



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

The FET Certificate in Corrections Services Learnership in DCS (NQF Level 4)

An opportunity to acquire skills, knowledge and workplace experience in the field of Corrections and earn a stipend of **R3738,25 per month** for the twelve-month duration of the learnership.

Closing date: 15 February 2023 @ 15:45

The Department of Correctional Services (DCS) is looking for youth from various communities with appropriate qualifications to enter into the training towards acquiring the Further Education and Training (FET) Certificate in Corrections Services Learnership (NQF Level 4). The learners will be trained in the areas of rehabilitation of offenders through correction and human development in a secure, safe and humane detention or under the community based correctional supervision. English will be used as the medium of instruction.

Enrolment in the learnership does not guarantee permanent employment in the Department.

Basic enlistment requirements:

- South Africans who are in possession of the Grade 12 or National Senior Certificate;
- South Africans who have successfully completed the National Certificate in Vocational Studies (NQF Level 4); or
- South Africans who have successfully completed a further Education and Training Certificate (NQF Level 4).

NB: Candidates with an additional qualification(s) i.e. certificate / diploma / degree / trade certificate in the following fields **are encouraged to apply:**

- Corrections / Penology / Criminology
- Agriculture (including Agriculture Economists, Agriculture Engineering, Agriculture Management, Animal Health Technicians, Animal Production, Plant Production)
- Artisans (all fields, especially Baker/Pastry Maker, Boiler Maker, Bricklayer, Cabinet maker, Construction Carpenter, Electrician, Fitter and Turner, Furniture Machinist/Polisher, Gunsmith, Locksmith, Millwright, Painter, Patternmaker, Plumber, Sheet Metal, Spray Painting, Tool and Die Maker, Upholstery, Welder, Wood Machinist)
- Construction Health and Safety Technicians
- Food Processing (General Abattoir Processes, Meat Inspector / Examination, Processed

and Preserved Meat, Fish, Fruit and Vegetables)

- Graphic Designers
- Two-way Radio Communication Technicians
- Textile Designing (Garment Makers/Tailor/Seamster, Footwear Design and Shoe Making)

Additional qualification(s) shall not be recognized for the stipend paid or for future remuneration purposes.

Applicants will be expected to undergo a physical fitness test and medical examination (including a drug test) as part of the selection process.

Furthermore, applicants must be South Africans who:

- Are between **21 and 35** years old;
- Have strong character;
- Are physically fit and mentally resilient;
- Are willing to disclose the information required to process their applications;
- Are prepared to undergo personnel suitability checks related to their background, citizenship, qualifications and criminal record;
- Are law-abiding citizens and are without criminal records (particulars of pending / decided criminal cases related to the applicant must be provided in the application form); and
- Are prepared to subject themselves to selection processes conducted by the DCS.

The FET Certificate in Corrections Services Learnership NQF 4.

The learnership is outcome-based and is intended to contribute towards addressing the skills shortage in the Department and in South Africa.

The Learnership is based on a legally binding agreement between the employer, learner and service provider.

The Corrections Services Learnership Programme shall be presented for a period of one year consisting of: ± 30% theoretical or instructional learning and ± 70% workplace learning.

Theory

The ±30% intensive instructional learning theory shall, in addition to other theoretical modules, include firearm training as well as physical and self-defence training which will take place at designated accredited DCS colleges. Free accommodation, meals, training material and uniform shall be provided during this training phase. The obligatory theoretical training requires the learner to be strictly accommodated on a full-time basis at the training college.

Workplace Training

This ± 70% workplace learning takes place at the Correctional Centres and Social Reintegration / Community Corrections Offices.

During this phase, learners continue to receive a stipend. The learners shall be responsible for their own accommodation, meals and transport.

No pension fund, housing allowance, housing subsidy, danger allowance, medical aid or overtime shall be provided by the employer during the theoretical as well as during the practical training.

The learner shall be regarded as competent after the successful completion of the instructional learning phase, the workplace learning phase, the final submission of the Portfolio of Evidence (POE) and the successful external verification by the Safety and Security Sector Education and Training Authority (SASSETA).

Any contravention or deviation from the learnership agreement during the twelve-month period shall be dealt with by the DCS in accordance with Sections 17 and 18 of the Skills Development Act, 97 of 1998.

After successful completion of the learnership, successful learners will receive an FET Certificate in Correctional Services (NQF Level 4). **However, the Department of Correctional Services does not guarantee permanent employment on completion of the qualification.**

How to apply:

1. Complete the Corrections Learnership application form 2022/23. The application form can be obtained at the nearest Management Area/Community Corrections/Correctional Centres/ Regional Offices

and/or Head Office. The forms are also available on the DCS website (www.dcs.gov.za) under "Opportunities" and click on "Forms".

<http://www.dcs.gov.za/wp-content/uploads/2016/01/Corrections-Learnership-Application-Form-20222023.pdf>

Please take note that these forms are not for sale. Please report any form of corruption to the Departmental Investigation Unit Hotline on 0800 701 701 or fax number 012 323 7901.

- Specify the learnership reference number which you are applying for (e.g. KwaZulu Natal Region: **Durban (Ref E22/2022)**). Ensure that the application form is fully completed and signed by the applicant (not by a proxy, agent nor representative of the applicant).

NB: Use the correct reference number for the management area to which you are applying in the applicable block on the application form. The reference numbers are indicated further below.

- Attach copies of your qualifications and identity document. Only shortlisted candidates will be required to submit **certified** copies of qualifications and identity document. No late, incomplete or unsigned application forms shall be accepted. Furthermore, photocopies of completed forms, faxed or e-mailed applications shall not be accepted.

