religion:**

Bachelor of Theology: B Theology (10001)

Bachelor of Theology (Hons): B Theology (Hons) (11000)

Master of Theology: M Theology (11500)

Doctor of Theology: D Theology (13500)

**Minimum National Senior Certificate admission requirements for 2018**

QUALIFICATION	SUBJECT REQUIREMENTS	LEVEL OF ACHIEVEMENT	SCORE	CREDITS
Bachelor of Arts 30000	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 subject Any other 2 subjects	4 (50 – 59%) 4 (50 - 59%) 4(50 - 59%) 4 (50 – 59%) 3 (40 – 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Bachelor of Music 30003 *	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 subject Any other 2 subjects	4(50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Bachelor of Arts In Music 30004*	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 subject Any other 2 subjects	4 (50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Bachelor of Fine Arts 30100	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 subject Any other 2 subjects	4(50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Bachelor of Theology 10000	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1subject Any other 2 subjects	4 (50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Bachelor of Applied Communication Management 30201	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 subject Any other 2 subjects	4 (50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20

Bachelor of Social Science 30002	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 Subject Any other 2 subjects	4(50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Bachelor of Social Science in Human Settlement 30005	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 Subject Any other 2 subjects	4(50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Bachelor of Social Work 33002	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 Subject Any other 2 subjects	4(50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Bachelor of Library and Information Science 32000	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 Subject Any other 2 subjects	4(50 – 59%) 4 (50 - 59%) 3 (40 - 49%) 4 (50 – 59%) 3 (40 - 49%) 4 (50 – 59%)	25	20 20 20 10 20 20
Diploma in Fine Arts 35000#	English 1st Language Or any other 1 <sup>st</sup> Language English 2 <sup>nd</sup> Language Mathematical Literacy Life Orientation 1 Subject Any other 2 subjects	3(40 – 49%) 4 (50 - 59%) 4 (50 – 59%) 4 (50 - 59%) 3 (40 – 49%) 3 (40 – 49%)	22	20 20 20 10 20 20

\* Subject to music department auditions and interviews

**# Grade 12 with Diploma's requirement**

- Grade 12 PLUS Bridging Course at Lovedale FET College
- A recent Portfolio presentation art works
- Practical and Theory Test in the Fine Art Dept
- Interviews

OR (old Matric Certificate)

<b>QUALIFICATION</b>	<b>MATRIC</b>	<b>UNWEIGHTED SWEDISH RATING</b>	<b>ADDITIONAL REQUIREMENTS</b>
Bachelor of Arts BA (30000)	With endorsement	25	English HG E English SG D
Bachelor of Arts in Music BA Music (30003)	With endorsement	25	English HG E English SG D Music Department Auditions
Bachelor of Music B Mus (30004)	With endorsement	25	English HG E English SG D Music Department Auditions
Bachelor of Fine Arts BFA (30100)	With endorsement	25	English HG E English SG D Drawing portfolio
Bachelor of Theology B Th (10000)	With endorsement	25	English HG E English SG D
Bachelor of Applied Communication Management B Applied Com (30201)	With endorsement	25	English HG E English SG D
Bachelor of Social Sciences BSoc Sc (30002)	With endorsement	25	English HG E English SG D
Bachelor of Social Sciences in Human Settlement (30005)	With Endorsement	25	English HG E SG D
Bachelor of Social Work B SWK (33002)	With endorsement	25	English HG E English SG D
Bachelor of Library and Information Science BLIS (32000)	With endorsement	25	English HG E English SG D
Diploma in Fine Arts Dip FA (35000)	Senior Certificate	22	

## NSC Minimum Requirements for SDE/ Foundation Year Programme students

The Social Science and Humanities Foundation Programme (SSHFP) is an entrance programme intended to provide a strong academic foundation and additional academic support to students who do not meet the Faculty of Social Sciences and Humanities minimum entrance requirements. The SSHFP follows the same structure as mainstream modules, but its curriculum is extended over a longer period and there is additional support. SSHFP students must take one more year to complete their degree than mainstream students. All students who do not have matric exemption or a "Bachelor's Admission" from NSC must apply for conditional exemption. In their first year of registration, they must enrol for Academic Practices and Reasoning (APR) which is a value-addition course to assist students in developing their academic skills towards their qualification.

### Admission Requirements

Foundation Programmes	English 1 <sup>st</sup> Language	3(40 – 49%)	21	20
	Or any other 1 <sup>st</sup> Language			
	English 2 <sup>nd</sup> Language	4(50 – 59%)		20
	Mathematical Literacy	3(40 – 49%)		20
	Life Orientation	4(50 – 59%)		10
	1 subject	3(40 – 49%)		20
	Any other 2 subjects	4(50 – 59%)		20

### Mature Age Exemption

Candidates who do not meet the Bachelors requirements and who will be turning 23 years or above in their first year of registration may be considered provided that:

- They have passed two languages with E symbol
- They have passed other two content subjects with E symbol
- Three of these E symbols are from one examination sitting
- They apply for conditional exemption in their first year of registration.

### RPL (Recognition of prior learning (refer to UFH RPL Policy)

Candidates who have passed with School Leaving may be considered through recognition of prior learning provided that:

- They apply for recognition of prior learning
- Have portfolio of evidence that they have studied some courses.
- Receive Senate approval of the RPL application.



### **National Certificate Vocational (NCV) Minimum Requirements**

The minimum requirements for the Faculty of Social Sciences and Humanities for students passed at public colleges, private colleges and other institutions offering FET vocational programmes shall be as follows:

- NQF Level 4 (N4)
- English Language subject passed with at least 60%.
- Three fundamental subject passes at 50%
- Two additional subjects passed with 50%

**FACULTY OF LAW:  
DEGREES/DIPLOMAS CONFERRED**

**FACULTY OFFICE**

<b>Dean:</b> 043 704 7531 nlubisi@ufh.ac.za	<b>Dr N Lubisi</b> , B Juris (UFH), LLB (UFH), Advanced Certificate in Labour Law (UNISA), LLM (UFH), LLD (UFH)
<b>Deputy Dean:</b> 043 704 7523 akaturura@ufh.ac.za	<b>Mr A Katurura</b> , B Juris, LLB, PGDHET (Cum Laude) (UFH), LLM (Natal)
<b>Faculty Manager:</b> 043 704 7521 amkiva@ufh.ac.za	<b>Ms AK Mkiva</b> , ND: Office Management & Technology, B Tech: Management (WSU)
<b>Assistant Faculty Manager:</b> 043 704 7530 pzinto@ufh.ac.za	<b>Ms PP Zinto</b> , B Soc Sc(UFH)
Senior Administrator: 043 704 7539 tmalima@ufh.ac.za	<b>Ms T Malima</b> , ND: Public Relations Management (UNISA), B Soc Sc; B Soc Sc Hons
<b>Administrator (Alice):</b> 043 704 7525 tfali@ufh.ac.za	<b>Ms T Fali</b> , Secretarial Diploma (Damelin)
<b>Administrator (EL):</b> 043 704 7274 agola@ufh.ac.za	<b>Ms A Gola</b> , B.Soc Sci (UFH); BCom Honours in Economics Financial Markets (UFH)
<b>Senior Faculty Secretary:</b> 043 704 7520 ntokwe@ufh.ac.za	<b>Ms N Tokwe</b> , B Sc (UFH), B Sc Honours (UFH), Postgraduate Diploma in Records and Archives Management (UFH)
<b>Secretary - Law Clinic:</b>	<b>Ms N Lamati</b> , Certificate of Computer Literacy (ITEC College)

**ANNEXURE EIGHT**

**1. MINIMUM ADMISSION REQUIREMENTS**

**1.1 Diploma in Local Government Law and Administration (20100)**

The requirement for admission to the Diploma is a school leaving certificate with a minimum aggregate symbol E-S, or National Senior Certificate endorsed for diploma. The qualification is designed primarily as a capacity building programme for officials and elected representatives in local government. The Faculty therefore also takes into account current or previous involvement in the local government sphere as an elected representative (mayor, executive committee

member or council or); current or previous employment in local government. Admission may also be through recognition of Prior Learning and Age Exemption.

### 1.2 Bachelor of Laws (21521)

QUALIFICATION	SUBJECT REQUIREMENTS	LEVEL OF ACHIEVEMENT	TOTAL POINTS
LLB	English Language	5 (60 - 69%)	29
	Mathematics /	1 (30 - 39%)	
	Mathematical Literacy	3 (40 - 49%)	
	Life Orientation	3 (40 - 49%)	
	Any other 4 designated subjects:	5 (60 - 69%)	
		5 (60 - 69%)	
	5 (60 - 69%)		
		5 (60 - 69%)	

#### National Certificate (Vocational)

The minimum admission requirements for students who passed at public colleges, private colleges and other institutions offering FET vocational programmes are as follows:

- National Certificate (Vocational) Level 4;
- At least 60% in three fundamental subjects including the English Language;
- At least 70% in four compulsory modules.

### 1.3 Bachelor of Laws (Extended Programme) (21520)

An SDE Applicant /Applicants for Extended Curriculum to be admitted for LLB, s/he must have obtained:

QUALIFICATION	SUBJECT REQUIREMENTS	LEVEL OF ACHIEVEMENT	TOTAL POINTS
LLB	English Language	5 (60 - 69%)	25
	Mathematics /	1 (30 - 39%)	
	Mathematical Literacy	3 (50 - 59%)	
	Life Orientation	5 (60 - 69%)	
	Any other 3 designated	5 (60 - 69%)	
	subjects:	5 (60 - 69%)	
	5 (60 - 69%)		

#### National Certificate (Vocational)

The minimum admission requirements for students who passed at public colleges, private colleges and other institutions offering FET vocational programmes are as follows:

- National Certificate (Vocational) Level 4;
- At least 60% in three fundamental subjects including the English Language;
- At least 70% in four compulsory modules.

#### 1.4 Bachelor of Commerce (Law) (21525)

QUALIFICATION	SUBJECT REQUIREMENTS	LEVEL OF ACHIEVEMENT	TOTAL POINTS
B Com Law	English Language	5 (60 – 69%)	28
	Mathematics	4 (50 – 59%)	
	Life Orientation	4 (40 – 49%)	
	Any other 4 designated subjects	5 (60 – 69%)	
		5 (60 – 69%)	

#### National Certificate (Vocational)

The minimum admission requirements for students who passed at public colleges, private colleges and other institutions offering FET vocational programmes are as follows:

- National Certificate (Vocational) Level 4;
- At least 60% in three fundamental subjects including the English Language;
- At least 70% in four compulsory modules.

