



NATIONAL LEVEL: DIVISION SUPPLY CHAIN MANAGEMENT

The South African Police Service hereby invites unemployed graduates who conform to the requirements for a twelve (12) month Graduate Recruitment Scheme at **Division Supply Chain Management (Garages)**. The Graduate Recruitment Scheme is part of the National Human Resource Development Strategy and the National Skills Development Strategy.

Generic requirements:

- *Be a South African citizen
- *Must be in possession of National Senior Certificate or equivalent (NCV L4)
- *Must have no previous criminal conviction(s) or case(s) pending
- *Applicants must be unemployed, and never employed in the field of the advertised post and never participated in an internship programme in the relevant field of the post
- *Applicants must be residents of the Province where the post is advertised
- *Applicants are restricted to apply for only three (3) positions and complete separate application forms for each post reference number.

Intern categories with minimum requirements:

Graduate Intern: Tertiary Qualification is required (Statement of Results must be attached)

Student Intern: Practical experience is required by the tertiary institution in order for the learner to finalise qualification (letter from the Institution not older than two (2) years must be attached).

NB: STIPEND FOR EACH CATEGORY WILL BE AS DETERMINED BY THE DIVISIONAL COMMISSIONER HUMAN RESOURCE DEVELOPMENT

Additional Requirements for the posts:

*Be in possession of N2 in Motor Mechanic/Mechanical Engineering or N3 in Motor Mechanic/Mechanical Engineering/ NCV level 4 in Motor Mechanic/ Diesel Mechanic.

Core Functions:

*Perform quality and cost effective repairs and maintenance of SAPS vehicles. * Ensure a clean and safe working environment. *Diagnose, strip and determine the parts required for services and repairs. *Complete parts request list for the parts required per vehicle. *Complete job card with regards to work done and actual time taken. *Ensure safe keeping of tools and equipment. *Comply with the Occupational Health & Safety Act (Act 83 of 1995).

MOTOR MECHANIC INTERN (PETROL/DIESEL MECHANIC) - SAPS GARAGES

Section Mechanical Services: Nelspruit Garage
Location Nelspruit, Mpumalanga
Ref Number SCMG INT 1/2022 (2 Posts)

Section Mechanical Services: Pretoria Central Garage
Location Pretoria, Gauteng
Ref Number SCMG INT 2/2022 (3 Posts)

Section Mechanical Services: Benoni Garage
Location Benoni, Gauteng
Ref Number SCMG INT 3/2022 (3 Posts)

Section Mechanical Services: Johannesburg Garage
Location Johannesburg, Gauteng
Ref Number SCMG INT 4/2022 (3 Posts)

Section Mechanical Services: Wentworth Garage
Location Wentworth, KwaZulu-Natal
Ref Number SCMG INT 5/2022 (1 Post)

Section Mechanical Services: Alexandra Road Garage
Location Pietermaritzburg, KwaZulu-Natal
Ref Number SCMG INT 6/2022 (1 Post)

Section Mechanical Services: Oudtshoorn Garage
Location Oudtshoorn, Western Cape
Ref Number SCMG INT 7/2022 (2 Posts)

Section Mechanical Services: Bloemfontein (Parkroad) Garage
Location Bloemfontein (Parkroad), Free State
Ref Number SCMG INT 8/2022 (2 Posts)

Section Mechanical Services: Welkom Garage
Location Welkom, Free State
Ref Number SCMG INT 9/2022 (2 Posts)

Section Mechanical Services: Kimberley Garage
Location Kimberley, Northern Cape
Ref Number SCMG INT 10/2022 (1 Post)

Section Mechanical Services: Upington Garage
Location Upington, Northern Cape
Ref Number SCMG INT 11/2022 (2 Posts)

Section Mechanical Services: Aliwal North Garage
Location Aliwal North, Eastern Cape
Ref Number SCMG INT 12/2022 (2 Posts)

Section Mechanical Services: Mthatha Garage
Location Mthatha, Eastern Cape
Ref Number SCMG INT 13/2022 (2 Posts)

Section Mechanical Services: Queenstown Garage
Location Queenstown, Eastern Cape
Ref Number SCMG INT 14/2022 (2 Posts)

Section Mechanical Services: Uitenhage Garage
Location Uitenhage, Eastern Cape
Ref Number SCMG INT 15/2022 (2 Posts)

Section Mechanical Services: Lebowakgomo Garage
Location Lebowakgomo, Limpopo
Ref Number SCMG INT 16/2022 (2 Post)

Section Mechanical Services: Thohoyandou Garage
Location Thohoyandou, Limpopo
Ref Number SCMG INT 17/2022 (2 Posts)

Section Mechanical Services: Tzaneen Garage
Location Tzaneen, Limpopo
Ref Number SCMG INT 18/2022 (2 Posts)

Section Mechanical Services: Musina Garage
Location Musina, Limpopo
Ref Number SCMG INT 19/2022 (2 Posts)

PANEL BEATER INTERN (SAPS GARAGES)

Additional Requirements:

*Be in possession of N2 in Auto Body Repair/Spray Painting/Mechanical Engineering or N3 in Auto Body Repair/Spray Painting / NCV level 4 in Auto Body Repair/Spray Painting.