Taking into consideration that you have to provide your own transport and accommodation during your experiential learning, you are advised to apply for learnership enrolment within the Management Area close to where you reside.

The physical address of the DCS offices where application forms may be obtained will be indicated on the official website: www.dcs.gov.za under "Forms".

The Regional Office contact details are indicated below.

EASTERN CAPE REGION:

References:

St. Albans (Ref: E01/2022)
Amatole (Ref: E02/2022)
Kirkwood (Ref: E03/2022)
East London (Ref: E04/2022)
Sada (Ref: E05/2022)
Mthatha (Ref: E06/2022)

Postal address:

The Regional Commissioner Eastern Cape, Recruitment Section, P/Bag X9013, East London.

Physical address:

Moore Street
Block E Ocean Terrace
Quigney
East London
5211

Contact Person: Mr Ndlela HH (043) 706 7834/ Ms Myataza Z (043) 706 7866/ Ms Mgugudo N (043) 706 7882/ Mr Ndonyela N (043) 706 7883.

FREE STATE AND NORTHERN CAPE

References:

Groenpunt (Ref: E07/2022)
Grootvlei (Ref: E08/2022)
Colesburg (Ref: E09/2022)
Kimberley (Ref: E10/2022)
Upington (Ref: E11/2022)
Goedemoed (Ref: E12/2022)
Bizzah Makhate (Ref: E13/2022)

Postal address:

The Regional Commissioner Free State and Northern Cape, Recruitment Section, P/Bag X20530, Bloemfontein, 9300.

Physical address:

103 Zastron Street
Agrimed Building
Bloemfontein
9300

Contact Person: Mr Gouws W/ Ms Mkuni NJ (051) 404 0268/ Ms Molutsokane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B (051) 404 0283.

GAUTENG REGION:

References:

Leeuwkop (Ref: E14/2022)
Kgoši Mampuru II (Ref: E15/2022)
Baviaanspoort (Ref: E16/2022)
Zonderwater (Ref: E17/2022)
Johannesburg (Ref: E18/2022)
Boksburg (Ref: E19/2022)
Modderbee (Ref: E20/2022)
Krugersdorp (Ref: E21/2022)

Postal address:

The Regional Commissioner Gauteng, Recruitment Section, P/Bag X393, Pretoria, 0001.

Physical address:

04 Ketjen Street
Pretoria West (Kgoši Mampuru II Training Centre)

Contact Person: Mr De Bruin CR (012) 420 0181/ Mr Masango SS (012) 420 0173/ Ms Feni SAP (012) 420 0173/ Ms Makwarela P (012) 420 0179.

KWA-ZULU NATAL REGION:

References:

Durban (Ref: E22/2022)
Kokstad (Ref: E23/2022)
Pietermaritzburg (Ref: E24/2022)
Ncome (Ref: E25/2022)
Empangeni (Ref: E26/2022)
Glencoe (Ref: E27/2022)

Waterval (Ref: E28/2022)

Postal address:

The Regional Commissioner: Kwa-Zulu Natal, Recruitment Section, P/Bag X9126, Pietermaritzburg, 3201.

Physical address:

Correctional Services
Eugene Marais Road
Napierville
Pietermaritzburg
3201

Contact Person: Mr Somaru RK (033) 355 7365/ Ms Mchunu GJ (033) 355 7386/ Ms Mkhize AL (033) 355 7370/ Mr Khumalo SB (033) 033 355 7368.

LIMPOPO, MPUMALANGA AND NORTH WEST REGION:

References:

Polokwane (Ref: E29/2022)
Barberton (Ref: E30/2022)
Bethal (Ref: E31/2022)
Klerksdorp (Ref: E32/2022)
Rooigrond (Ref: E33/2022)
Rustenburg (Ref: E34/2022)
Thohoyandou (Ref: E35/2022)
Witbank (Ref: E36/2022)

Postal address:

The Regional Commissioner Limpopo, Mpumalanga & North West, Recruitment Section, P/Bag X142, Pretoria, 0001.

Physical address:

Cnr Johannes Ramokhoase (Proes) & Paul Kruger Street
196 Masada Building
09th Floor
Pretoria

Contact Person: Ms Sibiyi MK (012) 306 2025/ Mr Ziqubu Z (012) 306 2025/ Ms Nomvela PM (012) 306 2033/ Ms Lekhuleni TD (012) 306 2034.

WESTERN CAPE REGION:

References:

Drakenstein (Ref: E37/2022)
Allandale (Ref: E38/2022)
Brandvlei (Ref: E39/2022)
Pollsmoor (Ref: E40/2022)
Goodwood (Ref: E41/2022)
Southern Cape (Ref: E42/2022)
West Coast (Ref: E43/2022)
Voorberg (Ref: E44/2022)
Overberg (Ref: E45/2022)
Breede River (Ref: E46/2022)

Postal address:

The Regional Commissioner Western Cape, Recruitment Section, P/Bag X14, Goodwood, 7459.

Physical address:

Peninsula Drive
Monte Vista
7460.

Contact Person: Ms NA Mdladlamba (021) 550 6014/ Ms A Reddy (021) 550 6059/ Mr BD Tsewu (021) 550 6052/ Ms NC Sotyibi (021)550 6054.

The Department of Correctional Services is an equal opportunity employer and the provisions of the Employment Equity Act shall be taken into consideration during the selection for the enrolment to the learnership.

Take note that correspondence shall only be restricted to shortlisted candidates and subsequent successful candidates. Should you not be contacted within three (3) months after the closing date of this advertisement, please accept that your application for the learnership was unsuccessful.