**FACULTY OF SCIENCE AND AGRICULTURE:  
DEGREES/DIPLOMAS CONFERRED**

**FACULTY OFFICE**

<b>Dean:</b> 0406022011 nmonde@ufh.ac.za	<b>Prof N Monde</b> , Diploma (Fort Cox College); Bachelor of Agriculture (UFH), Bachelor of Agriculture Honours (UFH), PhD (UFH)
<b>Deputy Dean: Research and Internationalization:</b> 0406022011 aokoh@ufh.ac.za	<b>Prof AI Okoh</b> , PhD (OAU, Nigeria)
<b>Deputy Dean: Teaching and Learning and Community Engagement:</b> 0406022736 lheshula@ufh.ac.za	<b>Dr ULP Heshula</b> , BSc Hons (UFH), MSc, PhD (Rhodes)
<b>Faculty Manager:</b> 0406022232 msmith@ufh.ac.za	<b>Ms MS Smith</b> , NSC (PENTECH), B Social Science; B Social Science Hons (UFH), MA Social Development (East Anglia: UK)
<b>Assistant Faculty Manager:</b>	<b>Mrs LG Smit</b> , BA Hons (UFH)
<b>Assistant Faculty Manager:</b> 0406022508 pmandila@ufh.ac.za	<b>Ms P Mandila</b> , Office Admin Cert (Border Tech), B Social Science (UFH), Post-Grad Dipl in Archives & Records Management (UFH)
<b>Senior Administrator:</b>	Vacant
<b>PA:</b> 0406022233 fmaweza@ufh.acza	<b>Mrs F Maweza</b> , National Diploma: HRM (PE Tech), B Admin (HRM), B Public Admin Hons (UFH)

**CONTACT DETAILS**

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Facsimile: +27 (0) 40 602 2488 (Agric)

+27 (0) 40 602 2550 (Science)

☎ +27 (0) 43 704 7570 (Health Science)

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## QUALIFICATIONS IN THE FACULTY

### Undergraduate Degrees

#### The Degree of Bachelor of Agriculture (B Agric)

70001	Agricultural Economics
70002	Agricultural Extension / Production

#### The Degree of Bachelor of Science in Agriculture (BSc Agric)

71521	Agricultural Economics / Economics	(New Curriculum)
71522	Soil Science	(New Curriculum)
71523	Horticulture Science	(New Curriculum)
71524	Crop Science	(New Curriculum)
71525	Animal Science	(New Curriculum)
71526	Pasture Science	(New Curriculum)

#### The Degree of Bachelor of Science (BSc)

40000	Single and combined majors
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### Post-Graduate Degrees

*(For other degree / programme options for please refer to the Faculty Prospectus)*

#### The Degree of Bachelor of Agriculture (B Agric) Honours

70501	Agricultural Economics
70502	Agricultural Extension

#### The Degree of Bachelor of Science in Agriculture (BSc Agric) Honours

72001	Agricultural Economics (Honours)
72003	Crop Science (Honours)
72004	Animal Science (Honours)
72007	Pasture Science (Honours)
72005	Soil Science (Honours)
72006	Horticultural Science (Honours)

#### The Degree of Bachelor of Science (B Sc) (Hons))

#### The Degree of Master of Agriculture (M Agric)

#### The Degree of Master of Science in Agriculture (MSc Agric)

#### The Degree of Master of Science (MSc)

#### The Degree Master of Philosophy (M Phil)

#### The Degree of Doctor of Philosophy in Agriculture (PhD Agric)

#### The Degree of Doctor of Philosophy (PhD)

## FACULTY SPECIFIC NSC ENTRANCE REQUIREMENTS FOR 2019

### Mainstream Programmes

New National Senior Certificate (NSC) Entrance Requirements: The 4 NSC subjects required at level 4 must satisfy the following Faculty-specific requirements:

QUALIFICATION	DEGREE CODES	SUBJECT REQUIREMENTS	LEVEL OF ACHIEVEMENT	TOTAL POINTS	CREDITS
B Sc	40000	English	4 (50-59%)		20
B Sc Agric	71522 71523 71524 71525 71526	Mathematics*	4 (50-59%)		20
		Physical Sciences*	4 (50-59%)		20
		Life Sciences or Geography or Agriculture or Info Technology	4 (50-59%)	29	20
		Life Orientation	4 (50-59%)		10
		<b>Any other 2 subjects from the designated list</b>	4 (50-59%) 4 (50-59%)		20 20
B Sc Agric (Agric Econ)	71521	English	4 (50-59%)		20
		Mathematics*	4 (50-59%)		20
		Life Sciences*	4 (50-59%)		20
		Agriculture or Geography or Info Technology	4 (50-59%)	29	20
		Life Orientation	4 (50-59%)		10
		<b>Any other 2 subjects from the designated list</b>	4 (50-59%) 4 (50-59%)		20 20
B Agric	70001 70002	English	4 (50-59%)		20
		Mathematical Literacy or Mathematics	5 (60-69%) 4 (50-59%)		20
		Agriculture	4 (50-59%)	28/29	20
		Life Orientation	4 (50-59%)		10
		<b>Any other 3 subjects from the designated list</b>	4 (50-59%) 4 (50-59%) 4 (50-59%)		20 20 20

\* **Please note:**

Students who want to register for the B Sc Agric (**Agric Economics Options**) are not required to have a pass in Physical Science. However it is compulsory for them to have passed Life Sciences at level 4.

1. Minimum entrance requirements (Matric written prior to 2008) for programmes under the Faculty are available on request.

Foundation Programmes: NSC Entrance Requirements for 2018

QUALIFICATION	PROGRAMME	OPTION	SUBJECT REQUIREMENTS	LEVEL OF ACHIEVEMENT	TOTAL POINTS	CREDITS
<b>B Sc</b> (40400)	Science & Agriculture Foundation Programme (SAFP)  <b>Science</b>	<b>All</b>	English	4 (50-59%)	26	20
			Mathematics	3 (50-59%)		20
Physical Science	3 (50-59%)	20				
Life Sciences or Geography or Agriculture or Info Technology	4 (50-59%)	20				
Life Orientation	4 (50-59%)	10				
<b>Any other 2 subjects from the designated list</b>	4 (40-49%)	20				
	4 (40-49%)	20				
<b>B Sc Agric</b> 71401* 71403* 71406* 71407* 71408* 71409*	Science & Agriculture Foundation Programme (SAFP)  <b>Agriculture</b>	All but 71421*	Same as B Sc - except for  <b>B Sc Agric (Agric Econ)* Life Science at Level 3 is compulsory and <u>not</u> Physical Science</b>			
<b>B Agric</b>  70401 & 70402	Science & Agriculture Foundation Programme (SAFP)  <b>Agriculture</b>	70001	English	4 (50-59%)	26/ 27	20
			Mathematical Literacy or Mathematics	4 (50-59%) 3 (40-49%)		20
		70002	Agriculture	4 (50-59%)		20
			Life Orientation	4 (50-59%)		10
		<b>Any other 3 subjects from the designated list at these Levels</b>	4 (50-59%) 4 (50-59%) 3 (40-49%)	20 20 20		

- \* **Please note:** Students who want to register for the **Agric Economics Option** do not need NSC Physical Science; they need a PASS in Life Sciences.
- \* These foundation programme options are likely to be offered under new codes in 2016 as soon as the academic structure has been set up accordingly.



## FACULTY OF HEALTH SCIENCES: DEGREES/DIPLOMAS CONFERRED

### FACULTY OFFICE

<b>Dean:</b> eseekoe@ufh.ac.za	<b>Prof. E Seekoe</b> , RN, RM, RCHN, RPN, RNE, BA Cur (UNISA), MSoc Sc (UFS), MBA (UFS), DCur (UJ)
<b>Deputy Dean: Research, Teaching &amp; Learning and Community Engagement</b> dgoon@ufh.ac.za 0437047299	<b>Prof. DT Goon</b> , BSC (Bayero University Kano), Mtech (Tshwane University of Technology), DTech (Tshwane University of Technology)
<b>Faculty Manager:</b> nmhambi@ufh.ac.za	<b>Ms N Mhambi</b> , Bachelor of Arts (UFH) Bachelor of Social Science Honours (UFH) Certificate in Management of HIV/AIDS
<b>Senior Secretary:</b> pnhlumayo@ufh.ac.za	<b>Ms P Nhlumayo</b> , BSW (UNISA), Certificate in Management Assistant (Durban Central Technical College)
<b>Senior Administrator:</b> aokeyo@ufh.ac.za	<b>Ms AP Okeyo</b> , BSc (Northern Arizona University), MA (Northern Arizona University), MSc (UFS), Assessment and Moderation certificates (UFH)
<b>Administrator:</b> sswartbooi@ufh.ac.za	<b>Ms SCM Swartbooi</b>
<b>Administrator:</b> btutu@ufh.ac.za	<b>Ms B Tutu</b> , Certificate in Prac Office Skills (BCC), Certificate in Customer Communication (BCC), Cert in Intro. to Computer (BCC) MBA for office Professionals (Siyanqoba) National Certificate: Office Management (Siyanqoba)
<b>Administrator:</b> znjokweni@ufh.ac.za	<b>Ms Z Njokweni</b> , Certificate in Computer Literacy (ICDL) at ITEC
<b>Administrator:</b> mhlabahlala@ufh.ac.za	<b>Ms M Hlabahlala</b> , BSc Biological Sciences (WSU), Advanced Diploma in District Health Management and Leadership

### CONTACT DETAILS

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## DEGREES

### DIPLOMAS AND CERTIFICATES CONFERRED

The following degrees are conferred:

#### NURSING SCIENCE

- Bachelor of Nursing: B Cur (84000)
- Bachelor of Nursing Education and Administration: B Cur I et A (84004)
- Advanced Diploma in District Health Management and Leadership (84002)
- Postgraduate Diploma in clinical manager HIV/AIDS (84028)
  
- **Master of Nursing Science (Magister curationis): M Cur (By coursework & Mini-Dissertation)**
  - Health Management (84006)
  - Nursing Education (84007)
  - Community Health Nursing (84009)
  - Psychiatric Nursing (84008)
  - Midwifery & Neonatal Nursing (84010)
  - Medical-surgical Nursing (84011)
  
- **Master of Nursing Science (Magister Curationis): M Cur (By Research)**
  - Health Management (84012)
  - Nursing Education (84029)
  - Community Health Nursing (84031)
  - Psychiatric Nursing (84015)
  - Midwifery & Neonatal Nursing (84016)
  - Medical-surgical Nursing (84017)
  
- **Doctor of Philosophy in Nursing Science: PhD**
- Doctor of Philosophy in Nursing (84019)

#### HUMAN MOVEMENT

- Bachelor of Health Sciences in Human Movement Science: B HS inHMS (84001)
- Bachelor of Health Sciences in Human Movement Science (Honours) (BHS in HMS) Honours (84020)
- Master of Health Sciences in Human Movement Science: M HS in HMS (84021)
- Doctor of Philosophy in Human Movement Science: PhD in Nursing

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#### REHABILITATIVE SCIENCES

##### PUBLIC HEALTH

- Master of Public Health: MPH (84032).