Core Functions:

Perform quality and cost effective repairs, panel beating or spray painting of SAPS vehicles. Ensure a clean and safe working environment. *Diagnose, strip and determine the parts required for panel beating. *Complete parts request list for the parts required per vehicle. *Complete job card with regards to work done and actual time taken. *Ensure safe keeping of tools and equipment. *Comply with the Occupational Health & Safety Act (Act 83 of 1995).

Section Mechanical Services: Pretoria Central Garage
Location Pretoria, Gauteng
Ref Number SCMG INT 20/2022 (1 Post)

Section Mechanical Services: Benoni Garage
Location Benoni, Gauteng
Ref Number SCMG INT 21/2022 (1 Post)

Section Mechanical Services: Johannesburg Garage
Location Johannesburg, Gauteng
Ref Number SCMG INT 22/2022 (1 Post)

Section Mechanical Services: Maitland Garage
Location Maitland, Western Cape
Ref Number SCMG INT 23/2022 (2 Posts)

Section Mechanical Services: Oudtshoorn Garage
Location Oudtshoorn, Western Cape
Ref Number SCMG INT 24/2022 (1 Post)

ADMINISTRATION INTERN (SCM) – SAPS GARAGES

Additional Requirements:

*Be in possession of a National Diploma / Degree in Logistics/ Supply Chain Management / Purchasing Management, recorded on the National Learner Record Database (NLRD) on at least NQF 6 or higher level.

Core Functions:

*Administer and prepare invoices for payments, Updating of the invoice register *Assist in drawing reports and handle enquiries from PAS (police systems). *Assist vehicle fleet manager with petrol slips (consumption) for state vehicles to be captured on POLFIN system. Assist with procurement, acquisition and all generic SCM functions. *Assist with other SCM admin related matters.

Section Mechanical Services: Nelspruit Garage
Location Nelspruit, Mpumalanga
Ref Number SCMG INT 25/2022 (1 Post)

Section Mechanical Services: Standerton Garage
Location Standerton, Mpumalanga
Ref Number SCMG INT 26/2022 (1 Post)

Section Mechanical Services: KwaMhlanga Garage
Location KwaMhlanga, Mpumalanga
Ref Number SCMG INT 27/2022 (1 Post)

Section Mechanical Services: Makhado Garage
Location Makhado, Limpopo
Ref Number SCMG INT 28/2022 (1 Post)

Section Services: Wentworth Garage
Location Wentworth, KwaZulu-Natal
Ref Number SCMG INT 29/2022 (1 Post)

Section Mechanical Services: Alexandra Road Garage
Location Pietermaritzburg, KwaZulu-Natal
Ref Number SCMG INT 30/2022 (1 Post)

Section Mechanical Services: Mthatha Garage
Location Mthatha, Eastern Cape
Ref Number SCMG INT 31/2022 (1 Post)

Section Mechanical Services: Maluti Garage
Location Maluti, Eastern Cape
Ref Number SCMG INT 32/2022 (1 Post)

Section Mechanical Services: Graaff-Reinet Garage
Location Graaff-Reinet, Eastern Cape
Ref Number SCMG INT 33/2022 (1 Post)

Section Mechanical Services: Maitland Garage
Location Maitland, Western Cape
Ref Number SCMG INT 34/2022 (1 Post)

Section Mechanical Services: Potchefstroom Garage
Location Potchefstroom, North West
Ref Number SCMG INT 35/2022 (1 Post)

Section Mechanical Services: Rustenburg Garage
Location Rustenburg, North West
Ref Number SCMG INT 36/2022 (1 Post)

Section Mechanical Services: Kimberley SAPS Garage
Location Kimberley, Northern Cape
Ref Number SCMG INT 37/2022 (1 Post)

Section Mechanical Services: Bloemfontein (Parkroad) Garage
Location Bloemfontein (Parkroad), Free State
Ref Number SCMG INT 38/2022 (1 Post)

Section Mechanical Services: Welkom Garage
Location Welkom, Free State
Ref Number SCMG INT 39/2022 (1 Post)

ADMINISTRATION INTERN (HRM) – PROVINCIAL MECHANICAL SERVICES GARAGES

Additional Requirements:

*Be in possession of an applicable three (3) year National Diploma / Degree in Human Resource Management / Public Administration and Management / Business Administration / Office Administration / Office Management and Technology recorded on the National Learner Record Database (NLRD) on at least a NQF 6 or higher level.

Core Functions:

*Assist with HRM related functions including transfers, recruitment, discipline, absenteeism, performance appraisals, promotions, etc. Handle administration regarding incoming/outgoing correspondence and files regarding the personnel of the garages. *Assist with all other HRM admin related matters.

Section Mechanical Services: Nelspruit Garage
Location Nelspruit, Mpumalanga
Ref Number SCMG INT 40/2022 (1 Post)

Section Mechanical Services: Standerton Garage
Location Standerton, Mpumalanga
Ref Number SCMG INT 41/2022 (1 Post)

Section Mechanical Services: KwaMhlanga Garage
Location KwaMhlanga, Mpumalanga
Ref Number SCMG INT 42/2022 (1 Post)

Section Mechanical Services: Wentworth Garage
Location Wentworth, KwaZulu-Natal
Ref Number SCMG INT 43/2022 (1 Post)

Section Mechanical Services: Alexandra Road Garage
Location Pietermaritzburg, KwaZulu-Natal
Ref Number SCMG INT 44/2022 (1 Post)

Section Mechanical Services: Maluti Garage
Location Maluti, Eastern Cape
Ref Number SCMG INT 45/2022 (1 Post)

Section Mechanical Services: Thohoyandou Garage
Location Thohoyandou, Limpopo
Ref Number SCMG INT 46/2022 (1 Post)

Section Mechanical Services: Bloemfontein (Parkroad) Garage
Location Bloemfontein, Free State
Ref Number SCMG INT 47/2022 (1 Post)

Section Mechanical Services: Oudtshoorn Garage
Location Oudtshoorn, Western Cape
Ref Number SCMG INT 48/2022 (1 Post)

GENERAL:

- Only the official application form for the internship programme (**available on the SAPS website**) will be accepted. All instructions on the application form must be adhered to. Failure to do so may result in the rejection of the application.
- **The post particulars and reference number of the post must be correctly specified on the application form.**
- A Curriculum Vitae must be submitted together with the application form.
- Certified copies of an applicant's ID document, Senior Certificate and all post school educational qualifications obtained must also be submitted and attached to every application. Certified copies should not be older than 6 months. No faxed or e-mailed applications will be considered ***only certificate of qualifications as well as statement of results** must be attached.
- All short-listed candidates will be subjected to fingerprint screening.
- Applications must be mailed timeously. Late applications will not be accepted or considered. The closing date for all applications is **2022-11-18**
- If an applicant is short-listed, it can be expected of him/her to undergo a personal interview. Short-listed applicants may be subjected to security clearance.
- Correspondence will be conducted with successful interns only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after advertisement thereof.
- A stipend will be paid according to proof of relevant qualification.
- Recommended candidates will be expected to sign a 12 month internship contract.
- Graduate Recruitment Scheme in the SAPS may not be regarded as a guarantee for automatic absorption for permanent appointment.

ALL APPLICATIONS FOR GARAGES TO BE POSTED OR HAND DELIVERED TO THE FOLLOWING ADDRESSES

PROVINCE / DIVISION / COMPONENT	NAME	CONTACT	ADDRESS
Maluti SAPS Garage	Captain M Ngalo	0823025049/ 039 256 3044	P.O Box 3, Maluti, 4740 Eastern Cape Or hand delivered Military base, Maluti