**FACULTY OF EDUCATION:  
DEGREES/DIPLOMAS CONFERRED**

**FACULTY OFFICE**

<b>Interim Dean:</b> pmavuso@ufh.ac.za 0406022011	<b>Prof. MP Mavuso</b> , SPTD (Bensonvale College), Dip Practical Labour Law (NMMU), BA, BA Hons (History), B.Ed (Hons), M Ed, PhD (UFH)
<b>Deputy Dean: Teaching and Learning</b> pmavuso@ufh.ac.za	<b>Prof. MP Mavuso</b> , SPTD (Bensonvale College) Dip Practical Labour Law (NMMU), BA, BA Hons (History), B.Ed (Hons), M Ed, PhD (UFH)
<b>Deputy Dean: Research &amp; Internationalisation</b> vmncube@ufh.ac.za	<b>Prof. V Mncube</b> , STD (Eshowe College); BA, BA (Hons) & Bed (University of Zululand); CLAIT (ICT) and IBTII (ICT) (Bourneville TVET College, UK); MEd, PGCR & PhD (University of Birmingham, UK)
<b>Faculty Manager:</b> nmagocoba@ufh.ac.za 0406022011	<b>Ms N Magocoba</b> , B Admin (PM), B Admin Hons, M Admin (UFH)
<b>Assistant Faculty Manager:</b> bharry@ufh.ac.za 0437047000	<b>Ms B Harry</b> , B Admin (UFH)
<b>Senior Admin Officer:</b> agumenge@ufh.ac.za 0437047216	<b>Ms A Gumenge</b> , B Admin (UFH); PGCE (UFH)
<b>Dean's Secretary:</b>	Vacant
<b>Admin Assistant:</b>	<b>Ms N Nogqwazi</b>

**CONTACT DETAILS**

<b>East London Campus</b> Telephone: +27 (0) 43 704 7218/7186 Facsimile: +27 (0) 43 704 7113	<b>Alice Campus</b> Telephone: +27 (0) 40 602 2412/2410 Facsimile: +27 (0) 40 602 2448
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**EARLY CHILDHOOD DEVELOPMENT CENTRE**

<b>Director:</b> 043 704 7202 nsotuku@ufh.ac.za	<b>Dr N Sotuku</b> , STD (Unitra), BA (Unisa), BA (Hons) (Stell), M.Ed, PhD (UFH)
<b>Academic Coordinator:</b>	<b>Ms T Matshoba</b> , STD (Unitra), ACE, B.Ed (Hons) (UFS)
<b>Lecturer:</b>	<b>Ms J Dirks</b> : Bsc – Occupational Therapy (UWC), MSc Occupational Therapy (UCT)
<b>Assistant Administrators:</b>	<b>Ms M Nogqwazi</b>
	<b>Mr M Peter</b>

The University of Fort Hare is well known for its commitment to the National Development Plan which strives to eliminate poverty and reduce inequality by 2030 through uniting South Africans to work together in unleashing the potential of its citizens. To this end, with the support of the Department of Higher Education and Training, the National Development Agency, ELMA Foundation, South Africa Partners and Wheelock College in Boston, USA, and stakeholders that will become involved in the future, the University of Fort Hare has embraced a transdisciplinary approach to Early Childhood Development through the establishment of an Early Childhood Development Centre of Excellence. The overarching mission of the work of the ECD Centre of Excellence is to advance knowledge of the development of young children in their communities in the region, and to use this knowledge for building capabilities and transforming public childhood provisioning for social justice and achieve meaningful outcomes. The ECD Centre of Excellence has identified three strategic priorities:

**Firstly** is to undertake and lead transdisciplinary research in childhood studies. The key interlinked strategies it has adopted in this regard are the development of longitudinal research programme, action oriented research and building the ECD Niche Area (RNA) areas identified above are interdependent.

**Secondly**, is to contribute to innovation and development of ECD qualifications as the basis for its human resource development activities and as pathways to professionalization in the field. The strategies to this end include the development of bilingual ECD qualifications and programmes, including a Diploma in ECD (0-4) and B.Ed ECD (0-4) both for pre service and continuing teacher education. The two qualifications will be offered in 2020.

**Thirdly**, is to contribute to enhancing ECD Provisioning through collaborative design and implementation of programmes and services.

## **DEGREES AND DIPLOMAS CONFERRED**

The following degrees are conferred:

### **EAST LONDON CAMPUS:**

BEd Foundation Phase Teaching 50045 7/480

BEd Intermediate Phase Teaching 50046 7/480

Bachelor of Education (BEd) (Hons) 50023 8/120

Postgraduate Diploma in Higher Education & Training (PGDHET) 52402 8/120

### **Master of Education (MEd):**

- MEd (By dissertation only) 51000 9/240

### **Doctor of Philosophy (PhD):**

- Doctor of Philosophy (PhD) 51501 10/360

ALICE CAMPUS:

Bachelor of Education (Agriculture Science) 50034

Bachelor of Education (Economics and Management) 50035

Bachelor of Education (Social Sciences and Humanities) 50036

Bachelor of Education( Science) 50037

Bachelor of Education (Hons): 50023 8/120

Postgraduate Diploma in Higher Education & Training (PGDHET) 52402 8/120

Postgraduate Certificate in Education (PGCE) (FET Band) 52401 7/120

**Master of Education (MEd):**

- MEd (By dissertation only) 51000 9/240

**Doctor of Philosophy (PhD):**

- Doctor of Philosophy (PhD) 51501 10/360

**Minimum National Senior Certificate Admission Requirements for 2019**

Qualification	Options	Subject Requirements	Level of Achievement	Credits	Score
B Ed (FET)	Science	English Second Language	4 (50-59%)	20	25
		Or English First Language Or Other First Language	3 (40-49%)	20	
		Mathematics	4 (50-59%)	20	
		Physical Sciences Or Life Sciences	4 (50-59%)	20	
		Life Orientation	4 (50-59%)	10	
		One Subject	4 (50-59%)	20	
		Two Subjects	3 (40-49%)	20	

Qualification	Options	Subject Requirements	Level of Achievement	Credits	Score
B Ed (FET)	Agric	English Second Language	4 (50-59%)	20	25
		Or English First Language Or Other First Language	3 (40-49%)	20	
		Mathematical Literacy	4 (50-59%)	20	
		Or Mathematics	3 (40-49%)	20	
		Agricultural and Life Sciences	4 (50-59%)	20	
		Life Orientation	4 (50-59%)	10	
		One Subject	4 (50-59%)	20	
Two Subjects	3 (40-49%)	20			

\* **Agric Option:** If Mathematics is taken as one of the subjects and English as second language the overall score rating will be 24; and if Mathematics is taken as one of the subjects and English as first language the overall score rating will be 23.

Qualification	Options	Subject Requirements	Level of Achievement	Credits	Score
B Ed (FET)	Commerce	English Second Language	4 (50-59%)	20	25
		Or English First Language Or Other First Language	3 (40-49%)	20	
		Mathematics	3 (40-49%)		
		Accounting Or Business Studies Or Economics	4 (50-59%)	20	
		Life Orientation	4 (50-59%)	10	
		Any other 3 Subjects	4 (50-59%)	20	

Qualification	Options	Subject Requirements	Level of Achievement	Credits	Score
B Ed (FET)	Humanities	English Second Language	4 (50-59%)	20	25
		Or English First Language Or Other First Language	3 (40-49%)	20	
		Mathematical Literacy	4 (50-59%)	20	
		Or Mathematics	3 (40-49%)	20	
		History Or Geography	4 (50-59%)	20	
		Life Orientation	4 (50-59%)	10	
		One Subject	4 (50-59%)	20	
		Two Subjects	3 (40-49%)	20	

**\*\* Humanities Option:** If Mathematics is taken as one of the subjects and English as second language the overall score rating will be 24; and if Mathematics is taken as one of the subjects and English as first language the overall score rating will be 23.

Qualification	Options	Subject Requirements	Level of Achievement	Credits
B Ed	Foundation Phase Teaching/ Intermediate Phase Teaching	English Home Language/ Xhosa Home Language/ Afrikaans Home Language	4 (50-59%)	20
		English FAL / Xhosa FAL/ Afrikaans FAL/	4 (40-49%)	20
		Mathematical Literacy	5 (60-69%)	20
		Or Mathematics	4 (50-59%)	20
		Life Orientation	4 (50-59%)	10
		Any other 3 subjects designated 20-credit subjects	4 (50-59%)	20

#### Minimum National Certificate (Vocational) admission requirements

- National Certificate (Vocational) Level 4
- At least 60% in three fundamental subjects i.e. English first language or first additional language, Mathematics/Mathematics Literacy and Life orientation.
- At least 70% in four relevant compulsory modules.

## **STUDENT AFFAIRS DIVISION**

### **STUDENT AFFAIRS AND SERVICES**

The Student Affairs Division, like the University in general, operates in terms of the provisions of the Higher Education Act, 1997 (Act no.1 of 1997), and in accordance with the Statute of the University of Fort Hare.

The Division promotes programmes that give students a sense of belonging to a supportive educational community, promote inspired learning and encourage development skills that foster personal and academic growth. In addition it provides students many opportunities to participate in various activities beyond the classroom such as recreational sport, student organisations and societies that train students on leadership skills, both at the University and beyond.

Student Affairs comprises of the following departments: Student Counselling Unit, Student Governance and Development, Residences, Health Care Centre, Disability Unit, HIV & Aids Unit and the Sport and Recreation Unit.

### **Student Counselling Unit**

The Counselling Centre provides personal counselling and advocacy, training and educational programmes, outreach and community services. Through a wide variety of programmes and services, students are given the opportunity to learn and enhance life skills, including interpersonal and human relations, communication, and value clarification appreciation of deference, decision-making and career choices. Some of the programmes include coping with depression, alcohol and drug abuse, relationship problems etc.

The Student Counselling Unit provides a confidential counselling service to all students on all campuses, with further referrals to the UFH EL Psychology Services Centre and other support services in the community.

Counselling is provided free of charge for a full range of emotional and psychological problems such as depression, anxiety, alcohol or drug dependence, eating disorders, HIV/AIDS, abuse etc. For individual career counselling please contact the SCU for an interview.

### **Student Governance and Development Unit**

The Student Development Office is dedicated in establishing new programmes and improving current or existing ones. This office works closely with student governance (SRC) and all its societies and clubs to identify opportunities that would maximize the individual potential of students.

The Student Development office is about building leadership and creating strong bonds of friendship that will benefit students. Student Governance is the voice of the student body at the University of Fort Hare. The Student Representative Council (SRC) provides programmes and services for all registered UFH student organizations.

The current structure of the SRC across campuses is such that there is a common President and Secretary General however each of the campuses Alice and EL runs parallel portfolios on each campus.

It also assists management with registering new organizations and societies, political groups, human interest groups, and more. Students can develop invaluable leadership and life skills as they serve in a wide variety of enriching activities. The SRC`s purpose is to provide a place where students have a voice, working together with the rest of the community to make the University of Fort Hare utilize its student potential.

### **Residences**

Living on campus places you at the center of the University community, ready for both academic and co-curricular activities. This enables students to be part of a vital living and learning community and provides opportunities to make friends that can last for years.

Informal education in the enrichment of personality, pursuit of opportunities for companionship with people, and democratic community living, are essential aspects of total university experience. Residences, as educational laboratories, are places for teaching responsible citizenship and for developing personal and social values.