Graaff-Reinet: SAPS Garage	Warrant Officer L August	082 301 8445/ 049 807 1139	Private Bag X01 Graaff-Reinet, 6280 or hand delivered 4 middle street ,Graaff-Reinet, 6280
Aliwal-North SAPS Garage:	Warrant Officer CJ Groenewald	071 475 2433 051 634 1384 051 633 3152	Private Bag X1014, Drakensberg Aliwal North, 9750 or hand delivered Grey Street, Agricultural Building, Aliwal North
Benoni SAPS Garage:	Lt Col TM Tema	(011) 746 6378 083 359 9880	Private Bag X003 Northmead, Benoni, 1500 Greater North & Hospital Street, Benoni
Pretoria SAPS Main Garage	Col L Letebele	079 881 9946 012 360 1467	C/o Young and Moreleta street, Silverton,, 0184
Johannesburg SAPS Garage:	Lt Col MA Tukula	(011) 983 4237 082 778 9641	Private Bag x 19, Bertham, 2013 or hand delivered 1 Collinder Road, Diepkloof
Maitland SAPS Garage	Lt Col Hendricks	(021) 506-2235 021 506 2027 079 894 1900	P.O. Box 555, Howard Place, 7450 or hand delivered 14 Jan Smuts Drive, Pinelands
Oudtshoorn SAPS Garage:	Lt Col RS Classen	(044) 203 2913 044 203 2901 082 779 8602	Private Bag X671, Oudtshoorn 6620 or hand delivered Park Road, Oudtshoorn
Potchefstroom SAPS Garage	Col Kodisang	(018) 294-1310 082 494 3288	Private Bag X801, Potchefstroom, 2520 or hand delivered 33 Ross Street, Potchefstroom, Industrial
Rustenburg SAPS Garage	Captain SS Boko	(014) 590-4488 014 532 7777 074 463 4219	Private Bag X82301, Rustenburg, 0300 or hand delivered 2 Wulfse Street, Rustenburg, 0290 (Wolnick Building)
Thohoyandou SAPS Garage	Capt NE Ngwana	(015) 963 8092 082 565 8165	Private Bag X2326 , Sibasa, 0970 or hand deliver at Sibasa Area Commissioners office, Mbilwi street, Thohoyandou
Lebowakgomo SAPS Garage	Capt PM Makwela	(015) 633 1251 079 894 5472	Private Bag X26, Chuenespoort, 0737, Or hand deliver at Industrial area, Uniform Shop Lebowakgomo
Musina SAPS Garage	Capt NM Maphalle	(015) 534 7940 082 957 3183	Private Bag X628, Musina, 0900 or hand deliver at Former SANDF Garage, Limpopo
Tzaneen SAPS Garage	Capt T Mokone	(015) 306 2137 082 445 7760	Private Bag X 4057 Tzaneen, 0850 or hand deliver at No 1 Antimoni street, New Industria, Tzaneen

Nelspruit SAPS Garage:	Lt Col MMM Mogashoa	(013) 759 1165 082 527 3945	Private Bag X11251, Nelspruit, Area Lowveld, 1200 or hand delivered 42 Andrew Street, Nelspruit, 12500
Mthatha SAPS Garage	Capt Ntontle	082798 0319 047 5311 446	PO BOX 754, Mthatha 5100 or hand deliver at No 1 Vukuza Street Police Camp Mthatha
Queenstown SAPS Garage	Capt Wait	0458081083 0824428197	Private Bag X7182 Queenstown 5320
Uitenhage SAPS Garage	Capt Glover	0823017810	84-86 John Street Uitenhage, Eastern Cape
Kwamhlanga SAPS Garage	Capt Mthimunye	082 373 8400 013 947 8042 013 759 1308	Private Bag X1813, Middleburg, 1050 or hand delivered 9A Dr Nelson Mandela Street, Middelburg
Standerton SAPS Garage	Capt Grass	066 216 2423 017 719 1250 079 894 5472	Private Bag X 2006, Standerton, 2430 Or hand deliver at 3019 Matler street, Everest Thokozani, Albertan
Wentworth (Jacobs) SAPS Garage:	Lt Col BP Mkhize	(031) 461-9930 073 767 4031	P.O Box 12319, Jacobs, 4026, or hand delivered 256 Balfour Road, Jacobs, Durban
Pietermaritzburg (Alexandra Road) SAPS Garage	Lt Col AC Sidaki	(033) 846 1142 076 186 1576 083 299 2192	Private Bag x 9109, 3200 or hand delivered to 1 Justitia Road, Oribi, Pietermaritzburg
Bloemfontein (Park Road) SAPS Garage	Lt Col PJ Motaung	(051) 409 5424 079 520 4323	Private Bag X20585, Bloemfontein, 9300 or hand delivered 12 George Lubbe, Str, Hamilton, Bloemfontein
Welkom SAPS Garage:	Capt Makume	(057) 391-6051 079 886 2221	Private Bag X22, Welkom, 9460 or hand delivered 83 Jan Hofmeyer Street, Welkom
Kimberley SAPS Garage	Lt Col Mokgatle	(053) 861-3924 053 836 0514 082 070 1978	Private Bag X5039, Kimberly, 8301 or hand delivered 39 Schmidtsrif, Riviera, Kimberley, 8301
Upington SAPS Garage	Capt Mothami	0543373541/3472 0828561566	Private Bag X254 Upington or hand delivered 114 Schroder street, Upington, 8800

We welcome applications from persons with disAbilities 