The staff is committed to helping students fulfil diverse needs and in the process development, responsibility, and accountability are promoted. While each residence is unique, each supports excellence. Staff and student leaders live and work in each area, coordinating services and programmes that produce contented individuals.

### **Health and Wellness**

The Health services promote and enhance good health and well-being of the entire community at UFH (Alice and East London). Programmes that are provided include Voluntary Counselling and Testing (VCT), Primary Health Care and dissemination of information that allows all students to make informed decisions regarding the effects of lifestyle choices.

Many students are encouraged to serve in various groups and programmes provided by this service: for example, peer educators, the Helping Hands (HIV/AIDS Support Groups). There are also, health professionals that ensure that students are provided the experiential opportunities such as peer education and meaningful leadership roles on health issues. In addition information is provided to students on a range of professional medical service providers who can attend to almost any needs of the students.



## **HIV/Aids Unit**

The primary focus of the HIV/AIDS Unit is to provide holistic approach in offering UFH students and staff wellness orientated HCT workshops, Gender and Stigma assistance, providing Peer Education programmes and working closely with community engagement programmes. The main aim of the HIV/AIDS Unit is to prevent, control and manage HIV/AIDS/STIs & TB among the students and staff of the University of Fort Hare and its communities. Our vision is to mitigate the impact of HIV/AIDS/STIs and TB by promoting, advocating, facilitating and implementing innovative interventions among students, staff and surrounding communities at large.

We work closely with the DoH, HHHCC, UFH Health Care Center, NGO's and HEAIDS funded programmes that seek to redress six programmatic areas (First things First Campaigns, LGTBI stigma and discrimination, Drug and Alcohol Abuse, Zazi women and girls empowerment, Brothers for Life masculinity programmes and TVET support services) on all three campuses Alice Campus, Bisho Campus and the East London Campus.

## **Disability Unit (DU)**

Slogan: "Disability the new Ability"

### **Persons with Disabilities (PWDs):**

The University is committed to providing equal opportunities for People With Disabilities (PWDs), both students and staff, to access, participate and experience the benefit of education and employment. Through the Disability Unit (DU) the University strives to provide an environment that not only enhance PWDs inclusion in University activities, but also increase their chances of success in their studies and employment.

### **The University will endeavour to provide:**

- A service that respects the dignity, privacy, confidentiality and rights of PWDs;
- PWDs with appropriate physical access to all relevant campus facilities;
- Assistance in obtaining appropriate assistive devices and resources for PWDs;
- General training, guidance and awareness pertaining to disability issues;
- A facility on both campuses for PWDs to congregate and seek physical and emotional assistance;
- Assistance to PWDs who believe they have been discriminated against

### **What we need from PWDs:**

- Preparedness to approach the Disability Unit for assistance;
- Disclosure of any special needs in order to ensure accurate planning and provision of services;
- Provision of documentation of assessments from recognised medical professional specialists to confirm disability where required;
- Acceptance of responsibility for meeting academic requirements with assistance from the University

Contact Details:

**DU Coordinator:** Mr Sam Van Musschenbroek (East London Campus)

Tel: 043) 704 7002

E-Mail: du@ufh.ac.za / svanmusschenbroek@ufh.ac.za

**DU Assistant:** Ms B Mgudlwa (East London Campus)

Location: Ground floor 50 Church Street (ask at the kiosk for directions)

**DU Assistant:** Mr L Mzinyathi (Alice Campus) Tel: 040) 602 2054

Email: lmzinyathi@ufh.ac.za

Location: Ground floor Student Affairs building (office number 20)

### **Sport and Recreation**

While the primary function of Fort Hare is academic, the department of sports and recreation is committed to offering safe and quality programmes, facilities and services in order to foster personal growth. This is done by promoting healthy lifestyle choices in an environment that values, embraces and enriches individual differences, in which customer satisfaction is the priority.

Our broad sports programmes afford students access to inter-faculty leagues, wellness, and recreation activities, as well as programmes for those students who are more serious about sport and competition. As such UFH has committed to promote a variety of recreational and competitive sport programmes and encourages students to participate in these activities.

### **Functions of Department**

- Mainly deals with all administrative work for various sporting codes and assist them affiliate to varying leagues.
- To provide opportunity not only for student but also staff as well to access better ways of living (recreational).
- To afford exposure (sports Wise) for our students to participate in amateur, semi-professional & professional leagues
- To create and maintain and continuously promote a vibrant and healthy life style on all our campuses through promoting exercising (fun walks etc)
- Educating and uniting through sports via short courses (coaching), community outreach programmes and life orientation/programmes in general (HIV/Aids education). We form part of awareness programmes. This entails courses availed to the Alice community in order to equip the locals and be able to use their services to our advantage.
- Promoting the University name through branding and participation in various national events & tournaments.

**STUDENT AFFAIRS DIVISION CONTACT DETAILS**

## DEAN OF STUDENTS OFFICE

TITLE	NAME	EMAIL	OFFICE TEL
Dean of Students	Mr M Gqeba	mgqeba@ufh.ac.za	040 602 2007
Senior Administrator	Ms V Makana	vmakana@ufh.ac.za	040 602 2430/2590
Admin Assistant	Ms T Nyathi	tnyathi@ufh.ac.za	040 602 2590

## STUDENT COUNSELLING UNIT

TITLE	NAME	EMAIL	OFFICE TEL
Manager	Mr P Dabula	pdabula@ufh.ac.za	040 602 2006/2279
Administrator	Ms S Manzi	smanzi@ufh.ac.za	040 602 2279
Intern: Admin Assistant	Ms N Mavubengwana	nmavubengwana@ufh.ac.za	043 704 7017
Psychologist (Alice)	Vacant		
Psychologist (Alice)	Vacant		
Psychologist (Alice)	Vacant		
Psychologist (EL)	Ms S Sharma	ssharma@ufh.ac.za	043 704 7017
Psychologist (EL)	Vacant		043 704 7009
Work Integration Officer (EL)	Ms Z Mafanya	zmafanya@ufh.ac.za	043 704 7647

## DISABILITY UNIT

TITLE	NAME	EMAIL	OFFICE TEL
Coordinator	Mr S Van Musschenbroek	samvm@ufh.ac.za	043 704 7002
Intern: Admin Assistant Alice	Mr L Mzinyathi	lmzinyathi@ufh.ac.za	040 602 2054
Intern Admin Assistant EL	Ms B Mgudlwa	bmgudlwa@ufh.ac.za	043 704 7002

## STUDENT GOVERNANCE AND DEVELOPMENT

TITLE	NAME	EMAIL	OFFICE TEL
Student Developer	Mr S Ncengwa	sncengwa@ufh.ac.za	040 602 2166
SRC Administrator Alice	Ms S Sifingo	ssifingo@ufh.ac.za	040 602 2603
SRC Administrator East London	Ms E Feni	efeni@ufh.ac.za	043 704 7153
Intern Admin Assistant Alice	Mr M Mphambo	mmphambo@ufh.ac.za	040 602 2034

## HIV &amp; AIDS UNIT

TITLE	NAME	EMAIL	OFFICE TEL
Manager	Vacant		040 602 2081
Coordinator (Acting Manager)	Mr L Makohliso	lmakohliso@ufh.ac.za	040 602 2383

Administrator	Ms Z Ntsamba	zntsamba@ufh.ac.za	040 602 2245
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OFFICE: RESIDENCE

TITLE	NAME	EMAIL	OFFICE TEL
Manager	Ms T Heshula	theshula@ufh.ac.za	040 602 2152
Administrator	Ms N Mahala	nmahala@ufh.ac.za	040 602 2040
Admission Officer Alice	Mr M Njoba	mnjoba@ufh.ac.za	040 602 2040
Admission Officer East London	Mr L Mvunyiswa	lmvunyiswa@ufh.ac.za	040 602 2040

SPORT AND RECREATION UNIT

TITLE	NAME	EMAIL	OFFICE TEL
Senior Sport Officer	Mr L Lange	llange@ufh.ac.za	040 602 2774
Administrator	Ms N Dikana	ndikana@ufh.ac.za	040 602 2406
Senior Sport Officer East London	Mr H Cloete	hcloete@ufh.ac.za	043 704 7156
Sport Officer1 Alice	Mr Z Dumaphi	zdumaphi@ufh.ac.za	040 602 2776
Sport Officer 2 Alice	Mr L Matiwana	lmatiwana@ufh.ac.za	040 602 2723
Sport Officer 3 Alice	Mr S Feni	sfeni@ufh.ac.za	040 602 2721
Admin Officer Alice	Ms M Rodolo	mrodolo@ufh.ac.za	040 602 2718

HEALTH CARE CENTRE

TITLE	NAME	EMAIL	OFFICE TEL
Manager	Sr M Kalipa	mkalipa@ufh.ac.za	040 602 2694
Administrator	Ms N Mbana	nmbana@ufh.ac.za	043 704 7617
Receptionist East London	Ms V Luhadi	vluhadi@ufh.ac.za	043 704 7615
Receptionist Alice	Vacant		
Professional Nurse Alice	Sr L Simandla	lsimandla@ufh.ac.za	040 602 2106
Professional Nurse Alice	Sr N Tom	ntom@ufh.ac.za	040 602 2494
Professional Nurse Alice	Sr N Ndabeni	nndabeni@ufh.ac.za	040 602 2494
Professional Nurse East London	Sr N Mzinyathi	nmzinyathi@ufh.ac.za	043 704 7309
Professional Nurse East London	Sr N Fritsche	nfritsche@ufh.ac.za	043 704 7616
Chief Professional Nurse EL & Alice	Vacant		
Professional Nurse Alice	Vacant		

## OFFICE OF INTERNATIONAL AFFAIRS

The Office of International Affairs vision is to engage in a vibrant and viable internationalisation agenda that is internationally recognised, culturally enriching and promotes a diverse approach to academic excellence through international best practice.

The University of Fort Hare is committed to promote International Relations through co-operative and collaborative linkage partnerships, international programmes and activities with fraternal institutions of higher education within the Higher education regulatory framework, provisions of the national planning and policy imperatives, whilst also ensuring consistence with the Vision, Mission and the Goals of the university.

With over 1000 International students from across the globe registered, the International Affairs Office ensures a smooth transition and study experience for the students. The Office also has the dual function of serving the university's international students and scholars who are interested in mobility programmes for faculty and students, through an extensive network of partner collaborators on campus and abroad. It also strives to support these three core values; research development, improved services for international students and community engagement.

### **International Affairs Office Operates within the following structures;**

- International programmes and Partnership
- Mobility Programmes
- Student Life and Services
- Immigration
- Internationalization

### **Student life and Services**

International Student Life Section (ISL) enhances the student-learning environment through programs and services that internationalize the campus experience. This is accomplished through focused and intentional efforts in three core areas:

### **Transition & Support**

Services and programs aimed at supporting international students to assist with their ongoing transition to the University of Fort Hare.

### **Programming & Outreach**

Opportunities and events designed for the communities to share, explore, and learn about cultures in an effort to build an inclusive and internationalized campus.

### **Leadership & Engagement**

Volunteer and leadership opportunities that promote global citizenship through individual growth, and cross cultural learning and development.

### **Mobility, Partnership and Collaboration**

UFH is the only University that forms part of all 4 ERASMUS MUNDUS (Funded by the EU) Consortia programmes.

### **Office of International Affairs Services**

The International Office serves as a central hub for international students, providing support across a large platform, which includes:

- Assisting prospective students with questions regarding admission, academic affairs, visas, study permits and accommodation
- Providing on-going practical and emotional support to students far removed from their familiar support structures
- Ensuring internationalisation of activities in the campus to improve student experience
- Facilitating MOU'S and University Partnership agreements

### **Additional services provided by the International Office comprise:**

- Seeking, supporting and facilitating opportunities for Fort Hare staff and students to experience academic life at international partner universities through mobility exchange programmes
- Developing and promoting the concept of "internationalisation at home" and ensuring that the entire Fort Hare community benefits from the growing internationalisation at Fort Hare
- Liaising with foreign embassies in South Africa
- Working with the Department of Home Affairs regarding the renewal of study permits and new study visa applications
- Negotiating, facilitating and managing international inter-institutional agreements and partnerships
- Facilitating academic visits
- Promoting and supporting academics in international /local conferences/workshops

### **Medical Insurance Cover**

In order to register in any tertiary institution in South Africa, all international students are required to have a legitimate medical cover in terms of the Immigration Amendment Act 19 of 2004.

### **Recommended medical covers represented on campus:**

- Compicare - [www.compcare.co.za](http://www.compcare.co.za)
- Momentum - [www.ingwehealth.co.za](http://www.ingwehealth.co.za)

### **Immigration**

Any student, who is not a South African citizen or a permanent residence in South Africa, must be in possession of a study visa in order to register at the University. It may take up to three months to obtain a study visa and prospective international students are advised to apply as early as possible.

As from May 2014 the new immigration Act requires all international students applying for study permits in South African to apply through VSF Global through online services

**[www.vfsglobal.com/dha/southafrica/](http://www.vfsglobal.com/dha/southafrica/)**. VSF online services include:

1. Study Visa
2. Study Renewal Visa
3. Visitors Visa
4. Critical Skills Visa
5. General Work Visa amongst other services

All applications for study visas need to be submitted at the South African embassy or consulate for your country of origin. ***You cannot apply for a new study visa /change of visa within South Africa's borders.***

### **How to apply for a Study Visa**

The applicant must first apply and be accepted by the University of choice before they may apply for a study visa. For this, the applicant needs a provisional admission/acceptance letter from the University. Students will not be able to obtain a valid study visa without an admission letter.

### **Documents required for a Study Visa / Study Visa Renewal**

1. An original letter of acceptance from the university
2. A valid passport
3. Proof of comprehensive medical insurance
4. Proof of accommodation
5. A Radiology Report not older than 6 months
6. A medical report not older than 6 months
7. Police clearance certificate issued by the police
8. Proof affordability of fees (letter by guardian /parent undertaking to support the student, bank statement indicating affordability and copy of passport or identity document). Or a scholarship or sponsorship letter by organisation or University.

### **Evaluation of International Qualification**

#### **Undergraduates**

All applicants with non-South African School-leaving require a certificate of exemption from the Matriculation Board of South Africa for admission into an undergraduate qualification. For more information regarding the Matriculation Exemptions please visit the Matriculation Board website on [www.he-enrol.ac.za](http://www.he-enrol.ac.za).

#### **Postgraduates**

All applicants with non-South African qualifications are required to have their qualifications evaluated by the South African Qualifications Authority (SAQA). For more information regarding evaluation of qualifications please visit the SAQA website: Please note that all foreign qualifications must be evaluated by the South African Qualifications Authority before an application form is forwarded to the University. It is the responsibility of the prospective student to forward his/her documentation to SAQA. <http://www.saqa.org.za>

### Home Affairs Centres

All permit related queries are now dealt with in regional offices by VSF Centres, for Eastern Cape the offices are in Port Elizabeth.

### International Students Association

ISA is a student organisation under the office of International Affairs that acts as a bridge between the international students and the office, assisting with the handling of student welfare, entertainment, issues as well as championing internationalisation. ISA is responsible with the guidance of the international office in welcoming international students and ensuring a hassle free registration period. As an organisation we support the fight against gender based violence amongst other cultural trends affecting our society. ISA is also involved in various community based projects in partnership with other societies within the institution. ISAs main objective at the end of the year is to ensure through the international office every student feels at home away from home.

### Members of Staff:

Name	Designation	Contact Details	e-mail address
Dr Hlulani Mabasa	Director	043 703 7690 040 602 2713	hmabasa@ufh.ac.za
Mr Mbeko Mnyatheli	Internationalization Officer	040 602 2221	mmnyatheli@ufh.ac.za
Ms Xolewa Mapango	Mobility Coordinator	040 704 7137	xmapango@ufh.ac.za
Ms Caroline Kukubo	Senior Administrator	040 602 2244	ckukubo@ufh.a.za
Ms Quinter Onyango	International Student Life & Services Officer	040 602 2424	qonyango@ufh.ac.za
Ms Melissa Malambile	Internationalization Officer	043 704 7328	mmalambile@ufh.ac.za



## PLANNING AND QUALITY ASSURANCE UNIT (PQA)

The PQA Unit has three principal functions. These are:

- Strategic and academic planning, including its monitoring and evaluation;
- Quality assurance, regarding both academic and support services; and
- Management information, including external reporting and institutional research.

These functions overlap and reinforce each other, playing critical roles affecting the University's operations, strategic direction, academic structure, its positioning and ultimately its success.

The PQA Unit is committed to ensuring that the University offers quality education and services to our students and the broader community by means of an overarching quality system and quality cycle that functions through reviewing the goals and activities of academic departments and support services divisions, with the aim of continuous improvement and innovation. The PQA Unit acts as a clearing house, catalyst and monitor for innovation in quality, teaching, research and service delivery, keeping in mind the diversity and unique needs of our student body. It also fulfils the functions of communication, interpretation and integration of policy, as well as support in institutional processes. The Unit works closely with the various Quality Assurance committees within the institutional context. The fundamental view of the PQA Unit is that quality enhancement is everyone's concern.

The PQA Unit plays a major role in strategic and academic planning, guiding and advising academic and support units with regard to internal and external changes and trends as well as their potential opportunities and consequences. It also helps to determine student enrolments as well as having an important benchmarking, monitoring and evaluation function.

Finally, the PQA Unit is responsible for reporting management information data to the Department of Higher Education and Training, a critical function that ultimately determines institutional subsidies. This same information is also used internally for a variety of purposes, including institutional research.

### Members of Staff:

Director: nmayaba@ufh.ac.za 043 704 7506	Dr N Mayaba, Dip. (Varsity College), BSc, BSc (Hons), MSc (WSU), PhD (UKZN).
Manager: Quality Assurance Unit:	Vacant
Manager: Planning Unit psmith@ufh.ac.za 043 704 7030	Mr P Smit, BCom, PG Dip. Higher Education, BCom (Hons), M Com (UJ).

Senior HEMIS Officer: tgardner@ufh.ac.za 040 602 2543	Ms TM Gardner, Cert Bus Electronic Info Proc (Brisbane Inst TAFE), BA (UFH).
Quality Assurance Officer:	Vacant
Quality Assurance Officer:	Vacant
Researcher: kwitfield@ufh.ac.za 043 704 7503	Mr K Whitfield, BAgric (UFH), MSA (UFS)
Researcher: hnonxuba@ufh.ac.za 043 704 7506	Ms HC Nonxuba, BCom (NMU), BCom (Hons) (NMU)
HEMIS Officer:	Vacant
Student Tracking System	
Assistant Administrator: Intengo@ufh.ac.za 040 602 2425	Ms LL Ntengo, BCom Bus. Mngt & Econs, PG Dip Archives & Rec Mngt (UFH).
Administrator: Ankohla-dyasi@ufh.ac.za 040 602 2165	Ms A Nkohla-Dyasi, Dip. HRM (VarsityCollege) BA (UWC), PG Dip Archives & Rec Mngt (UFH).

## **RESEARCH AT THE UNIVERSITY OF FORT HARE**

The University of Fort Hare is committed to the promotion of research as a core university activity and to the building of research capacity. Its research strategy recognizes the need for research to address local, regional and national needs. It seeks ways to engage in a critical dialogue with partners to build research in areas which complement the University's historical niche as an African university whilst ensuring internationally recognized excellence.

The University is supported by the National Research Foundation and participates in its IRDP, Thuthuka and Focus Area Programmes. It has approved Research Niche Area programmes in: Water Resource Management; Sustainable Agriculture and Land Use Strategies; Culture, Heritage and Social Transformation; and Rural Household Economics. In collaboration with THRIP, Telkom funds a Centre of Excellence in the Computer Science Department. Among the major supporters of research are the CSIR, ESKOM, the Medical Research Council, the Mellon Foundation, SANPAD, the Development Bank of South Africa and the Water Research Commission, as well as national and provincial government departments.

Research administration at the Faculty level is overseen by the Faculty Research Committees, which coordinate and promote research among staff and students while the administration and promotion of post-graduate studies at the Faculty level is overseen by the Faculty Higher Degree Committees.

The office of the Dean of Research is housed in the Govan Mbeki Research and Development Centre (GMRDC) based at both the Alice and East London Campuses.

### **GOVAN MBEKI RESEARCH AND DEVELOPMENT CENTRE (GMRDC)**

The Govan Mbeki Research and Development Centre (GMRDC) was established through the amalgamation of the earlier office of the Dean of Research and the former Govan Mbeki Research Resource Centre (GMRRC). The Centre acts as a service to staff on all research and Research and Development related matters across all campuses and administers the University's research budget. It stimulates, promotes and builds research capacity among staff and postgraduate students and works in collaboration with donors and national and international research bodies. The Centre also develops - and monitors the implementation of - the University's research, postgraduate and research ethics policies.

The Directorate of Post-Graduate Studies is located within the GMRDC and is responsible for the promotion, development and implementation of post-graduate teaching, services and activities across all campuses. Its main physical base is on the Alice Campus and on the East London campus within the Research and Post-Graduate Centre at 4 Hill Street.

**Members of Staff:**

<p><b>Dean of Research</b> 043 704 7095/7512 clungisa@ufh.ac.za</p>	<p><b>Prof PD Gqola:</b> BA, BA Hons, MA (UCT), MA cum laude (Warwick), DPhil (Munich).</p>
<p><b>Interim Secretary to the Dean:</b> 043 704 7095 clungisa@ufh.ac.za</p>	<p><b>Mr C Lungisa:</b> B Admin (HRM); B Admin Hons (Public Administration) UFH.</p>
<p><b>Director of Post-Graduate Studies</b> mmatlhako@ufh.ac.za 040 602 2782</p>	<p><b>Dr Mamadi Matlhako:</b> BA Political Science and Sociology (University of the North, South Africa), MA Sociology (Emory University, USA), PhD (Sociology Emory University, USA)</p>
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<p><b>Senior Researcher: Statistical Support:</b> smishi@ufh.ac.za 043 704 7668</p>	<p><b>Prof S Mishi:</b> B Com Business Management &amp; Economics- Cum Laude (UFH); B Com Hons. (Fin. Markets Economics Cum Laude (UFH); M.Com (Economics) (UFH), PhD (Economics, UFH)</p>
<p><b>Post-Graduate Studies Manager (Interim):</b> bbitso@ufh.ac.za 040 602 2782</p>	<p><b>Mr Bitso P Bitso:</b> B-Com, RAU; PGD, Social Security, UJ; MSc Social Protection Financing, University of Mauritius</p>
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<p><b>Ethics &amp; IP Administrator:</b> 040 602 2297 vngwevu@ufh.ac.za</p>	<p><b>Ms V Ngwevu:</b> B Com (MAN &amp; IPS) UFH, B Com Hons (IPS,UFH), MA (IPS, UFH)</p>
<p><b>NRF Sponsored Administrator:</b> jfortuin@ufh.ac.za 040 602 2440</p>	<p><b>Ms J Fortuin:</b> Diploma (Secretarial Course) Commercial Training Centre; Certificate (Pastel Accounting) Intec; Certificate (Human Resource Management) Damelin</p>
<p><b>NRF/GMRDC Administrator:</b> s.peter@ufh.ac.za 040 602 2417</p>	<p><b>Ms S Peter:</b> BSc Hons (Zoology) UFH, Certificate in Accounting, Madiba Bay Accountancy Training FET College, Advanced Short Course in Intellectual Property Management and Innovation, UNISA</p>

<b>RIMS Administrators:</b> mmeziwa@ufh.ac.za 040 602 2744	<b>Ms M Menziwa:</b> N6 Certificate (Marketing Management) East London College
<b>RIMS Administrators:</b> mvela@ufh.ac.za 040 602 2744	<b>Mr M Vela:</b> BSc Agric (Animal Sci.) UFH, BSc Agric Hons (Animal Sci) UFH
<b>GMRDC Administrator:</b> 040 602 2319 nmjeza@ufh.ac.za	<b>Mr N Mjeza:</b> BA Communication (UFH), BA Communication Hons UFH
<b>IP &amp; Innovation Manager:</b>	Vacant
<b>Innovation &amp; Intellectual Property Officer:</b> 040 602 2770 fsinefu@ufh.ac.za	<b>Mr F Sinefu:</b> BSc (Agric) Crops & Hort UFH, MSc (Agric) Crops UKZN
<b>Intellectual Property Administrator:</b> nmapekula@ufh.ac.za 040 602 2770	<b>Ms N. Mapekula:</b> BSc Health Promotion (WSU)

**CONTACT DETAILS:**

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## TEACHING AND LEARNING CENTRE

The Teaching and Learning Centre (TLC) was established in 2004 to address the changing needs of Higher Education. The focus of the Centre is to foster teaching and learning excellence to enable students and staff to derive the greatest possible benefit from the academic environment at UFH. The Centre was launched to play a strategic role in all areas of teaching and learning in order to realize the UFH's vision and mission. The TLC is a stand-alone Centre under the leadership of a Director, who reports to the DVC: Academic Affairs. The Centre provides support to academics and students through a variety of initiatives, programmes and services in three key areas: teaching development which incorporates professionalization of academic staff, the development of student learning, and the integration of technology enhanced learning. These efforts have been further enhanced by the availability of the University Capacity Development Grant from the DHET.

The TLC's **vision** is to be an innovative, well-resourced centre with committed, professional staff contributing to teaching and learning excellence through reflective and research-based practice.

The TLC's **mission** is to develop and promote responsive and relevant teaching and learning communities of practice.

The vision and mission will be realized through:

- Professionalisation of higher education teaching practice through the provision of ongoing academic staff enhancement and development through programmes such as the Post Graduate Diploma in Higher Education and Training (PGDHET)
- The provision of student support and development initiatives for maximisation of learning such as Supplemental Instruction, the Language Writing Advancement Programme and Tutor Training
- The integration of technology to enhance teaching and learning;
- Collaborative development and review of policies to ensure teaching and learning excellence;
- Promoting the scholarship of teaching and learning, as well as scholarly teaching practice;
- Supporting the design and development of innovative learning programmes; and
- Pursuing internal and external partnerships to further develop teaching and learning.

### MEMBERS OF STAFF

<b>Interim Director</b>	Prof V Nkonki VNkonki@ufh.ac.za Tel: 040 602 2704	STD (Unitra), BA, BEd (UNISA), MEd (UCT), MPhil (Stell), DEd (WSU), PGDHET (UFH)
<b>Manager (Alice Campus)</b>	Prof V Nkonki VNkonki@ufh.ac.za Tel: 040 602 2704	STD (Unitra), BA, BEd (UNISA), MEd (UCT), MPhil (Stell), DEd (WSU), PGDHET (UFH)

<b>Manager (East London Campus)</b>	Ms S Ntlabathi SNtlabathi@ufh.ac.za Tel: 043 704 7031	BCom (Unitra), PGDHET (UFH), MEd (Rhodes), MCSD,A+, (CCS), ICDL (UFH), Blackboard Certified Trainer, Assessor: ICT, Early Childhood Development
<b>Senior Researcher</b>	Vacant	
<b>Senior Consultants</b>	Dr P Muhuro, PMuhuro@ufh.ac.za	DEd (UFH), Lic Ed (JV), MEd (UFH), PGDHET (UFH), ICDL, Blackboard Certified Trainer, A+ (CompTIA). Tel: 040 602 2703
	Ms A Riley, ARiley@ufh.ac.za Tel: 043 704 7276	B.SocSci (Rhodes), CFL (UFH), B.SocSci Hons (UFH), MEd (UFH), PGDHET (UFH) ICDL, Blackboard Certified Trainer.
<b>Consultants</b>	Ms M Chigovanyika, MChigovanyika@ufh.ac.za	B.SocSc, B.SocSc (Hons), M.SocSc (UFH), CFL (UFH), PGDHET (UFH).
	Ms L Baleni, LBaleni@ufh.ac.za Tel: 040 602 2763	STD, BA (ED)( Unitra), BEd (Unitra), BEd (Rhodes), MEd (NMMU), FHEA
	Ms K Mabece, KMabece@ufh.ac.za Tel: 040 602 2711	BSocSc (UFH), AFHEA
	Ms C Marokane-Radebe, CMarokane- Radebe@ufh.ac.za	BSc, BSc (Hons) Biochemistry (UFH), MSc (Plant Metabolomics (UNISA).
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	Ms N Mayaphi, NMayaphi@ufh.ac.za Tel: 043 704 7140	BA Hons (UWC), HDE (CPUT), ICDL.
	Ms N Vokwana, NVokwana@ufh.ac.za Tel: 040 602 2700	BSc Chemistry, BSc (Hons) Chemistry (UWC), MSc Tertiary Chemistry Education (UCT).
	Ms V. Dondolo, VDondolo@ufh.ac.za Tel: 043 704 7185	B. Admin.(HRM) (UFH), B. Comm (Hons) IPS (UFH), M.Comm: IPS (UFH), AFHEA
	Dr L. Ndawule LNdawule@ufh.ac.za Tel: 043 704 7659	BA Ed (Unitra), Hons Development Studies (UFH), MA Development Studies (NMMU), PhD (UFH).
	Ms B Mqukuse, BMqukuse@ufh.ac.za Tel: 043 704 7184	BComm, BComm (Hons) (UFH), Masters in Applied Economics & Business Science (Antwerp), Certificate in Competitive Effects of Mergers (Barcelona, Spain).
	Mr N Mvunge, NMvunge@ufh.ac.za Tel: 040 602 2206	BAdmin, BAdmin (Hons) (UFH).

	Dr FR Mudehwe-Gonhovi FMudehweGonhovi@ufh.ac.za Tel: 040 6022701	BA (UZ), MA TESOL Studies (Aston), PhD (UFH), FHEA
<b>Administrative Staff:</b>		
Alice: Henderson Hall	Ms L Tingo LTingo@ufh.ac.za Tel: 040 602 2240	B. Admin in Public Admin (UFH)
East London: 1 <sup>st</sup> floor, Main Bldg.	Ms L Claasen LClaasen@ufh.ac.za Tel: 043 704 7026	
	Mr A Sopotela LSopoteal@ufh.ac.za Tel: 040 602 2702	ND: IT (WSU).
<b>UCDG Staff:</b>		
Project Manager	Ms T Ceza TCeza@ufh.ac.za Tel: 043 704 7257	BComm (Accounting)
Project Co-ordinator	Ms Y Fotoyi YFotoyi@ufh.ac.za Tel: 042 704 7146	BComm (Hons) IS (UFH)

**Contact details:**

Director: Teaching and Learning Centre  
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5200  
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## **CENTRE FOR TRANSDISCIPLINARY STUDIES (CTS)**

Over the past decade, the University of Fort Hare has shown interest in a properly coordinated and structured transdisciplinary project. This interest coincided with the national policy imperatives that are linked to the Department of Higher Education and Training and the Council on Higher Education (CHE). This quest for transdisciplinarity relates to the limitations of the present modes of knowledge generation and production to address increasingly complex societal challenges and to “produce knowledge that is more relevant to South Africa’s social and economic needs, more representative of the diversity of its knowledge producers, and more inclusive of the variety of sites where knowledge is produced” (*Undisciplining Knowledge Production* Winberg 2006:159)

Thus, in 2006 when, as part of the celebrations of the 90<sup>th</sup> Anniversary of the University of Fort Hare, the Vice-Chancellor launched a process to re-create the curricular project of the University, the idea of a Centre for Transdisciplinary Studies (CTS) was mooted. Subsequently, many meetings and discussions were held. These involved everybody in the University and outside guests came to speak to the University community. As a result, many novel and exciting ideas emerged that produced a shared understanding and a political-will within the University.

In 2008, the Senate and Council approved the development of the Grounding Programme, which later on became the Life, Knowledge, and Action Grounding Programme (LKA/GP). The LKA/GP, in brief, is the most visible transdisciplinary programme at the University of Fort Hare and its major focus is being a solid “core undergraduate programme of the university that establishes a transdisciplinary ethos in students. It encourages them to find ways in which they can use their knowledge to the benefit of society” (Academic Review, 2010). The LKA Programme emerged as part of curriculum transformation within the University.

The structure and human resource requirements of the programme have evolved over time, from the stage when the LKA/GP was being piloted in 2009 through to 2012, when the Centre for Transdisciplinary Studies was operationalized.

### **VISION AND MISSION STATEMENTS OF THE CENTRE FOR TRANSDISCIPLINARY STUDIES (CTS)**

#### **Vision**

To be the Centre of excellence grounded on humanizing pedagogy, African philosophic thought and transdisciplinarity, aiming to be amongst the leading transdisciplinary Centres in the country by 2022.

#### **Mission**

To serve the University Community through transdisciplinary teaching and learning, research and community engagement.

## **Objectives of the Centre for Transdisciplinary Studies (CTS)**

- To serve as a facilitative unit that coordinates research from diverse fields - transdisciplinary research.
- To conduct research in transdisciplinarity.
- To facilitate transdisciplinarity across the University's teaching and learning.
- To offer the LKA/GP within the University of Fort Hare.
- To establish an active dialogue with different forms of knowledge that will encourage the creation of a dynamic exchange between the exact sciences, the social sciences and the indigenous knowledge systems
- To establish and participate in community engagement projects.
- To offer a transdisciplinary postgraduate research programme by 2022
- To organise and participate in transdisciplinary colloquiums, seminars, conferences and press briefings.

## **Defining the Life, Knowledge, Action Programme (LKA/GP)**

The Life, Knowledge, Action: The Grounding Programme (LKA-GP) is a first year 16- credit semester programme that can be described as a transdisciplinary teaching and learning experience based on a just, humanising and collaborative pedagogy that builds on students' knowledge as a way of developing compassionate, socially- engaged, critical and responsible citizens. Its genesis lies in the reflexive capacities and inclinations of the University. Consequent to an introspective exercise, the University decided in 2007 to implement a programme aimed at tackling some of the challenges facing higher institutions of learning, communities and students. Founded on the principles of Africanisation, ubuntu, dialogue, community service, critical thinking and social engagement, the pilot of the LKA-GP was launched on 13 July 2009.

The implication of this transdisciplinary approach to teaching and learning and research, basically, means that the boundaries between the basic sciences (physical sciences) and the social and human sciences will be narrowed. Students in the different faculties, departments and programmes will, as a consequence, follow a common direction that makes knowledge integrative and holistic. In the process, limitations of disciplinarity, multi-disciplinarity and inter-disciplinarity will be overcome. Students are thus enabled to study different disciplines in a combinatory manner.

The LKA/GP is thus meant to straddle the interface of knowledge, reflection and value formation. Its goals include assisting students in their formation of a set of values and ethics for their lives. It seeks to do so through exposing students to knowledge and experiences that help them to become more conscious, critical and creative, rather than suggesting a more prescriptive or technical approach to value formation.

## CTS Staff

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<b>Vacant</b> 040 602 2218	<b>Assistant Administrator (Alice)</b>
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<b>Ms Chene Ward</b> 040 602 2218	Intern (Alice), B Com (Industrial Psychology), B Hons IPS

## HUNTERSTOUN CENTRE, HOGSBACK

The Hunterstoun Centre was set up by the University of Fort Hare as a place for creative thinking, writing and conversations. The Centre operates from the lovely stone family home of Monica Hunter Wilson. The property was originally part of the farm Hunterstoun, still owned by the Wilson family. The cliff edge view overlooks the Tyhume Valley with the Alice Campus of the University in the distance some 30 km away. The quiet, beautiful environment is perfect for its current and planned future activities.

At present the Centre is used largely for off-campus university linked activities for example, academic writing workshops, discussions, strategic planning by academic and support function groups. It is also a place for quiet reflection, reading and writing by individuals in the purpose-built library.

The Centre houses the special collection of social anthropologist, Monica Hunter Wilson in the library.

The Hunterstoun Board is responsible for oversight and strategic planning while a UFH Internal management Exco oversees issues which arise between Board meetings. The Centre is funded by the University, with income from workshops and activities contributing to the running costs.

The current use of the Centre is somewhat curtailed by groups staying for more than one day having to be accommodated in one of the local hotels. This is costly while also limiting the collegial opportunities possible in a residential facility. Plans are underway for the renovation and upgrading of the existing Centre buildings. The longer term vision is to develop accommodation for 30 people on site, with a fellow-in-residence programme, but this can operate in tandem with expanded use by short term groups.

The Hogsback settlement is a popular tourist setting. Nestled in the Amathola mountains, the area offers indigenous forest walks, spectacular waterfalls, mountains to climb and magical views all within close walking distance of Hunterstoun Centre.

Please contact the office to make a booking.

### **Contact Details:**

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Garden and maintenance: Mr Phumlani Vusani

Catering/ cleaning: Ms Phumla Ngalo

Catering/ cleaning: Ms Zimhkhitha Fihla

## CENTRE FOR LEADERSHIP ETHICS IN AFRICA (CLEA)

CLEA is a specialized inter-disciplinary Centre for promoting African leadership. Seeking to augment the educational, intellectual and moral legacy and mission of UFH, it conducts research, provides public lectures and colloquia for the University and wider community and teaches post-graduate students. Working closely with related departments and research units at UFH, CLEA aspires to foster constructive dialogue and debate through research, teaching, seminars, workshops and conferences and in so doing advocate a realistic moral agenda for African leadership.

CLEA delivers original perspectives on leadership in practical ethics, critical theory and intellectual history, to build on and strengthen leadership values associated with economic freedom and democracy in Africa. Overarching themes include moral competence, courage, dignity, ideology, reconciliation, gender, authority, responsibility, justice, governance, imperialism, indirect rule, trusteeship, sustainable development, poverty, land reform, tenure security, sexuality, kinship and the family.

Ethical leadership and public virtue are key factors in sustainable human development and democratisation. African leadership principles and practices can accelerate socio-economic transformation and contribute to the “reconstruction and development of the South African soul”, or moral regeneration (Nelson Mandela), against corruption and non-delivery, as critical components of the war against poverty (Thabo Mbeki). Ethical leadership must be nurtured over time. There is a need to integrate a practical ethical focus into the curriculum at every level of education. Institutions of Higher Learning are key, since they provide society with a substantial proportion of its leaders.

Being particularly perceptive and alive to the moral leadership challenges of our continent, the University of Fort Hare created a dedicated institutional space in the Centre for Leadership Ethics in Africa to contribute to the moral development and wealth of African society. Since a large percentage of UFH students become leaders in institutions, organizations and communities of southern African society, UFH is well-positioned to develop ethical leadership in and through the leaders who study here.

CLEA offers postgraduate supervision in African Leadership, with a disciplinary basis in Practical Ethics, Political Philosophy, Intellectual History, and Critical Theory.

The Centre maintains active collaborative working arrangements with: African Political Theory Association (APTA), *Theoria: a journal in social & political theory*, Azanian Philosophy Society (APS), SA Association of Political Science (SAAPS), Philosophical Society of Southern Africa (PSSA), Thabo Mbeki African Leadership Institute (TMALI, UNISA), African Leadership Centre (ALC, U Nairobi), Allan Grey Leadership Centre (U Rhodes), School of Politics and International Relations (U Cardiff), Centre for Social and Political Thought (U Sussex), Department of Philosophy, Texas State University (TSU, San Marcos)

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# **FORT HARE INSTITUTE OF SOCIAL AND ECONOMIC RESEARCH (FHISER)**

## **INTRODUCTION**

The Fort Hare Institute of Social and Economic Research (FHISER) is a multi-disciplinary research institute which was established at the University of Fort Hare in 2004. It is located on the East London campus. FHISER's location in East London situates the Institute at the geographical, political, economic and administrative hub of the Eastern Cape. This proximity of the Institute to government, business, donor agencies and NGOs creates excellent opportunities for synergies between research and development.

FHISER focuses on academic and applied research designed to produce new world leading knowledge that also informs evidence based development policy making and implementation. The Institute does not only draw on the rich history of advanced interdisciplinary social sciences and humanities critical enquiry and scholarship Fort Hare is known for globally, but has also positioned itself as an institutional research space and thought leadership platform on current complex South African socio-economic, cultural, environmental and political issues. Its South African focused research agenda draws extensively from comparative critical scholarship from the rest of the global South.

FHISER is committed to a multi-disciplinary research tradition:

- (a) by applying internationally recognized research and development best practices to produce innovative academic and applied research outputs
- (b) by continuously initiating and undertaking new primary research in rural and urban communities around the Institute's major research themes
- (c) by conducting research which informs evidence-based decision making at local, provincial and national government levels
- (d) by advancing science for policy, which relates to ensuring that policymakers are acting on the basis of the latest and best science evidence
- (e) by establishing research partnerships with other universities, as well as public and private sector concerns so as to advance research and innovation
- (f) by offering internships and training opportunities within the Institute's research programmes for emerging scholars, postgraduate students and development practitioners.

## **RESEARCH PROFILE**

FHISER has three components of research, training and development:

### **1. Academic Research**

As a university research institute, we conduct primary academic research. Our researchers have published books, book chapters and articles in leading international and national accredited journals.

## 2. **Applied Research**

Our academic research overlaps with applied research work. We conduct applied research for local, provincial and national government policy makers as well as international organisations (e.g., UN agencies, World Bank) and NGOs such as Ford Foundation, Oxfam South Africa, Hivos Southern Africa and World Vision.

## 3. **Research Training and Development**

Our third component is postgraduate student training and development. Our researchers supervise local and international PhD and MSocSc candidates on a variety of social sciences research projects. A vibrant structured MA in African Studies is also taught by FHISER researchers and other lecturers from within the university. Most of our PhD, MA and MSocSc students intern as research assistants in our research projects.

At FHISER we are thus able to work between academic and applied research contexts. The Institute has an excellent track record of working with government, international organisations, NGOs and CBOs on research projects concerning some of the most pressing social, economic, political, environmental and health problems provincially and nationally. We also have a strong track record of working in rural areas and with traditional leaders and community institutions in the most remote parts of the Eastern Cape Province.

## **RESEARCH THEMES**

The Institute is currently pursuing five main research themes with exceptional dynamism and academic enterprise. These are:

- 1) Climate Resilience Futures
- 2) Migration and Citizenship
- 3) Gender and Social Transformation
- 4) Rural Youth Capabilities and Livelihoods
- 5) Culture and Heritage

## **STAFF MEMBERS**

The Institute's researchers and research associates come from a wide range of disciplines, including development studies, sociology, economics, history and anthropology.

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## **ISIXHOSA NATIONAL LEXICOGRAPHY UNIT (XNLU)**

The IsiXhosa National Lexicography Unit, (formerly Xhosa Dictionary Project) is a culmination of a project of the University of Fort Hare which started in 1968, under the late Prof W H Pahl, as its Director and Editor-in-Chief. It was a response to a need by students of IsiXhosa, for a modern, definitive, scientific standard dictionary. The IsiXhosa National Lexicography Unit shall herein be referred to as the Unit.

The Pan South African Language Board (PanSALB), a body established by an Act of Parliament under the Department of Arts and Culture and entrusted with inter alia, with the development of all languages of South Africa, set up eleven national lexicography units, i.e. one for each of the official languages in South Africa. The IsiXhosa National Lexicography Unit was then transformed, hence the new name IsiXhosa National Lexicography Unit, XNLU for short i.e. IZiko leSizwe loChazomagama lesiXhosa.

The Unit is governed by a Board of Directors. There is a clause in the formation of the Board which states that there must be a representative from the host University on the Board of Directors. Thus Dr Sibizwa Mdaka from the Department of African languages was appointed to represent the university; he is also the Chairperson of the Board. The Deputy Chairperson is Dr Nosisana Mkonto from Cape Peninsula University of Technology and some other representatives from other institutions. To date the Unit has published three volumes of the Greater Dictionary of IsiXhosa (GDX). Volume 3 was published in 1989 and it comprises alphabet letters from Q-Z (Editor-in-Chief was Prof W H Pahl). Volume 2 was published in 2004 (Editor-in-Chief was Prof B M Mini) and it comprises alphabet letters from K-P. Lastly, Volume 1 comprises alphabet letters from A-J was published in 2006 (Editor-in-Chief was Mr S L Tshabe).

The Greater Dictionary of IsiXhosa (GDX) is a comprehensive dictionary with definitions given in isiXhosa and then translated into English and Afrikaans. By its trilingual nature, it would be of assistance to translators and interpreters as well. It would increase the capacity to adopt science and technology for economic development and also its isiXhosa culture. Lemma entries of these volumes are thoroughly researched and defined. The GDX has addenda which contain valuable information on linguistic, historical and cultural aspects of isiXhosa.

This monumental work represents a giant step towards providing members of the isiXhosa speaking community with a major reference text that will enable them to make use of their language to the maximum, whilst simultaneously making it possible for them to actively partake in a multilingual environment. It therefore gives practical meaning to the government's resolve to promote multilingualism. In March 2007, the Unit started with the compilation of a monolingual dictionary which is designed to meet the needs of the school market. This dictionary is the first of its kind in isiXhosa. An isiXhosa word is defined in isiXhosa. It is mainly aimed at assisting learners who find it difficult to understand words in isiXhosa language. It was published in September 2008. In 2014 the XNLU has published Mathematics and Science pedagogic dictionary in IsiXhosa for primary schools.

In 2018 the XNLU celebrated 50 years of its existence with a monumental achievement in history of lexicography in South Africa, isiXhosa is the first language in Southern Africa to produce comprehensive trilingual dictionary. The XNLU spearheaded the 1<sup>st</sup> National Celebration of Dictionary Day in history of South Africa dictionary production, on 16 October 2018 all Pan South African Language Board (PanSALB) structures for all official languages: National Language Bodies (NLB's); National Lexicography Units (NLU's) and PanSALB Provincial Managers and other government departments gathered at the University of Fort Hare to Celebrate International Dictionary Day and the XNLU also launched officially its Foundation Phase pictorial dictionary.

Currently, the Unit is embarking on three major dictionary projects which are running concurrently (i) isiXhosa comprehensive monolingual dictionary (ii) on-line/digital isiXhosa dictionary; (iii) bilingual isiXhosa/English dictionary for GET and FET level of schooling. Despite producing dictionaries, the Unit has undertaken a pledge to produce at list one journal paper annually so that its lexicographic work can be documented and published in local and international journals. Through these endeavours the Unit seeks to contribute in research outputs of the University of Fort Hare.

The Unit is so privileged to have staff members who have extensive experience to assist on issues relating to theory of lexicography; terminology development; intellectualization of African languages. This takes isiXhosa beyond arts and cultural domains; cultural matters; multilingualism and indigenous knowledge systems. The Unit also assist students who want to pursue their research on development of African languages, particularly isiXhosa. The Unit is an open centre for public use; students; researchers; learners and language practitioners are welcome to visit the Unit during office hours to get information on language related matters. XNLU is also in collaboration with Rhodes University lexicography section, from time to time Rhodes students for lexicography visit the unit to get hands on experience on dictionary production. The marketing strategy of the Unit for its products is built on the perceived demand for quality lexicography products in isiXhosa like monolingual dictionaries; bilingual dictionaries; and multilingual dictionaries. The Unit strives to incorporate technology in the form of information science to meet the demands of the end-users of its products while advancing isiXhosa to be a language used in all domains of life especially education, commerce and other public spheres. At the same time the Unit wishes to use the opportunity to build and cement good interpersonal communication with its stakeholders and customers through its interactive website ([www.xnlu.ufh.ac.za](http://www.xnlu.ufh.ac.za)).

**Members of staff:**

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## **NATIONAL HERITAGE AND CULTURAL STUDIES CENTRE (NAHECS)**

Where Liberation History, Heritage and Culture Meet Scholarship

### **HISTORICAL BACKGROUND**

The National Heritage and Cultural Studies Centre (NAHECS) was first established in 1981 as the Centre for Xhosa Literature attached to the then Faculty of Arts. From that time, it accumulated, documented and preserved oral and written literary material pertinent to the isiXhosa Language with the purpose of making those sources available to researchers and members of the public. In 1991 it was renamed the Centre for Cultural Studies (CCS) as it added objectives to promote knowledge and understanding of human activities pertinent to heritage and culture in South Africa. Thereafter collection and preservation of appropriate material evidence, the study and exposition of the country's heritage and culture became a necessity.

From 1998, the Council approved a second change of name to the National Heritage and Cultural Studies Centre (NAHECS). NAHECS thus became a broad-based institution that focuses on archival, museum, heritage and cultural studies unit, with measured research on transformation of these. In that same year its significant museum collections were unanimously declared 'national cultural treasure' by South African Parliament.

### **VISION**

NAHECS is a bona fide archival, curatorship and academic unit of the university. It envisions itself a major conservation, academic and research institution in respect to heritage and cultural studies and liberation history in Africa, accessible to the scholarly community and the public, and as a centre of excellence engaging in national and international scholarly discourses, producing critical knowledge, and expanding the intellectual capacity of the South African nation.

### **MISSION**

NAHECS, working with academic units, interdisciplinary programmes and strategic partners pursues the mission of acquiring, conserving, processing, developing and managing liberation history and cultural archives, literature, works of art, artifacts and intangible heritage materials. The Centre enables students and array of scholars to explore and study empirical materials in order to produce knowledge in a manner that empower participants in its respective programmes. These are geared to contribute towards the process of defining or redefining social relations, issues of identity, heritage and cultural policy, and also for vivifying the historical role and the expansion of critical intellectual tradition of the University.

### **ART AND ARTIFACT COLLECTIONS**

*Estelle Hamilton-Welsh Collection*

This collection donated to Fort Hare in 1963 by Estelle and Fred Welsh was gathered between the years 1880 and 1940 and consist indigenous African objects that reflect the heritage of the

Eastern Cape, Mpumalanga and KwaZulu Natal. The collection consists of beadwork, clothing costumes, wooden artifacts, and those of medicines and weapons from various ethnic groups of Xhosa, Mfengu, Thembu, Mpondo, Zulu and Ndebele origins.

#### *FS Malan Collection*

This collection donated to Fort Hare during the mid-1930s by FS Malan, who was one of council members at the time, contains a wide range of Southern African ethnographic artefacts. It includes mainly beadwork, cloth, animal skin bags, traditional skirts dyed in red and yellow ochre for girls and women, agricultural implements, traditional hunting weapons, medicines, specimens of edible plants, indigenous divining bones and equipment, as well as carved wooden walking sticks. It reflects the diversity of culture of different ethnic groups such as those of the Xhosa, Mfengu, Mpondo, Zulu, Shangaan, Swazi, Venda, Pedi, Sotho, Tlokwa and Ndebele peoples of Southern Africa. The artifacts were collected from as far as the provinces of Mpumalanga, Limpopo, the North West and the Free State.

#### *Contemporary South African Black Art and Artists*

The University of Fort Hare and NAHECS in particular is renowned for its custodianship of contemporary South African Black Art Collection that covers a wide range of fine art disciplines. These encompass etchings, woodcuts, wood blocks, linocuts, serigraphs, drawings, paintings and sculpture that represent more than 150 artists. The majority include internationally recognised personages such as Gerard Sekoto, George Pemba, Sydney Khumalo, John Muafangejo, Lucas Sithole, Ephraim Ngatane, John Mohl, Cyprian Shilakoe, Ezrom Legae, Louis Maqhubela and Dumile Mhlaba Feni. The most important section of the collection dates from 1930 to 1950 among which Sekoto and Pemba pioneered township art. The paintings and prints produced between 1960 and 1970 are complex in content, and lay the foundation for the development of art in the following decades. The third period covered by representatives of this collection is between 1970 and 1990. It covers a wide range of subjects of historical importance.

#### *Archives of the South African Liberation Movements*

Importantly the University is the custodian of the archives of the Liberation Movements, most of which was donated by various black political parties after their unbanning after 1990. These include records of the African National Congress (ANC), Pan Africanist Congress (PAC), the Azanian Peoples' Organisation (AZAPO), the Black Consciousness Movement (BCM), the Unity Movement (UMSA), and the New Unity Movement (NUM) as well as the Sport and Liberation Materials Collection.

Personal papers of a number of activists and the records of the Federation of Seminaries (FEDSEM) are in the archives. The University Records also form a large collection. NAHECS is currently embarking on acquiring, processing and developing a Sports Liberation Materials Archive.

## **ACADEMIC PROGRAMMES AND RESEARCH**

NAHECS staff service the research needs of scholars and students interested in South Africa's liberation history, heritage and culture, and some participate as lecturers, supervisors and facilitators in appropriate academic disciplines at the University.

This Centre further initiates, promotes and facilitates research based on its archives, artefacts and art works. NAHECS encourages research on living heritage subjects, including Indigenous Knowledge Systems and Indigenous Music and Orality.

Appropriately qualified NAHECS staff members also teach undergraduate courses and modules and supervise students pursuing thesis-based MA and PhD degrees in various academic disciplines of the University.

### **Members of Staff**

Director:	Prof L Wotshela
Senior Curator:	Mr V.G. Booï
Senior Archivist:	Mr M Maamoe
Archivist:	Ms S Mtshemla
Archivist:	Ms Z Mzayiya
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## THE NELSON MANDELA INSTITUTE FOR EDUCATION AND RURAL DEVELOPMENT

President Nelson Mandela launched the Nelson Mandela Institute for Education and Rural Development (NMI) at the University of Fort Hare in 2007, to take forward his legacy work in the area of education and rural development.

The NMI was founded as a partnership between the University of Fort Hare, the Department of Basic Education, and the Nelson Mandela Foundation, based at the University of Fort Hare within the Faculty of Education. The Institute is governed by a Board of Trustees representing the University, the Department of Education and innovators in education and rural development.

The mandate of the organisation is to work in long term partnerships with rural schools and communities to develop sustainable solutions to improve public quality education into the future. The Institute focuses on early grade African language based bi-literacy and mathematics, developing specialist understanding of teaching and learning in African language dominant settings.

As a part of the Faculty of Education, the NMI contributes to the development of the isiXhosa-English bilingual Bachelor of Education for Foundation Phase educators, launched in 2018.

### Members of Staff:

Executive Director:	<b>Dr KA Porteus</b> , BA (Dartmouth), MSc (Wits), PhD (UFH)
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### Members of the Board of Trustees:

- Ms M. Morojele, National Business Initiative, *Chairperson of the Board*
- Prof M Tom, Faculty of Health Sciences, *Deputy Chairperson*
- Prof. S. Buhlungu, Vice Chancellor, UFH, *Trustee*
- Mr Sello Hatang, Chief Executive, Nelson Mandela Foundation, *Trustee*
- Ms U. Nqandela, Director, GET Curriculum, Eastern Cape Provincial Department of Education, *Trustee*
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